

**South Carolina Board of Cosmetology  
Special Called Phone Conference Meeting  
9:15 a.m., February 3, 2014  
Synergy Business Park  
Kingstree Building  
110 Centerview Drive, Conference Room 105  
Columbia, South Carolina 29211**

**Meeting Called to Order**

Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Rules of the Meeting Read by the Chairman**

**Introduction of Board Members:**

Chairperson Melanie Thompson called the regular meeting of the Board of Cosmetology to order. Other Board members on the conference call for the meeting included, Melanie Thompson, Cindy Rodgers, Janice Curtis, Selena M. Brown, and Stephanie Nye.

**Staff Members Participating in the Meeting:**

Mary League, Advice Counsel; Roz Bailey-Glover, Interim Administrator; Matteah Taylor, Staff; Cecelia P. Englert, Court Reporter.

**All Other Persons Attending:**

Amy Davis, Doug Robinson, Gloria Smith, Comelita Harriot, Angela Morrison, Alan Ray,

**Approval of Excused Absences:**

**Review Proposed Online Continuing Education Submission:**

**Nails, Skin & Hair of America (online course) – Amy Davis**

When a licensee logs into the online course they are informed that it must take them at least three (3) hours to complete the course and the quiz. The timer stops when the licensee finishes the reading material. Each licensee is monitored and Nails, Skin & Hair of America is aware of each section an individual goes on and the time stayed on that particular section. If the three (3) hour requirement is not met that licensee is contacted by phone as well as e-mail to inform them, they will not receive their CE credit until the three (3) hour requirement is met.

**MOTION:**

Ms. Curtis made motion to approve Nails, Skin & Hair of America for the online courses with the clarification of the three (3) hour minimum. Ms. Rodgers seconded the motion.

**Nails, Skin & Hair of America (disciplinary course) – Amy Davis**

**MOTION:**

Ms. Rodgers made motion to approve the disciplinary courses for Nails, Skin & Hair of America. Ms. Curtis seconded the motion.

**SCACS (online)** – Gloria Smith, Comelita Harriot and Angela Morrison

Class marker notifies Comelita & Angela via e-mail to inform them when a licensee has logged into the system and class marker tracks their time. If someone doesn't complete the entire three (3) hour requirement the licensee will be notified.

**MOTION:**

Ms. Brown made motion to approve the online course for SCACS. Ms Curtis seconded the motion.

**ACSP (online)** – Doug Robinson

When a licensee enrolls into ACSP's online course they are enrolled in York Tech College. To meet the college's standard they must score at least 90 – 100, this doesn't count against the licensee from receiving their CE credit; however, they are prompted to go back to review and re-take the test. This is set in place for the college and the Department of Education. Just as long as the six (6) hour requirement is met the CE certificate from USC is not held up. The licensees have a total of one (1) week to complete the six (6) hour requirement or they will have to start the session over.

**MOTION:**

Ms. Curtis made motion to approve the online course for ACSP. Ms. Brown seconded the motion.

**PCES (in person classes)** – Alan Ray

PCES was assigned the Tax ID number listed on the application and PPC has to provide you with their Tax ID number. We will get that straightened out.

**MOTION:**

Ms. Rodgers made motion to approve PCES with in person classes. Ms. Curtis seconded the motion.

**MOTION:**

Ms. Rodgers amended the motion to approve PCES with clarification on the Tax ID numbers. Ms. Curtis seconded the motion.

**Public Comments:**

**Adjournment:**

Ms. Brown made motion to adjourn. Ms. Nye seconded the motion.