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**South Carolina Board of Cosmetology**  
**Board Meeting**  
**9:00 a.m., January 12, 2015**  
**Synergy Business Park**  
**Kingstree Building**  
**110 Centerview Drive, Conference Room 108**  
**Columbia, South Carolina 29211**

**Meeting Called to Order**

Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Pledge of Allegiance**

**Rules of the Meeting Read by the Chairman**

**Introduction of Board Members:**

Acting Chairperson Janice Curtis called the regular meeting of the Board of Cosmetology to order. Other Board members in attendance included, Stephanie Nye, Eddie Jones, Patricia Walters, and Selena M. Brown.

**Staff Members Participating in the Meeting:**

Mary League, Advice Counsel; Theresa Richardson, Administrator; Roz Bailey-Glover, Matteah Taylor, Staff; Robbie Boland, Sharon Wolfe, Yolanda Rodgers, OIE; Tracey Perlman, ODC; and Tina Behles, Court Reporter.

**All Other Persons Attending:**

Jayson Lacy, Colleen Large, Wayne Rhodes, Chesley Phillips, Gloria Smith, Cynthia Blocker, Qweshanda Mauney, Britney Doory, Steven Dawson, Erica Horton, Rosa Della, Angie Shuler, and Michelle Hampton-Furtick.

**Approval of Excused Absences: Melanie Thompson and Cindy Rodgers**

**MOTION:**

Selena Brown made a motion to approve Melanie Thompson and Cindy Rodgers' absence. Stephanie Nye seconded the motion which carried unanimously.

**Approval of the minutes:**

**Board Meetings**

November 17, 2014

November 18, 2014

**Special Called Meeting:**

December 19, 2014

50 **MOTION:**

51 Eddie Jones made a motion to approve the Board minutes with the stated corrections for  
52 November 17, 2014. Selena Brown seconded the motion which carried unanimously.

53

54 **MOTION:**

55 Selena Brown made a motion to approve the Board minutes with the stated corrections for  
56 November 18, 2014. Eddie Jones seconded the motion which carried unanimously.

57

58 **MOTION:**

59 Selena Brown made a motion to approve the Board minutes with the stated corrections for  
60 December 19, 2014. Stephanie Nye seconded the motion which carried unanimously.

61

62 **Approval of Agenda:**

63

64 **MOTION:**

65 Stephanie Nye made a motion to approve the agenda with any deviations necessary. Eddie Jones  
66 seconded the motion which carried unanimously.

67

68 **Administrator's Remarks – Theresa Richardson:**

69

70 **Financial Report:**

71 Within your packets are the financial reports from November. Ms. Richardson expressed if there  
72 are any questions or concerns submit them in writing and they will get directed to the Financial  
73 Director to address. Ms. Curtis mentioned the Board is aware once the upcoming renewal is over  
74 the deficit should significantly decrease.

75

76 **OIE Report – Office of Investigations and Enforcement – Sharon Wolfe:**

77 The cases received from January 1, 2014 through December 31, 2014 include 109 cases. Among  
78 the 109 cases are: 4 active cases in are investigations, 32 are closed cases, 46 are do not open, 6  
79 are opened cases, these cases are waiting to be assigned to an investigator, 18 are pending Board  
80 action, and 3 cases are pending IRC. There were 4 total active cases through December 31, 2014.  
81 Cases that were closed through December 31, 2014 are 276. There are a total of 227 cases that  
82 are closed and 49 are do not open cases which are a total of 276 cases.

83

84 **IRC Report – Sharon Wolfe:**

85 As of December 2, 2014 the IRC committee met and reviewed 7 cases. Out of those 7 cases,  
86 there was 6 cases dismissed, 1 case dismissed with cease and desists.

87

88 **MOTION:**

89 Stephanie Nye made a motion to accept the IRC report. Eddie Jones seconded the motion which  
90 carried unanimously.

91

92 **ODC Report – Tracey Perlman:**

93 As of December 15, 2014 ODC had 195 open cases. There were 6 pending citations, there were 2  
94 pending CA draft, 35 pending FC draft, 83 pending Atty review, 2 pending CA/MOA, 2 pending  
95 Board actions, 16 pending hearings, 7 pending final order hearings, 24 pending final

96 orders/closures, 4 appeals, 11 are being rescheduling, 3 pending IRC, and as of January 1, 2014  
97 161cases were closed.

98

99 **Inspection Report – Robbie Boland:**

100 Before the Board is the inspection report, as of July 1, 2014 there were 1939 salons inspected  
101 and 18 schools. As of October 2014 there were 394 salon inspected and 3 schools. As of  
102 November 2014 there were 234 salons inspected and 2 schools. There were a total of 5,926  
103 opened salons.

104

105 **Citation Report – Robbie Boland:**

106 For the month of October there were 12 citations written and in the month November there were  
107 9 citations written. Most of the citations are being written for unlicensed practices. Fewer  
108 citations are written for sanitation practices.

109

110 **CE Cancellations in December**

111

112 Ms. Richardson asked how the Board would like for staff to handle the continuing education  
113 class cancellations in the month of December. It is known when providers cancel a continuing  
114 education class during the year the provider has to appear before the Board and the change is  
115 counted as one of the five changes. The question is how would the Board like to handle  
116 cancellations in December? Would the December cancellation count as one of the five changes  
117 or would it be as informational purposes? A few of the cancellations were out of the provider's  
118 control, such as the hotel made the cancellation due to other functions. A few providers have  
119 cancelled classes because there were no pre-registrations. Ms. Curtis stated she would like a list  
120 of those providers that have cancelled classes in the month of December especially since the  
121 Board is looking to implement the provider renewal process. Selena Brown asked what is  
122 happening to the participants that signed up for these classes. Ms. Richardson expressed the  
123 providers should be contacting the participants to inform them of the cancellations. Ms. Curtis  
124 asked how staff is being made aware of the cancellation. Ms. Richardson explained licensees  
125 have informed staff that the provider did not show up to the scheduled location. Providers in the  
126 past have e-mailed Matteah Taylor but moving forward all of the continuing education matters  
127 will be Roselind Glover's responsibility.

128

129 **State Ethics Commission**

130

131 An e-mail was sent to all of the board members to remind them to register with the State Ethics  
132 Commission. The deadline is March 30, 2015. Ms. Richardson informed the Board that the travel  
133 statements will be e-mailed to each board member.

134

135 **NEW BUSINESS**

136

137 **Continuing Education Renewal Application**

138

139 An application for the Provider's to renew their Associations is within the board materials. If this  
140 application is approved it will be provided to all providers to renew with a deadline date to run  
141 concurrent with the licensing renewals. The purpose of the Provider renewal is to ensure that the

142 information provided is updated and current. Ms. Curtis expressed that she would like two  
143 questions to be added to the application. Has any information been requested of your association  
144 within the last 24 months? Has this request been fulfilled?

145  
146 **MOTION:**

147 Patricia Walters made a motion to approve the drafted Continuing Education Provider's  
148 application with the stated additions. Stephanie Nye seconded the motion which carried  
149 unanimously.

150  
151 **Usage of Credo Blades and RASPs in Salons**

152  
153 Ms. Richardson explained there is a memorandum within the Board materials about the usage of  
154 Credo Blades and RASPs in salons. There have been quite a few people to come for hearings that  
155 have been cited for the use of Credo Blades and/or RASPs. There are also colored signs within  
156 your material that could be placed on the Board's website if the Board sees fit along with a  
157 statement of the Board's stance on the usage of these implements. Ms. Curtis stated the educators  
158 should also assist with getting the word out to the licensees since all of the population may not  
159 visit the website but they do attend continuing education classes.

160  
161 **MOTION:**

162 Selena Brown made a motion to have the continuing education providers spread the word about  
163 the Credo Blades and RASPs being prohibited and place a statement and signs on the Board's  
164 website. Eddie Jones seconded the motion which carried unanimously.

165  
166 **Review of Alternatives for Military Spouses for Continuing Education**

167  
168 *Stacey Dotson*

169 A request for an alternative of the completion of continuing education was submitted. The  
170 discussion included but was not limited to the 12 hours of continuing education being completed  
171 through an online provider. Ms. Dotson is living abroad with her military husband and cannot  
172 come to the State of South Carolina to complete a six-hour in-person continuing education class.  
173 Ms. Dotson is not currently employed in the profession but is interested in maintaining her  
174 licensure. Ms. Dotson has been licensed since 1993 and the license is in good standing.

175  
176 **MOTION:**

177 Selena Brown made a motion to approve Stacey Dotson to complete the entire 12 hours of  
178 continuing education online through a South Carolina approved online provider. Patricia Walters  
179 seconded the motion which carried unanimously.

180  
181 **Review for Consideration of Revised Student Contracts**

182  
183 *Sumter Beauty College*

184 Gloria Smith appeared before the Board as a representative. The discussion included but was not  
185 limited to the revision of the student contract that Sumter Beauty College is using. If a student  
186 does not graduate at the contractual timeframe allotted the school is looking to increase weekly  
187 fees. For the additional graduation date the student will be charged an additional \$50 per week. If

188 the student still does not complete within the new timeframe the fees will increase to \$100 per  
189 week. If a student changes their hours of attendance the school is interested in increasing the  
190 contracted fees from \$50 to \$100.

191

192 **MOTION:**

193 Selena Brown made a motion to approve the contractual revisions. Eddie Jones seconded the  
194 motion which carried unanimously.

195

196 **Review for Consideration of a Nail Tech Program Addition**

197

198 *Hair Matters Association*

199 Cynthia Blocker appeared before the Board representing Hair Matters. The discussion included  
200 but was not limited to having a nail technician lesson plan added to her already existing and  
201 approved programs. Nena Bing will be the nail technician instructor. Ms. Blocker was informed  
202 that she should have included the nail technician lesson plans with the other submissions that  
203 were reviewed in October 2014. Since these lesson plans were not included with her submissions  
204 the Board was not willing to review a new program. Ms. Blocker asked if she could withdraw the  
205 nail technician lesson plans since it was not included in the original packet, but add a date for an  
206 instructor class and this would be counted as one of her changes. Ms. Blocker stated she would  
207 like February 1, 2015 to be added as an instructor's class since lesson plans have already been  
208 submitted.

209

210 **MOTION:**

211 Selena Brown made a motion to approve the addition of an instructor's class to be scheduled for  
212 February 1, 2015. This would count as one of the five changes of Hair Matter's. Patricia Walters  
213 seconded the motion which carried unanimously.

214

215 **Review for Consideration of Disciplinary Class Providers**

216

217 *Hair Heirs*

218 Sherri Todd contacted Ms. Richardson to explain she was being sworn in as a Horry County  
219 School Board member. Ms. Todd asked if Hair Heirs could be deferred until Tuesday's meeting,  
220 January 13, 2015.

221

222 **MOTION:**

223 Selena Brown made a motion to defer Hair Heirs' disciplinary packet until Tuesday, January 13,  
224 2015. Eddie Jones seconded the motion which carried unanimously.

225

226 *Nails, Skin & Hair of America*

227 Chesley Phillips appeared before the Board representing Nail, Skin & Hair of America. The  
228 discussion included but was not limited to the approval to offer disciplinary courses. The  
229 disciplinary course outline included a three hour law portion and a three hour sanitation and  
230 safety portion. Chesley Phillips will be the instructor for the disciplinary classes.

231

232 **MOTION:**

233 Stephanie Nye made a motion to approve Nails, Skin & Hair of America to offer the disciplinary  
234 courses. Selena Brown seconded the motion which carried unanimously.

235  
236 *SCPBCA*

237 A representative was not present for discussion pertaining to the disciplinary packet that was  
238 submitted.

239  
240 **MOTION:**

241 Eddie Jones made a motion to deny SCPBCA to offer disciplinary courses. Stephanie Nye  
242 seconded the motion which carried unanimously.

243  
244 **MOTION:**

245 Eddie Jones made a motion to go into executive session for legal advice. Stephanie Nye  
246 seconded the motion which carried unanimously.

247  
248 **MOTION:**

249 Selena Brown made a motion to come back to regular session. Eddie Jones seconded the motion  
250 which carried unanimously.

251  
252 During executive session no motions were made and no votes were taken.

253  
254 **MOTION:**

255 Eddie Jones made the motion that if a disciplinary provider is not available to answer questions  
256 pertaining to their submissions the Board may deny their packets until the provider is available to  
257 answer any questions the Board may have. Selena Brown seconded the motion which carried  
258 unanimously.

259  
260 *Vontae's*

261 Michelle Hampton-Furtick appeared before the Board representing Vontae's. The discussion  
262 included but was not limited to the approval of offering disciplinary courses. The disciplinary  
263 course outline included a three hour law portion and a three hour sanitation and safety portion.  
264 Ms. Furtick was cautioned to make sure the laws that are provided in the disciplinary classes are  
265 those that only pertaining to the Cosmetology profession. Michelle Hampton-Furtick will be the  
266 instructor for the disciplinary classes.

267  
268 **MOTION:**

269 Eddie Jones made a motion to approve Vontae's to offer disciplinary courses. Patricia Walters  
270 seconded the motion which carried unanimously.

271  
272 **MOTION:**

273 Selena Brown made a motion to go back to review the disciplinary packet for SCPBCA.  
274 Stephanie Nye seconded the motion which carried unanimously.

275  
276 *SCPBCA*

277 The disciplinary packet was reviewed; however, during the review questions did arise by the  
278 Board members that Jacqueline Golden or a representative would need to answer before the  
279 Board would approve the disciplinary packet submission.  
280

281 **MOTION:**

282 Eddie Jones made a motion to defer the approval of the SCPBCA disciplinary submission until  
283 Jacqueline Golden or a representative can appear before the Board to answer questions.  
284 Stephanie Nye seconded the motion which carried unanimously.  
285

286 *SCACS*

287 Gloria Smith appeared before the Board representing SCACS. The discussion included but was  
288 not limited to the approval of offering disciplinary courses. The disciplinary course outline  
289 included a three hour law portion and a three hour sanitation and safety portion. The instructors  
290 will be Angie Morrison, Rita Buck or Frances Leet.  
291

292 **MOTION:**

293 Eddie Jones made a motion to approve SCACS to offer the disciplinary courses. Stephanie Nye  
294 seconded the motion which carried unanimously.  
295

296 **MOTION:**

297 Stephanie Nye made a motion for a break. Eddie Jones seconded the motion which carried  
298 unanimously.  
299

300 **MOTION:**

301 Selena Brown made a motion to return to regular session. Eddie Jones seconded the motion  
302 which carried unanimously.  
303

304 Eddie Jones recused himself from hearing cases iv, v, vi, vii, viii, xi, xii and xiii due to being the  
305 Hearing Officer for these cases.  
306

307 **MOTION:**

308 Stephanie Nye made a motion to amend the agenda so that some of the ODC cases could be  
309 moved around. Selena Brown seconded the motion which carried unanimously.  
310

311 **Final Order Hearings**

312

313 *Case 2012-64*

314 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
315 recommendation. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.  
316

317 **MOTION:**

318 Selena Brown made a motion to accept the Hearing Officer's recommendation for case 2012-64.  
319 Stephanie Nye seconded the motion which carried unanimously.  
320

321 *Case 2012-148*

322 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
323 recommendation. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.  
324

325 **MOTION:**

326 Selena Brown made a motion to accept the Hearing Officer's recommendation for case 2012-  
327 148. Stephanie Nye seconded the motion which carried unanimously.  
328

329 *Case 2013-81*

330 Ms. Perlman spoke with the respondent and the respondent signed a MOA and accepts the  
331 penalty. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.  
332

333 **MOTION:**

334 Stephanie Nye made a motion to accept the Hearing Officer's recommendation for case 2013-81.  
335 Selena Brown seconded the motion which carried unanimously.  
336

337 *Case 2013-132*

338 Ms. Perlman was unable to speak with the respondent but asked the Board to accept the Hearing  
339 Officer's recommendation.  
340

341 **MOTION:**

342 Selena Brown made a motion to accept the Hearing Officer's recommendation for case 2013-  
343 132. Stephanie Nye seconded the motion which carried unanimously.  
344

345 *Case 2013-150*

346 Ms. Perlman was unable to speak with the respondent but asked the Board to accept the Hearing  
347 Officer's recommendation.  
348

349 **MOTION:**

350 Selena Brown made a motion to accept the Hearing Officer's recommendation for case 2013-  
351 150. Stephanie Nye seconded the motion which carried unanimously.  
352

353 *Case 2013-195*

354 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
355 recommendation. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.  
356

357 **MOTION:**

358 Selena Brown made a motion to accept the Hearing Officer's recommendation for case 2013-  
359 195. Patricia Walter seconded the motion which carried unanimously.  
360

361 *Cases 2013-154 and 214*

362 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
363 recommendation. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.  
364

365 **MOTION:**

366 Stephanie Nye made a motion to accept the Hearing Officer's recommendation for cases 2013-  
367 154 and 2014. Patricia Walter seconded the motion which carried unanimously.



368  
369 *Cases 2013-110 and 314*  
370 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
371 recommendation. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.  
372

373 **MOTION:**

374 Selena Brown made a motion to accept the Hearing Officer's recommendation for cases 2013-  
375 110 and 314. Patricia Walters seconded the motion which carried unanimously.

376  
377 Eddie Jones returned to the meeting. All of the cases that he was the Hearing Officer for were  
378 reviewed in his absence.

379  
380 *Case 2012-40*

381 Ms. Perlman was unable to spoke with the respondent but asked the Board to accept the Hearing  
382 Officer's recommendation.

383  
384 **MOTION:**

385 Patricia Walters made a motion to accept the Hearing Officer's recommendation for case 2012-  
386 40. Stephanie Nye seconded the motion which carried unanimously.

387  
388 *Case 2012-51*

389 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
390 recommendation. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.

391  
392 **MOTION:**

393 Patricia Walters made a motion to accept the Hearing Officer's recommendation for case 2012-  
394 51. Selena Brown seconded the motion which carried unanimously.

395  
396 *Case 2012-52 and 53*

397 Ms. Perlman was not able to speak with the respondent and asked the Board to accept the  
398 Hearing Officer's recommendation.

399  
400 **MOTION:**

401 Selena Brown made a motion to accept the Hearing Officer's recommendation for cases 2012-52  
402 and 53. Stephanie Nye seconded the motion which carried unanimously.

403  
404 *Cases 2013-157 and 158*

405 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
406 recommendation. Ms. Perlman asked the Board to accept the Hearing Officer's recommendation.

407  
408 **MOTION:**

409 Patricia Walters made a motion to accept the Hearing Officer's recommendation for cases 2013-  
410 157 and 158. Stephanie Nye seconded the motion which carried unanimously.

411  
412 *Cases 2013-4, 138, and 168*

413 Ms. Perlman spoke with the respondent and the respondent agreed with the Hearing Officer's  
414 recommendation to dismiss all three cases. Ms. Perlman asked the Board to accept the Hearing  
415 Officer's recommendation.

416

417 **MOTION:**

418 Selena Brown made a motion to accept the Hearing Officer's recommendation for cases 2013-4,  
419 138, and 168. Stephanie Nye seconded the motion which carried unanimously.

420

421 **Discussion:** There were no discussions.

422

423 **Public Comments:**

424

425 *Advanced Association*

426 Cynthia Blocker asked when updates and changes are made where would the continuing education  
427 providers obtain that information from. Are there rules and regulations for the CE providers to go by? Ms.  
428 Curtis explained the administrative office would need to be contacted to answer questions. Ms. Curtis  
429 stated she would like the Board to work on guidelines for continuing education providers.

430

431 **Adjournment: 11:30am**

432

433 **MOTION:**

434 Eddie Jones made a motion to adjourn. Selena Brown seconded the motion which carried unanimously.