

**Updated Agenda**  
**South Carolina Board of Cosmetology**  
**Board Meeting**  
**9:00 a.m., September 10, 2018**  
**Synergy Business Park**  
**Kingstree Building**  
**110 Centerview Drive, Conference Room 108**  
**Columbia, South Carolina 29210**

**1. Meeting Called to Order**

- a. Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting
- c. Pledge of Allegiance

**2. Introduction of Board Members and All Other Persons Attending**

Chairperson Melanie Thompson called the meeting of the S.C. Board of Cosmetology to order. Other Board members participating in the meeting included:

- ❖ Eddie Jones
- ❖ Patricia Walters
- ❖ Stephanie Nye
- ❖ Laquita Clark-Horton
- ❖ Marcia Delaney

Staff members present included: Mary League, Advice Counsel; Shalon Genwright, Staff; Theresa Brown, Administrator; Eric Thompson, Office of Inspections; Jennifer Stillwell, Office of Investigations and Enforcement (OIE); Kyle Tennis, Office of Disciplinary Counsel; Rodney Pigford, Office of Investigations and Enforcement (OIE); Charlie Gwynne, Office of Disciplinary Counsel; Priscilla Louis, Staff

**All Other Persons Attending:**

Gary Haygood, Court Reporter; Steven Dawson; Michelle Hampton-Furtick; Stacie Carter; Courtney Sykes; Crystal Reid; Linda Reid; James Reid; Melissa Jones-Horton; Beatriz Hernandez; Jennifer Graffeo; Sally Ann McGlade; Leslie Stover; Yvonne Duncan Brown; Angela Ravenel; Christine Howell; Angie Shuler; Sydnee Jones; Kristen Saccogna; Angela Williams; Gloria Smith; Lethonia Barnes; Chesley Phillips; Frances Archer; Paige Roberts; Lynn James; Bethany Weber; Sheila Boatwright; Kimberly Weeks; Xuan Nguyen; Benny Webb; Erica Horton; Lamekia Hinton; Margaret Richardson; Michele Jones; Shawonda Thomas; Keyona Joseph; Queshanda Mauney; Lanique Myers; Sandra Blue; Regina Benton; Larry Benton; Cindy Collins

**3. Approval of Excused Absences**

There were no absences.

**4. Approval of Agenda**

Mr. Eddie Jones made a motion to approve the agenda with any deviations deemed necessary and it was seconded by Ms. Laquita Clark-Horton. The motion carried.

**5. Approval of Meeting Minutes**

July 9, 2018

Ms. Clark-Horton made a motion to approve the meeting minutes from the July 9, 2018 meeting and it was seconded by Ms. Marcia Delaney. The motion carried.

**6. Chair Remarks – Melanie Thompson**

In June, Chairperson Thompson attended the Professional Credential Services overview and was disappointed in the number of schools that had no representative present and thanked those who did send a representative.

There was no excuse to not have a representative present as plenty of notification was given. Everyone can afford to send one person. This overview is always held in June and will handhold you through on how to better instruct your students.

On August 14<sup>th</sup>, she inspected the Academy for Technology & Academics for their final inspection. The school was not ready to open and when the final inspection occurs, it needs to be ready for students. Please do not waste the board members' time as they lose money doing those inspections.

There are 13 new providers, so there is approximately 73 Continuing Education (CE) providers. The board members are looking at receiving 73 CE packets to review over the course of two days. In 2001, there were only 7 CE providers. The checklist is on the board website, which will handhold you through what to submit. Do not take the board members back to elementary school basics. Please understand that providers follow the checklist if they want their packets to be approved. The board members are begging providers to follow the checklist as it is extra work on them and staff if incorrect.

As far as deregulations, we must respect the license held and understand that there is a difference between a profession and a trade. Licensees are eating their own by renting their licenses to other people and shame on licensees for letting that happen. The integrity of the license must be upheld and should be policed by filing a complaint. It is the licensee's responsibility to know the statutes and regulations. Follow the regulations and set the example. Be the solution and if not, you are the problem.

## 7. Administrator's Remarks – Theresa Brown

- a. **Budget/Drawdowns** – For Information – The budget is for informational purposes only.
- b. **OIE Report** – For Information - Sharon Wolfe - This report was given by Mr. Rodney Pigford for cases received between January 1, 2018, and August 31, 2018. There are currently 31 active cases. When cases are referred to the inspections department, the inspector and the investigation are able to team up. The complaint analyst determines if the case needs to go to the inspections or investigations department as the inspections department may be able to get there a lot quicker. With the 'Do Not Open' cases, the complainant is e-mailed for additional information and if they do not comply within a certain timeframe, that case is placed in the 'Do Not Open' category. Chairperson Thompson wants to find out the timeframe that the complainant is given.
- c. **IRC Report** – For Approval - Sharon Wolfe – This report was given by Mr. Rodney Pigford. There was an inquiry on case 2017-342. The complaint consisted of an alleged infection and a letter of caution was given. Ms. Clark-Horton made a motion to approve the IRC report and it was seconded by Ms. Delaney. The motion carried.
- d. **ODC Report** – For Information - Kyle Tennis - The ODC report is for informational purposes only. There are currently 49 open cases.
  - 25 (pending attorney review)
  - 1 (pending CA/MOA drafting)
  - 3 (pending respondent's agreement)
  - 1 (pending drafting of the Formal Complaint)
  - 2 (pending panel hearings)
  - 1 (pending Board action)
  - 5 (pending scheduling for Final Order hearings)
  - 2 (pending scheduling)
  - 5 (pending citation hearings)
  - 2 (pending action from other boards)
  - 1 (pending drafting of a cease/desist)
  - 19 (closed cases from 6/26/18 to 9/6/18)

Attorney Charlie Gwynne was introduced as the new disciplinary counsel for the Board of Cosmetology as well.

- e. **Inspection Report/Citation Report – For Approval** – Eric Thompson - In June, there were 535 salon inspections and 12 school inspections. In July, there were 494 salon inspections and 19 school inspections. In August, there were 495 salon inspections and 18 school inspections. In Horry County, 72 salons were inspected between June and August. As of September 4, 2018, there are a total number of 5,309 active salons. There were 18 citations written for the month of June. There were 20 citations written in the month of July and August. These citations dealt with unlicensed practice, sanitation issues,

failure to display a license, and unlicensed practice. Citation 122 had seven employees working unlicensed.

A motion was made by Ms. Delaney to approve the inspection and citation reports and it was seconded by Ms. Clark-Horton. The motion carried.

Mr. Robert Johnson was introduced as he will be a new inspector for the Board of Cosmetology.

## **8. Old Business**

There was no old business.

## **9. New Business**

### **a. Consideration of Methods of Teaching (Online)**

#### **i. Dr. Yvonne Duncan Brown**

Dr. Brown is currently a Methods of Teaching instructor and she would like to offer an online Methods of Teaching course via Google classroom and Skype. There are some concerns with it as this is a teaching methodology and sets aside the difference from being a practitioner to an instructor. There are concerns with the 45 hours being obtained online. Dr. Brown does plan on having the students come in for at least 6 classroom hours. If the practitioners are working in the salons a lot, it gives them a chance to complete this in the evenings at home. The Board does appreciate her trying to make it easier on the practitioners.

As these practitioners are the future of the profession, it is very important that this course is hands on.

A motion was made by Ms. Clark-Horton to deny the consideration of Dr. Yvonne Duncan Brown to be able to teach the 45 hours of Methods of Teaching course online. The motion was seconded by Ms. Delaney and it carried.

### **b. Review for Consideration of New Continuing Education Providers**

Prior to beginning each consideration, Chairperson Thompson asked each representative present if they heard and understood her remarks earlier in the meeting and each provider confirmed that they did.

All providers had their application, membership roster, and certificates of existence.

#### **i. Observe Serve Inspire**

Ms. Mary Rock represented Observe Serve Inspire LLP. The letter 'p' was inquired about, which stands for partnership.

Ms. Clark-Horton made a motion to approve Observe Serve Inspire as a continuing education provider to offer courses in 2019. The motion was seconded by Mr. Jones and it carried.

#### **ii. Beyond Education Standards Team**

Ms. Margaret Richardson and Ms. Michelle Jones represented Beyond Education Standards Team.

Ms. Delaney made a motion to approve Beyond Education Standards Team as a continuing education provider to offer courses in 2019. The motion was seconded by Ms. Clark-Horton and it carried.

**iii. U.H.D. Academy**

Ms. Melissa Jones Horton and Mr. Benny L. Webb represented U.H.D Academy. Chairperson Melanie Thompson recused herself from the consideration as they have been in conversation with a subject unrelated to the consideration, but she wanted to play it safe.

Ms. Delaney made a motion to approve U.H.D Academy as a continuing education provider to offer courses in 2019. The motion was seconded by Mr. Jones and it carried.

**iv. A Beautiful Creation Cosmetology Association, LLC**

Ms. Sandra Blue represented A Beautiful Creation Cosmetology Association, LLC.

Ms. Clark-Horton made a motion to approve A Beautiful Creation Cosmetology Association, LLC as a continuing education provider to offer courses in 2019. The motion was seconded by Mr. Jones and Ms. Delaney and it carried.

**v. Affirm Wellness: International Beauty Institute**

Ms. Lanique Myers represented Affirm Wellness: International Beauty Institute.

Ms. Clark-Horton made a motion to approve Affirm Wellness: International Beauty Institute as a continuing education provider to offer courses in 2019. The motion was seconded by Ms. Delaney and it carried.

**vi. Excel Continuing Education**

Ms. Angela Ravenel represented Excel Continuing Education.

Ms. Clark-Horton made a motion to approve Excel Continuing Education as a continuing education provider to offer courses in 2019. The motion was seconded by Ms. Patricia Walters and it carried.

**vii. She'bo Enterprises, LLC**

Ms. Sheila Boatwright represented She'bo Enterprises, LLC.

Ms. Clark-Horton made a motion to approve She'bo Enterprises, LLC as a continuing education provider to offer courses in 2019. The motion was seconded by Ms. Delaney and it carried.

**viii. Pedi Parlor LLC**

Ms. Kimberly Weeks represented Pedi Parlor LLC.

Ms. Clark-Horton made a motion to approve Pedi Parlor LLC as a continuing education provider to offer courses in 2019. The motion was seconded by Ms. Delaney and it carried.

**ix. C. Howell Beauty's Done LLC**

Ms. Christine Howell represented C. Howell Beauty's Done LLC.

The officer portion needs to be completed on the application. The file was been notated by staff at the meeting.

Ms. Clark-Horton made a motion to approve C. Howell Beauty's Done LLC as a continuing education provider to offer courses in 2019. The motion was seconded by Ms. Delaney and it carried.

**x. Luxe Beauty & Company**

Ms. Leslie Stover represented Luxe Beauty & Company.

Ms. Delaney made a motion to approve Luxe Beauty & Company as a continuing education provider to offer courses in 2019. The motion was seconded by Ms. Clark-Horton and it carried.

**xi. Chesley Paige Phillips Productions, LLC**

Ms. Chesley Phillips represented Chesley Paige Phillips Productions, LLC.

Ms. Phillips stated that it will be based out of Charlotte now and everything is new.

As the Board has strong concerns, a motion was made by Ms. Delaney to go into an executive session to garner legal advice on this consideration and it was seconded by Ms. Walters and Ms. Clark-Horton. The motion carried.

A motion was made by Mr. Jones to come out of the executive session and it was seconded by Ms. Walters and Ms. Delaney. The motion carried.

A motion was made by Ms. Stephanie Nye to approve, with a condition, Chesley Paige Phillips Productions, LLC with a strong caution as a continuing education provider to offer courses in 2019. The motion was with a strong caution based on the past issues that Ms. Phillips has had. The condition consists of the very first issue or complaint that is communicated to the office will be brought to the Board where she will need to appear for further, which may include withdrawal of their approval. The motion was seconded by Mr. Jones. The motion carried.

The approval was given with a strong caution.

**xii. Tranquility Association for Beauty Artists**

Ms. Sally McGlade represented Tranquility Association for Beauty Artists.

Ms. Clark-Horton made a motion to approve Tranquility Association for Beauty Artists as a continuing education provider to offer courses in 2019. The motion was seconded by Mr. Jones and Ms. Walters and it carried.

**xiii. The Esthetic Learning Center**

Ms. Tamara Palmer, Ms. Paige Roberts, and Ms. Angela Williams represented Tranquility Association for Beauty Artists.

Ms. Clark-Horton made a motion to approve Tranquility Association for Beauty Artists as a continuing education provider to offer courses in 2019. The motion was seconded by Mr. Jones and Ms. Walters and it carried.

**c. Consideration of New Schools/School Changes**

All changes are to be submitted to the Board Administrator for final approval.

**i. Regina Benton School of Cosmetology**

The Regina Benton School of Cosmetology was represented by Mr. Larry and Regina Benton. They are seeking approval to open as a new cosmetology school. The following corrections were given:

- The name of a third instructor must be submitted to the Board Administrator.
- There is a typo seen on number 2 of the enrollment agreement.
- Number 8 needs to be clearer in reference to the student transferring to another state or transferring to her school.

- On number 9, any changes to enrollment agreement, handbook or contract needs Board approval, so that needs to be stated there as well.
- On number 11, it needs to be updated to state that for every hour compensated for, the student will receive a transcript.
- "...With Board approval", needs to be added to number 19.
- On page 4, if there are any changes, the Board has to approve them and a new contract has to be signed. There are multiple spots where Board approval is needed, so it must be stated.
- The course curriculum (page 5 of the handbook) shows 200 hours of instructor discretion. There aren't 200 hours to play with in the designated curriculum.
- The syllabus was copied from a textbook, so there may be copyrighting issues that need to be resolved.
- Since this school will only offer a cosmetology program, on page 2 of the student handbook/catalog needs to be updated underneath the length of the program as it states 'contracted hour program a student chooses'. It implies that there are multiple programs, so clarification is needed.
- Licensing examination should be used instead of state board examination. This is seen on page 5 of the handbook.
- *Reasonable* accommodations should not be used and should be taken out; if it is an ADA issue, then it must be done. This is seen on page 6 of the handbook.
- On page 7, typically the other school has a maximum number of hours that they will accept, not a minimum number; they usually do a level test.
- On page 8, it mentions hours earned in the past five (5) years. It is requested that length of time is to be shortened as hours are void after two (2) years.
- The contract needs to state specifically that the student will receive credit for every hour that the school has been compensated for.
- On page 13, students completing make-up work on their own time needs clarification, basically meaning after coordinating with an instructor.
- On page 14, more specificity is needed on the termination of students.
- On page 25, the types of conduct that will result in termination are needed for breaches of conduct.
- Instructor discretion needs to be changed on page 20 and 21.
- On page 24, with costs/fines being subject to change, any new contract changes must come before the Board. A new contract must then be executed.
- The curriculum needs to be re-checked to match the verbatim in 35-3 (Code of Regulations).

The school has a planned opening date of October 2, 2018.

A preliminary inspection will need to be completed with Ms. Jennifer Stillwell, followed by a final inspection with a Board member when the school is ready to go.

A motion was made by Ms. Walters to approve the preliminary inspection of the Regina Benton School of Cosmetology, pending the corrections given. The motion was seconded by Ms. Clark-Horton and it carried.

ii. Vski Cosmetology School

Vski Cosmetology School was represented by Ms. Jennifer Graffeo and was seeking approval to offer an instructor training program.

Everything is exactly the same, except the program being specifically designed for an instructor program.

Ms. Delaney made a motion to accept the addition of the student instructor training program for Vski Cosmetology School and it was seconded by Ms. Walters. The motion carried.

**iii. Pampered Beauty School of Nails**

Ms. Keyona Joseph represented Pampered Beauty School of Nails and was seeking approval to open as a new nail technology school with an expected opening date of October 2, 2018.

There must be one (1) instructor per twenty (20) students no matter what. The school will be providing everything for the students as they go within a buildable kit. With the amount being charged, quality products must be given. The kits cannot be used on the public. The following corrections were also given:

- Uniforms need to be clarified, i.e. scrubs, smocks, etc.
- Clarification is needed on number 13 of the rules and regulations as there are nail products that may be used as weapons.
- There is a typo on number 16 of the rules and regulations.
- Number 20 of the rules and regulations must be modified to say that the transcript will be given to the student for every hour received that has been compensated for. This needs to be notated in the contract as well.
- The curriculum must match the Code of Regulations.

A motion was made by Mr. Jones to accept the approval of Pampered Beauty School of Nails with the pending corrections/notations made. The acceptance includes the preliminary inspection followed by the full inspection by a Board member. The motion was seconded by Ms. Delaney and Ms. Walters and it carried.

**iv. Upstate College of Cosmetology**

Upstate College of Cosmetology was represented by Ms. Lynn James and they were seeking approval of their updated handbooks. The additions are listed below:

- Credit for prior education was added, along with the required documents needed.
- The class schedule was changed to add home school student hours.
- The school rules were reworded and had some additions.
- Bullying and sexual harassment were added to expulsion and dismissal reasons.
- A percentage was added for missing time, along with leave of absence and re-enrollment.
- Allergy awareness was added.
- Grading and an incomplete section was added.
- Student services changed.
- Classroom rules were added for practical and theory courses.
- Field trips and financial responsibilities were added.
- GI Bill was added as it is now being accepted.
- Tuition/deposits have changed.

It must be specified on the first bullet point that only the cosmetology hours will roll over for high school students. For every hour paid for, the student must gain a transcript. Professional attire is subjective, so clarification is needed and the typo in that sentence must be updated. For any field trips, the instructor must be there, on-site. The students cannot walk the trade show floor

Ms. Delaney made a motion to approve the updated handbook for Upstate College of Cosmetology with the changes stated. The motion was seconded by Ms. Clark-Horton and the motion carried.

**v. Institute of Beauty Artistry**

Ms. Beatriz Hernandez represented the Institute of Beauty Artistry and was seeking approval of the course schedule/attendance policy within the enrollment agreement.

Evening hours were added. NO other changes were made.

Ms. Delaney made a motion to approve the changes to the enrollment agreement for the Institute of Beauty Artistry and it was seconded by Ms. Clark-Horton and Ms. Walters. The motion carried.

For clarification purposes, a comment was made that to enroll into a private cosmetology school, applicants must have at least a 10<sup>th</sup> grade education.

**vi. Virginia College (all locations)**

Ms. Lethonia Barnes represented Virginia College (all locations) and was seeking the approval of their already implemented and updated cosmetology program enrollment and tuition agreement. The corporate office changed the policy without gaining prior approval, but the school has previously been well versed in the Board's policy. They have also appeared in front of the Board for multiple changes already. The entire refund policy was updated (#11 of the student enrollment agreement).

Some of the changes include a re-entry fee for students who withdraw. The dean needs to be notified by phone, e-mail, or in writing of a student's cancellation. If there is a 14 day absence, a student is automatically withdrawn. The amount of aid a student can earn is more than the amount that they may get refunded, along with the different stipulations. This is for any type of funding, not just Title IV funding. This includes federal Pell grants, subsidized Direct Stafford loans, unsubsidized Direct Stafford loans, Direct Plus loans, and federal supplemental educational opportunity grants.

On page 4 (at the bottom of the highlighted square), at the end of the refund policy, clarification is needed for the students in layman's terms as the student may end up owing money. There is a difference in what is charged and what is paid. Money is drawn down on a quarterly basis and sent out at certain times. If the student withdraws in the middle of the quarter, then the student may have a balance that the grants or anything else may not have paid for. The students may have a bill if they withdraw at a time where the funds were not fully drawn down or if the student improperly withdrew from the school. The money drawn down may not cover all of the expenses. Ms. Barnes's understanding is that the policy changed because students are ending up with a bill and do not understand why. Students have failed courses on purpose and are thinking that they may start over and funding will continue to come in. The students also need clarification on the re-entry fee and why it is there. The students need to understand exactly what it means to sign this agreement and need to have a clear understanding of federal funding if they accept it, along with its responsibilities and downfalls.

Ms. Clark-Horton made a motion to approve the cosmetology program enrollment and tuition agreement for Virginia College (all locations), pending the clarification and requests made of the agreement, as well as the implementation of no longer enrolling students until the corrections have been submitted to the Board Administrator and approved. The motion was second by Ms. Delaney and it carried.

At this time Virginia College (all locations) are unable to enroll students until the corrections are made and reviewed for approval.

Ms. Delaney made a motion to take a comfort break and it was seconded by Ms. Clark-Horton. The motion carried.

**d. Consideration of CE Course Instructor**

**i. Association for Cosmetology Excellence Inc. (ACE)**

The Kenneth Shuler Schools of Cosmetology are celebrating their 50<sup>th</sup> year in the school business and would like Mr. Kenneth Shuler to be a guest speaker, along with showcasing a haircut at the end of the course. He will not be in the quota or listed as an instructor. The dates for the courses will be December 2<sup>nd</sup> – 3<sup>rd</sup> and the 9<sup>th</sup>.

Ms. Delaney made a motion to approve Mr. Kenneth Shuler to provide a guest presentation for the Association for Cosmetology Excellence Inc. (ACE). This is for the December courses and he may present no longer than an hour. The motion was seconded by Ms. Clark-Horton and it carried.



**e. Application Hearings**

**i. Sydnee Jones**

Ms. Sydnee Jones came before the Board requesting the approval of her reinstatement application as she has a criminal background record.

Ms. Clark-Horton made a motion to go into a closed session in order to be in compliance with federal and state guidelines and it was seconded by Mr. Jones. The motion carried.

Her mother, Kristen Saccogna, was requested by Ms. Jones to be present during the session.

Ms. Walters made a motion to approve Ms. Sydnee Jones for reinstatement of her Registered Cosmetologist license and it was seconded by Ms. Clark-Horton. Ms. Jones will be on a probationary period to end in 2020 as it will coincide with her criminal probation. She must also submit a SLED report annually to LLR at her own expense and the report should show no additional infractions. The motion carried.

**ii. Crystal Reid**

Ms. Crystal Reid came before the Board requesting the approval of her PCS application that was accompanied with a criminal background report. Mr. James Reid served as a witness as well. Chairperson Thompson was on a comfort break during the hearing.

She fell under the Youthful Offender Act and has paid restitution. Ms. Reid is currently not on probation.

A motion was made by Ms. Delaney to accept the application for Ms. Crystal Reid. Ms. Reid will have to annually submit a SLED report at her own expense. Her license will be on a probationary period for two (2) years. The motion was seconded by Mr. Jones and it carried.

**f. Consideration for Licensure**

**i. Xuan Thi My Nguyen**

Ms. Xuan Thi My Nguyen is seeking approval for licensure as a Registered Cosmetologist via endorsement. She was previously denied by the Board in March of 2012. Ms. Nguyen has a current license in the state of North Carolina and has submitted the AEQUO documents of her schooling. She would like to move to and work in South Carolina.

Ms. Delaney made a motion to approve Ms. Xuan Thi My Nguyen for licensure via endorsement. The motion was seconded by Ms. Clark-Horton and it carried.

**ii. Lydia Frasier**

Ms. Lydia Frasier came before the Board seeking approval of the renewal of her Booth Renter license as it was accompanied with a criminal background report. The incident occurred in March of 2018 and she is on probation for 18 months. The probation period may be shortened as long as she pays her probation costs.

This should not be an issue for her practitioner license renewal on next year. She should still check 'yes' to the question regarding her criminal history. She does not have to reappear before the Board on next year. This motion will apply to her individual license as well (Registered Cosmetologist).

Ms. Delaney made a motion to approve Ms. Lydia Frasier for approval of her Booth Renter license. The license will be on a probationary status to coincide with her criminal probation. A SLED report is needed each year at Ms. Frasier's expense. The motion was seconded by Mr. Jones and it carried.

If the probation is terminated early, the Board staff should be notified.

#### **g. Consideration of Revised Citation Form**

Mr. Kyle Tennis of the Office of Disciplinary Counsel met with Mr. Eric Thompson (OIE), Ms. Mary League (Advice Counsel), and Ms. Theresa Brown (Board Administrator) in review of this citation form. The revision of the form was a way to clarify violations that we are able to cite and that are more appropriate for a cease and desist order.

The changes may be seen below:

- ❖ One statutory violation was added to the form: section 40-13-110(A)(6)
- ❖ Sections 40-13-280 and section 40-13-300 have been split on the form
- ❖ Two sections were removed as they are more appropriate for cease and desist orders: sections 40-13-250(A) and 40-13-250(E)

Chairperson Thompson was under the impression that if a licensee has an expired license, they are held and bound to statutes/regulations and are not issued cease and desist orders. According to Mr. Tennis, section 40-1-115 (Title 40 - Professions and Occupations) limits the jurisdiction of all of the boards, so licensees can only be in violation during the actual period of licensure.

Ms. Delaney made a motion to approve the changes of the citation form and it was seconded by Ms. Clark-Horton. The motion carried.

#### **10. Board Meeting Reports**

Ms. Clark-Horton went on inspections of two schools in July and August.

#### **11. Discussion**

With Hurricane Florence, if you are in an area where you will be affected by the storm, e-mail the Board Administrator of the dates of the canceled courses and their rescheduled dates. If you don't follow those steps, there will be a big mess on our hands. The Board Administrator will be in contact with the University of South Carolina. You will not be held to the 45 days' notice. This only applies if you are in the track of the storm.

Mr. Eddie Jones has been designated as the Board member to attend the NIC conference.

There has been some confusion in the industry on Booth Renter licenses. Any person that is not a salon owner or not an employee where they deduct a percentage from. Ms. Walters thinks that this is an important topic and has heard conflicting information and the salon owners or new stylists may just be unaware. If you have to have your own business license, you are considered an independent contractor. You are your own business owner and you have to have a Booth Renter license if you are working within a salon. It is the responsibility of the licensee to know the laws. Some inspectors do look for those licenses when conducting inspections and some ask for pay stubs. Better communication may be needed between the Board staff and the inspections department. An e-blast may be sent out stating the options for licensees not to have a Booth Renter license.

A new trend is renting out licenses. Inspectors should be asking for government issued photo identification during inspections. Inspectors have already been checking identification and confiscating licenses. The statute or regulations may need to be updated to say that the license is not valid without a photo.

Chairperson has asked Ms. Clark-Horton to take her place at the task force meeting on October 1<sup>st</sup>.

The CE Review is on October 22<sup>nd</sup> and 23<sup>rd</sup>. There will not be enough time to handhold providers. The providers should be double and triple checking their packets. An e-mail will go out to the providers as well.

Providers need to make sure that they are checking the verification of attendance forms that are sent to the University of South Carolina. The names are not correct and should mirror what we have in our database system and if there is a rejection, the university is sending the packets back to the providers. If the credential is incorrect,

there may be a rejection as well. We do not find out until renewal comes around and the hours are not in the database. At that point, they must submit a copy of their CE certificate. The monitors are not looking at the government identification and matching it with the name on the license.

Ms. Delaney asked if we kept a record of complaints on CE providers.

For the task force meeting, please make some notes about issues with the Code of Regulations to bring up as far as what is not working and how it may be fixed. Staff is represented on the task force. It will not be ready for this legislative session, but it will be set up and ready to go for the next session. There were some concerns that the task force needs to be expanded, so that there is no opposition later. Public comments may be made at the task force meetings, but not as a part of the actual working session. Chairperson Thompson requested that once the updates are drafted, it may be presented to others and input may be given.

## **12. Public Comments**

Mr. Steven Dawson made a comment on checking identification for the verification of attendance forms before they are dismissed. Sign-in sheets may be compared to the verification of attendance forms prior to dismissal. It is up to the providers on how they want to handle it. The Board is not mandating how to do it, but there is a problem there.

Ms. Cindy Collins inquired about barbershops. The Board cannot speak on barbershops as they do not regulate them.

## **13. Adjournment**

A motion was made by Mr. Jones to adjourn the meeting and it was seconded by Ms. Nye, Ms. Walters, Ms. Delaney and Ms. Clark-Horton. The motion carried.

The meeting adjourned at 1:45 p.m.

**The next meeting of the S.C. Board of Cosmetology is scheduled for November 13, 2018.**