



49  
50 **Approval of Excused Absences:** Stephanie Nye absent.

51 **MOTION:**

52 Ms. Brown made a motion to excuse the absence of Stephanie Nye. Ms. Rodgers seconded the motion, which  
53 carried unanimously.

54 **Approval of Agenda**

55 **MOTION:**

56 Ms. Curtis made a motion to approve the agenda with any deviations deemed necessary. Ms. Brown  
57 seconded the motion, which carried unanimously.  
58

59 **MOTION:**

60 Ms. Curtis made a motion to nominate Ms. Cindy Rodgers as Vice Chairperson. Ms. Brown  
61 seconded the motion, which carried unanimously.

62 **Approval of Minutes for the Following Meetings:**

63 **September 10, 2012 Board Meeting - Draft Minutes**  
64

65 **MOTION:**

66 Ms. Brown made a motion to approve the September 10, 2012 minutes. Ms. Rodgers seconded the motion,  
67 which carried unanimously.  
68

69 **September 11, 2012 Board Meeting - Draft Minutes**  
70

71 **MOTION:**

72 Ms. Brown made a motion to approve the September 11, 2012 minutes with corrections. Ms. Rodgers  
73 seconded the motion, which carried unanimously.  
74

75 **October 23, 2012 Hearing - Draft Minutes**  
76

77 **MOTION:**

78 Ms. Brown made a motion to defer the October 23, 2012 minutes until November 6, 2012. Ms. Rodgers  
79 seconded the motion, which carried unanimously.  
80

81 **Chairman's Remarks – Melanie Thompson**

82 Ms. Thompson stated that the continuing education review session was very difficult and thanked staff for  
83 their hard work during the review process. Ms. Thompson also thanked providers for their patience while the  
84 Board reviewed twenty-seven packets of information. Unfortunately, none of the online programs were  
85 reviewed, since the Board members have not monitored any of the online classes. Ms. Thompson let the  
86 online providers know that Board members require a user log on identification number and password in order  
87 to review the online class content. Providers did not provide all required information to the Board for review.  
88 Ms. Thompson expressed her disappointment with some of the packets, stating that some of the packets had  
89 date changes, some were just carbon copies from last year, and those were not approved. Ms. Thompson  
90 stated that, as leaders of the industry who provide continuing education (CEU's) they should understand the  
91 importance and significance of the CEU classes, and keeping the attendees up to date on the industry changes.  
92 Licensed cosmetologists do not need a lesson in cosmetology 101.

93 Ms. Thompson reminded CEU providers that they are required to place their association name on all jump-  
94 drives. Some documents were prepared and placed in folders and rubber bands, so the Board is not sure that

95 all information was actually received. Class dates should be provided to the Board on an Excel spreadsheet.  
96 Many providers did not place dates on the spreadsheets. Ms. Thompson advised association presidents to get  
97 together with LLR Staff and obtain the correct format for the spreadsheet. Providers also sent in VHS tapes of  
98 programs which no one can review, because it's old technology and there's no VHS player available for  
99 playback. VHS tapes must be converted over to disks so that the Board members can watch them.

100 Ms. Curtis stated that she attended some CEU classes and found them to be very disturbing. Providers are  
101 professionals, but the level of education being offered is not sufficient for the licensees, who walk away from  
102 the programs feeling there's no benefit to attending the CEU class.

103 Ms. Rodgers reminded providers that de-regulation could happen. Some classes are great, and some are  
104 boring. Ms. Rodgers let providers know that they must be mindful that CEU's must be something the  
105 participants want to see. Classes from last year were not corrected for this year and that's not acceptable.

106 Ms. Thompson let providers know that LLR Staff members were in the office over the weekend to make  
107 additional program changes.

108

109

110 **Old Business** - There was none.

111

112 **New Business**

113 **Approval of Board Meeting Schedule**

114

115 **MOTION:**

116 Ms. Brown made a motion to approve the 2013 Board Meeting Schedule. Ms. Rodgers seconded the motion,  
117 which carried unanimously.

118

119 **Approval of 2013 Continuing Education Courses: A BUT'Y'FUL "U" Cosmetology Association, LLC –**  
120 **Charmaine Green**

121 The Board reviewed the packet, and let Ms. Green know that some of the typo's in her packet were not  
122 corrected particularly for the July class dates. Ms. Green stated that the July date was actually cancelled. Ms.  
123 Thompson stated that as a side note, associations who offer discipline classes are reminded that those  
124 disciplinary classes are not to be included as CEU classes as those classes are for only for licensees being  
125 disciplined. Ms. Thompson also let Ms. Green know that the Board was unable to open the disk submitted  
126 with her packet. Ms. Green stated she would have Ms. Tyra Bradley to turn the disk into a flash drive for the  
127 Board members. Ms. Thompson also let the providers know that they must remember to include three (3)  
128 hard copies of their packets, one (1) jump drive or a readable disk. Information pulled from the disks or jump  
129 drives must be identical to the paper copies. Ms. Green stated that she made hard copies of the packet when  
130 she learned the Board was unable to open the disk provided. Ms. Thompson stated that when packets come in  
131 the hard copy and everything and anything that has been used in the class must be included in the packet, even  
132 if not all handouts will be used for every class. Ms. Thompson let Ms. Green know that for the esthetics  
133 class, there was no content provided and the Board members did not receive any of the corrections. Ms.  
134 Green stated the esthetics class documents were submitted in hard copy, and that she has copies for the Board  
135 today. Ms. Thompson stated that Ms. Curtis would review the program content before the esthetics program  
136 can be approved. Ms. Thompson reminded providers that any class held in a salon was limited to one-half  
137 hour in duration.

138 Ms. Thompson stated that U-Tube videos must be properly downloaded and sent to the Board for review,  
139 because the web address was not provided, and the information was left out of the program packet. The Board  
140 does not have time to figure out where the videos reside on the Internet. Ms. Green explained that the  
141 handouts were all together, in one packet, however there were no page numbers included. Ms. Thompson  
142 asked Ms. Green to correct pages 9-25 and the summaries of all lessons in the packet. Ms. Thompson stated  
143 that none of the hair removal techniques mentioned were permanent procedures and should not be presented  
144 as such, so the text should be changed to hair removal procedures or something more appropriate.

145

146 **MOTION:**

147 Ms. Curtis made a motion to approve the CEU program with the changes stated. Ms. Green was given the  
148 form to sign that the programs presented are the programs approved for 2013. Ms. Rodgers seconded the  
149 motion, which carried unanimously.

150

151 **Approval of 2013 Continuing Education Courses: ASCP – Doug Robinson**

152 Ms. Thompson let Mr. Robinson know that the packet information must contain page numbers. In addition, a  
153 phone number for a contact person must be provided. Ms. Thompson let Mr. Robinson know that the Board  
154 is reviewing classroom comments regarding course content, and serious allegations about the use of  
155 unapproved class content, and advertising in the classroom.

156

157 **MOTION:**

158 Ms. Rodgers made a motion to approve the CEU programs pending document corrections stated and Dr.  
159 Arnolds DVD. Ms. Curtis seconded the motion, which carried unanimously.

160

161 **Approval of 2013 Continuing Education Courses: ACTIVE – Pat Oberhausen**

162 The Board review the packet. The January dates have been changed to January 6 and 27, 2013.

163

164 **MOTION:**

165 Ms. Brown made a motion to approve the date changes. Ms. Curtis seconded the motion, which carried  
166 unanimously.

167

168 **Approval of 2013 Continuing Education Courses: Advanced Association of Cosmetology SC LLC –**  
169 **Lynn Jones**

170 Micro-derm abrasion is outside of the scope of practice for an esthetician, and was removed from the course  
171 packet. Ms. Jones stated that she also changed the nail technician information and agenda and will provide  
172 updated bio's and copies of current licenses to the Board.

173

174 Ms. Thompson reminded all providers that copies of expired licenses will not be accepted by the Board.  
175 Instructor licenses must be current, and videos of all classes must be provided to the Board for review.

176

177 **MOTION:**

178 Ms. Curtis made a motion to approve the CEUs pending information on Ms. Agnue. Ms. Rodgers seconded  
179 the motion, which carried unanimously.

180

181 **Approval of 2013 Continuing Education Courses: Association for Cosmetology of Excellence, Inc**  
182 **(ACE) – Angie Shuler**

183 Ms. Shuler, Secretary for ACE let the Board know that the required corrections had been made. Ms.  
184 Thompson let Ms. Schuler know that references to magazines are okay to use as a source regarding current  
185 issues or cosmetology trends in order to keep the information current and relative to attendees, however, the  
186 Board must first review the references. Ms. Shuler stated that the association wants to conduct discipline  
187 classes. Ms. Thompson let Ms. Shuler know that she must submit documents regarding the discipline classes  
188 to LLR Staff by the third week in December for consideration.

189

190 **MOTION:**

191 Ms. Brown made a motion to approve the CEU programs with the reference list provided. Ms. Curtis  
192 seconded the motion, which carried unanimously.

193

194

195

196

197

198 **Approval of 2013 Continuing Education Courses: B.I.G. – Karen Stacks**

199 Ms. Stacks appeared before the Board representing the B.I.G. Association. Ms. Thompson let Ms. Stacks  
200 know that the Board was unable to open the flash drive or the CD's submitted for review. Ms. Stacks stated  
201 that she thought the information was emailed to LLR Staff. Ms. McCarley let the Board know that staff did  
202 not receive any additional documents from Ms. Stack's office. Ms. Stacks provided the Board with copies of  
203 the changes, and let the Board know there were no handouts used in class.

204

205 **MOTION:**

206 Ms. Brown made a motion to approve the CEU programs. Ms. Curtis seconded the motion, which carried  
207 unanimously.

208

209 **Approval of 2013 Continuing Education Courses: B&T Hair Group – Ms. Taylor**

210 Ms. Taylor let staff know that she would not be able to attend the Board meeting today. Ms. Taylor withdrew  
211 her programs for 2013, and stated that she will try again later during the year. The association is new, and she  
212 was limited in her time. All submissions for 2013 were withdrawn.

213 **Approval of 2013 Continuing Education Courses: E-Nail – Russell Windham**

214 Mr. Windham stated that as far as he knew, all changes were already submitted. He will check with his office  
215 and get back to the Board. Mr. Windham stated that he would obtain a clear copy of the instructor's licenses.  
216 Mr. Windham stated that the class-room location was a large classroom that holds up to 400 people.  
217 Teaching aids were not included since there were no handouts given. The nail art was part of the class hands-  
218 on activity. Mr. Windham also stated that there is a U-Tube reference which appears on the jump-drive. Ms.  
219 Thompson let Mr. Windham know that he would need to submit the corrections in order for the Board to  
220 approve the programs. Mr. Windham stated that he will have everything back to the Board with the exception  
221 of the instructor's licenses and photos. This matter was deferred until the information is received by the  
222 Board.

223

224 **MOTION:**

225 Ms. Curtis made a motion to approve the package with the deletions as discussed regarding reflexology and  
226 nail art, pending the review of the U-Tube video the Board was unable to open. This will count as one change  
227 in January with the reflexology and nail art program. Ms. Rodgers seconded the motion, which carried  
228 unanimously.

229

230 **Approval of 2013 Continuing Education Courses: G.A.T.E. – Chris Veneski**

231 All changes were received by the Board. Ms. Thompson stated that the Board enjoyed the video regarding  
232 the regulations.

233 **MOTION:**

234 Ms. Brown made a motion to approve the CEU programs. Ms. Rodgers seconded the motion, which carried  
235 unanimously.

236

237 **Approval of 2013 Continuing Education Courses: Gary & Associates – Elberee Gray Jr.**

238 Ms. Thompson reminded Mr. Gray that lessons delivered in a salon were limited to fifteen (15) participants.  
239 Mr. Gray stated that the DVD was not included in the packet sent to Board staff. Mr. Gray stated that the  
240 changes were given to LLR Staff but he did not know who the documents were given to. Mr. Gray stated that  
241 the April 8, 2013 class scheduled for the salon was cancelled. Ms. Thompson let Mr. Gray know that the  
242 packet of information could not be approved because the visuals and the handouts were not received, and that  
243 each year the visuals and handouts must be received by the Board. Mr. Gray will try to get back to the Board  
244 today. The Board deferred this program determination until the end of the day.

245

246 **Approval of 2013 Continuing Education Courses: South Carolina Technical College System – Ann**  
247 **Doyle**

248 Ms. Thompson let Ms. Doyle know that the 2013 submission looked fine, however, the video tapes at the  
249 locations were in question, particularly the Spartanburg location. Ms. Mary Rock stated that with the new  
250 staff, they probably forgot to include the information. There are three locations, and none of them included  
251 the video taping of the CEU classes.

252  
253 **MOTION:**

254 Ms. Brown made a motion to approve the courses based on the monitoring of the class. Ms. Curtis seconded  
255 the motion, which carried unanimously.

256  
257 **Approval of 2013 Continuing Education Courses: Hair Heirs**

258 No one appeared before the Board to answer questions for Hair Heirs, however, all corrections were made as  
259 requested by the Board.

260 **MOTION:**

261 Ms. Curtis made a motion to approve the CEU programs. Ms. Brown seconded the motion, which carried  
262 unanimously.

263  
264 **Approval of 2013 Continuing Education Courses: Hair Matters Association – Cynthia Blocker**

265 Ms. Blocker stated that the agenda was corrected and pages 14-15 were corrected, and the class location at  
266 Hair Matters Beauty Salon is at 1101 Knoxs Avenue. Ms. Blocker explained that the handout regarding a  
267 salon management exercise is actually an income and expense worksheet handout found on page 26. Ms.  
268 Blocker provided her copy of the exercise to the Board for review. All other corrections were made to the  
269 packet materials.

270  
271 **MOTION:**

272 Ms. Curtis made a motion to approve the CEU program. Ms. Rodgers seconded the motion, which carried  
273 unanimously.

274  
275 **Approval of 2013 Continuing Education Courses: Jolei's Hair Institute, LLC – Lawanda Thomas**

276 Ms. Thompson stated that a video of the class was requested but not received. Providers were reminded that  
277 all classes must be videotaped.

278  
279 **MOTION:**

280 Ms. Rodgers made a motion to approve the CEU program. Ms. Brown seconded the motion, which carried  
281 unanimously.

282  
283 **Approval of 2013 Continuing Education Courses: Nail, Skin & Hair of America – Chesley Phillips**

284 Ms. Phillips stated that she submitted the program changes to the Board on the jump drive. Ms. Thompson let  
285 her know that the Board was unable to open the drive to review the changes. Ms. Thompson stated the Board  
286 received a hard copy of the materials with corrections however no lesson plans were corrected. The Board  
287 received a list of instructors but no instructor licenses were provided. Ms. Curtis commented that she  
288 reviewed some of the USC reports which stated the same course is being taught without any changes. Ms.  
289 Phillips stated she rotates the classes, and it's possible the person who made the comment on the report may  
290 have attended the same class twice. Ms. Phillips stated that she will submit documents for the law and online  
291 classes in January to the Board. Ms. Thompson stated that the Board must be able to access the online classes  
292 for a preview before any online class can be approved.

293 Ms. Thompson stated that the end of the course test did not match the course content. Ms. Phillips stated that  
294 most questions are pulled from a pool of questions to prevent cheating on the test. Each person must pass the  
295 class test before getting credit. Ms. Phillips stated that they are in the process of changing the questions and  
296 placing more distracters in the questions to ward off cheating on the final test. Ms. Phillips let the Board know

397 that she will contact her information technology person to get login codes for Board members to review the  
398 online classes. Ms. Thompson stated that the Board must see the questions for the online program, not  
399 necessarily the answers.

400

401 **MOTION:**

402 Ms. Rodgers made a motion to approve the CEU classes. Ms. Brown seconded the motion, which carried  
403 unanimously.

404

405 **Approval of 2013 Continuing Education Courses: Palmetto Professional of Cosmetology – Jay Lacy**  
406 Mr. Lacy stated that he emailed the corrections to Ms. McCarley. Mr. Lacy will contact the Board with  
407 corrected lesson plans to the Board by November 6, 2012. Mr. Lacy stated that he will offer discipline classes  
408 and will submit the documents required by the Board by January, 2013.

409

410 **MOTION:**

411 Ms. Curtis made a motion to approve the CEU programs pending the receipt of the corrected lesson plans.  
412 Ms. Brown seconded the motion, which carried unanimously.

413

414 **Approval of 2013 Continuing Education Courses: Power Alliance**

415 No one was present to answer the Board's questions. Ms. Thompson stated that Power Alliance is no longer  
416 recognized with the Secretary of State that the association exists. There was no motion made for Power  
417 Alliance.

418

419 **Approval of 2013 Continuing Education Courses: SCALP – Nancy Poole**

420 Ms. Nancy Poole stated that all corrections were made and submitted. In addition, they offer the law and  
421 disciplinary classes, but have never had anyone to attend. Ms. Poole will submit the content for the law  
422 classes to the Board in January, 2013.

423

424 **MOTION:**

425 Ms. Curtis made a motion to approve the CEU programs. Ms. Rodgers seconded the motion, which carried  
426 unanimously.

427

428 **Approval of 2013 Continuing Education Courses: SC Cosmetology Teacher Association**

429 No one was present to answer questions the Board had regarding the packet submitted. The association was  
430 notified of the many corrections required by the Board, but no response has been received.

431 **MOTION:**

432 Ms. Curtis made a motion to deny the CEU program packet. Ms. Rodgers seconded the motion, which carried  
433 unanimously.

434

435 **MOTION:**

436 Ms. Brown made a motion to also deny the CEU program packet for instructors. Ms. Rodgers seconded the  
437 motion, which carried unanimously.

438 **Approval of 2013 Continuing Education Courses: SC Esthetics Association- Colleen Large**

439 Ms. Thompson stated that the video contained 15 minutes regarding the legislative process which must be  
440 removed from the class. Ms. Large stated that the correction will be made and the error will not occur again.

441

442 **MOTION:**

443 Ms. Rodgers made a motion to approve the CEU packet. Ms. Brown seconded the motion, which carried  
444 unanimously.

445

446

347 **Approval of 2013 Continuing Education Courses: SC Progressive Association –Bernice Settles**  
348 Ms. Settles stated that she did not receive any emails to make corrections. Ms. Thompson let Ms. Settles  
349 know that program corrections must be made before the Board can vote. Ms. Settles stated that she will go  
350 back to the office and email the information to the Board for Tuesday’s meeting on November 6, 2012.

351 **MOTION:**

352 Ms. Curtis made a motion to defer the determination until the end of the meeting. Ms. Rodgers seconded the  
353 motion, which carried unanimously.

354 Ms. Settles returned all corrections to the Board before the end of the day.

355

356 **MOTION:**

357 Ms. Rodgers made a motion to approve the CEU packet. Ms. Curtis seconded the motion, which carried  
358 unanimously.

359 **Approval of 2013 Continuing Education Courses: SCACS – Gloria Smith**

360 Ms. Smith stated that she received the request for corrections and stated that she will change the twelve (12)  
361 hours class end time to 9:00 p.m. and provide a reference list to the Board. Ms. Curtis explained to Ms. Smith  
362 that scope of practice is what should be covered in the class as well as traditional treatments and explanations  
363 of all machinery, and today’s electrical modalities. Ms. Smith felt that it was better to pull the class entirely  
364 from the packet rather than make extensive corrections to the content. Ms. Smith stated that there are two  
365 school that would like to provide online classes as well as disciplinary classes. Ms. Thompson let Ms. Smith  
366 know that in addition to the good comments received, there was a report about products being sold at the  
367 October 21, 2012 class, and that they ran out of products to sell. Apparently, this all occurred at the  
368 Charleston Cosmetology Institute. Ms. Smith stated that she received the comments and will inquire with the  
369 Charleston Cosmetology Institute about the incident. Ms. Smith stated she will email the corrections.

370

371 **MOTION:**

372 Ms. Curtis made a motion to approve the CEU packet pending the emailed changes. Ms. Brown seconded the  
373 motion, which carried unanimously.

374

375 **Approval of 2013 Continuing Education Courses: SCPBCA – Jacqueline Golden**

376 Ms. Thompson let Ms. Golden know that an email was sent to the association to make corrections to the CEU  
377 packet. Also, out of state instructors must be pre-approved by the Board and guest speakers usually only give  
378 a one hour presentation. Ms. Thompson also stated that the VHS tape could not be opened nor the U-Tube  
379 reference. Ms. Golden explained how to access the U-Tube reference. Ms. Thompson said the Board would  
380 try one more time to view the video. Ms. Golden stated that online content materials were provided for  
381 review. The documents start on page 20 of the packet submitted. Ms. Golden also stated that in the original  
382 packet for the online programs, the passwords are there under Rosanne. Also, on page 35 in the original  
383 packet, the Board will find the resume of the speaker. Ms. Golden asked that the Board approve the speaker  
384 as an instructor from another state. Ms. Golden would also like to provide disciplinary classes and will  
385 submit documents to the Board in January, 2013. Ms. Golden stated that she use to get students, but over the  
386 past two years, no one has registered. Ms. Thompson explained that for some reason, LLR only had three  
387 providers listed and will look into the matter. Ms. Golden also stated that she would submit a copy of the My  
388 Lady video on disk to the Board for review. Ms. Curtis let Ms. Golden know that on April 24, 2012, she  
389 traveled to attend a class in Simpsonville, SC, but when she arrived, she learned that the class date had been  
390 switched.

391

392 **MOTION:**

393 Ms. Brown made a motion to approve the CEU packet pending the corrections discussed and submission of  
394 the My Lady video and the U-Tube video segment. Ms. Rodgers seconded the motion, which carried  
395 unanimously.

396

397

398 **Approval of 2013 Continuing Education Courses: SCSCA – Cindy Collins**

399 Ms. Thompson stated that all changes to the program were received and reviewed by the Board.

400

401 **MOTION:**

402 Ms. Rodgers made a motion to approve the CEU packet. Ms. Curtis seconded the motion, which carried  
403 unanimously.

404

405 **Approval of 2013 Continuing Education Courses: Vontae's – Michelle Hampton-Furtick**

406 Staff sent an email to Ms. Furtick to make changes to the CEU packet. Corrections were submitted to the  
407 Board for review and some classes were rescheduled. There were no handouts for the programs. Ms. Furtick  
408 stated she would submit online and discipline class information to the Board for the January, 2013 meeting.  
409 Ms. Furtick stated that the classes listed are for the trade show. At the trade show, class monitors are posted  
410 in each class along with sign-in sheets to ensure attendees stay for the full class. Once the attendee collects  
411 three certificates, they are signed and stamped and provided with an evaluation form and their certificate of  
412 attendance. Ms. Thompson reminded Ms. Furtick that the classes at the trade show cannot be product  
413 specific, but can be generic in nature. Ms. Furtick asked for trade show guidelines as classes she attended  
414 were generic at the trade shows which was already approved by the Board last year. Demonstrations are not  
415 allowed. Ms. Furtick suggested that the Board give written guidelines to all providers so everyone is clear on  
416 the requirements. A discussion ensued about class hours at the trade show. The trade show will not appear  
417 on the Board's web site until all information is reviewed by the Board members. Ms. Furtick was advised to  
418 email all information to LLR Staff so the changes can be reviewed by the Board for this meeting. All classes  
419 should appear on the LLR website by December, 2012. Ms. Thompson let Ms. Furtick know that she must  
420 submit details regarding the trade show to the Board for review. In addition, for the online classes, the Board  
421 must have access codes to monitor the online program content. Ms. Furtick wanted the Board to know that  
422 she objects to having to provide the Board with the tax identification number in light of the identity theft  
423 situation at the state level.

424

425 **MOTION:**

426 Ms. Curtis made a motion to approve the classes pending receipt of the details on the trade show classes for  
427 the Board's review. Ms. Rodgers seconded the motion, which carried unanimously.

428

429 **Approval to Add 2012 CE Classes: Hair Matters Association – Cynthia Blocker**

430 Ms. Blocker appeared before the Board to add classes to the 2012 schedule for December 10<sup>th</sup>, 2012. The  
431 information was submitted to the Board on August 30, 2012. The class is the same with the same lesson plan.  
432 This represents the first change for the association.

433

434 **MOTION:**

435 Ms. Rodgers made a motion to approve the class addition. Ms. Brown seconded the motion, which carried  
436 unanimously.

437

438 **Approval to Add 2012 CE Classes: Vontae's – Michelle Hampton- Furtick**

439 Ms. Furtick appeared before the Board to add one class to the web for December 9, 2012 and a new location  
440 for a cosmetology class. Ms. Furtick will use the same lesson plan and agenda. This change represents the  
441 first change for 2012.

442 **MOTION:**

443 Ms. Curtis made a motion to approve the December 9, 2012 class change. Ms. Brown seconded the motion,  
444 which carried unanimously.

445

446 **Approval to Cancel 2012 CE Classes: SCPBCA – SC Professional Barber & Cosmetology Association –  
447 Jacqueline Golden**

448 Ms. Golden stated that she would like to cancel the December 3, 2012 esthetics class. Information for that  
449 class was submitted to the Board on October 8, 2012. In addition the date change for the cosmetology and

450 nail technician classes on December 3, 2012 to December 10, 2012.

451

452 **MOTION:**

453 Ms. Brown made a motion to cancel the December 3, 2012 class. Ms. Rodgers seconded the motion, which  
454 carried unanimously.

455

456 **MOTION:**

457 Ms. Rodgers made a motion to change the class dates for the cosmetology and nail technician classes from  
458 December 3, 2012 to December 10, 2012. The location will be downtown. Ms. Brown seconded the motion,  
459 which carried unanimously.

460

461 Ms. Thompson let Ms. Golden know that these changes make a total of three changes for 2012.

462 **Approval to Monitor – Palmetto Professional of Cosmetology – Terri Gore, Jay Lacy**

463 The Board received a request to add Ms. Terri W. Gore as a class monitor to the 2012 year packet.

464 **MOTION:**

465 Ms. made a motion to approve adding Ms. Terri W. Gore as a class monitor to the 2012 year. Ms. Brown  
466 seconded the motion, which carried unanimously.

467

468 **Approval to Monitor – SC Esthetics Association (SCEA) – Colleen Large**

469 Ms. Large submitted a request to add Toni Rautio as a monitor to the 2012 packet for the October 12, 2012  
470 class.

471

472 **MOTION:**

473 Ms. Curtis made a motion to approve the new monitor. Ms. Rodgers seconded the motion, which carried  
474 unanimously.

475

476 **Approval to Teach Student Instructor Training Program: Lacy Cosmetology School, LLC – Lexington  
477 Campus – Jay Lacy**

478 Mr. Lacy requested approval for a student instructors training program at the Lacy Cosmetology School,  
479 LLC. This new program will be the same as the other two locations which have already been approved at the  
480 Lexington and Charleston campuses.

481

482 **MOTION:**

483 Ms. Rodgers made a motion to approve the student instructor training program. Ms. Brown seconded the  
484 motion, which carried unanimously.

485

486 **Approval to Teach Student Instructor Training Program: Lacy Cosmetology School, LLC – Charleston  
487 Campus**

488 **MOTION:**

489 Ms. Rodgers made a motion to approve the student instructor training program. Ms. Brown seconded the  
490 motion, which carried unanimously.

491

492 **Approval to Change in Enrollment Agreement – Miller Motte Technical College – Karen Durand,  
493 Doranie Gibbs**

494 Ms. Durand explained that the first twenty-eight days, students attend school on a provisional basis. Within  
495 that time, the student decides if they will stay with the program or not. If the student does not switch from  
496 provisional to permanent during the twenty-eight days, the student is not charged the tuition however this  
497 becomes a problem for the school if the student is allowed to obtain education hours for hours not paid within

498 the twenty-eight days. Ms. Durand stated that the twenty-eight days gives the student an opportunity to decide  
499 what they want to do, and it's been her experience that students who drop out will usually do so within five  
500 days. Students are given a catalog to show the enrollment agreement. Ms. Thompsons stated that the Board  
501 must have a current copy of the catalog that contains the enrollment agreement in order to make a proper  
502 determination, and that Ms. Durand may wish to add a reference to regulation 35-10-A-3(c) since  
503 cosmetology schools are regulated under the SC Board of Cosmetology. Ms. Thompson stated that there was  
504 just not enough information provided to the Board in the packet to make a determination. The packet together  
505 with the enrollment agreement must mirror the SC Board of Cosmetology regulations. A discussion ensued.  
506

507 **MOTION:**

508 Ms. Curtis made a motion to deny the change in the enrollment agreement. Ms. Rodgers seconded the motion,  
509 which carried unanimously.

510  
511 **Approval to Change Cosmetology Curriculum – Virginia College of Cosmetology- Debbie Messinger**  
512 Ms. Messinger appeared before the Board to change their cosmetology curriculum format and class schedule.  
513 The changes do not affect the cost of the program and the pre-requisites are the same as what students are  
514 taking now, but without breaks in between. A discussion ensued regarding the changes requested. Ms.  
515 Thompson stated that the Board does not have copies of the changes requested. Ms. Thompson stated that the  
516 Board would defer a determination about the changes until after the Board has had an opportunity to review  
517 the changes Ms. Messinger will submit.

518  
519 **MOTION:**

520 Ms. Curtis made a motion to defer the request for a change to the cosmetology curriculum until the Board has  
521 had an opportunity to review the changes. Ms. Rodgers seconded the motion, which carried unanimously.

522  
523 **Approval to Change 2013 CEU Location – Hair, Skin & Nails – Chesley Phillips**  
524 Ms. Thompson stated that the requested change for 2012 is on the agenda and Ms. Phillips will include the  
525 change for 2013 in her packet. Ms. Phillips stated that on October 23, 2012 she received a call from the  
526 Aiken Hampton Inn where classes are scheduled in December 2012 and 2013. The Hampton Inn stated they  
527 are remodeling their meeting rooms and will be demolishing the meeting room Ms. Phillips was scheduled for  
528 2012 and 2013. Ms. Phillips has changed the class location to the Hilton Garden Inn at 350 East Gate Drive,  
529 Aiken, SC 29803.

530 **MOTION:**

531 Ms. Rodgers made a motion to approve the location changes for 2012 classes to the Hilton Garden Inn. This  
532 represents a third change for the association. Ms. Curtis seconded the motion, which carried unanimously.

533  
534 Ms. Phillips stated that the 2013 Aiken location change affects six classes. The changes were submitted in the  
535 packets submitted to the Board.

536 **MOTION:**

537 Ms. Rodgers made a motion to approve the location changes for 2012 classes to the Hilton Garden Inn. This  
538 represents a third change for the association. Ms. Brown seconded the motion, which carried unanimously.

539  
540 **Reinstatement of Suspended License – Shelba G. McLaughlin-Green**  
541 Ms. Green appeared before the Board to answer questions the Board had regarding Ms. Green's suspended  
542 license because of a new arrest. Ms. Green stated that some of the information she had submitted on May 14,  
543 2012 could not be considered because the charges were supposed to be expunged under her maiden name  
544 Shelba G. McLaughlin. Ms. Green stated that the order addressed the substance abuse, and that she has been  
545 clean for five months. On November 8, 2011, Ms. Green stated she was found not guilty, and that all charges  
546 occurred at the same time. Ms. Green stated that she is currently on probation, and has to pay court costs of  
547 \$630 plus \$200 probation fees and a \$20 public service fee. Ms. Green stated that the charges the Board based  
548 her probation upon were dismissed. However there remains one charge against her which is valid. Ms. Green

549 stated that she voluntarily enrolled in a drug program on June 17, 2012 which she completed in August, 2012.  
550 She also attended a continuing care program on October 12, 2012. None of the programs she attended were  
551 required. Ms. Curtis pointed out that Ms. Green was still on probation when she received another charge. Ms.  
552 Green stated that she took the charge for her son, who is no longer living with her. Ms. Green stated that the  
553 company she worked for was eager to have her to return to work. Further discussion ensued.

554  
555 **MOTION:**

556 Ms. Curtis made a motion to deny the quest to reinstate the license and that the Board can revisit Ms. Green's  
557 case during the March Board meeting. Ms. Green can reapply for her license and supply the Board with a  
558 current SLED report at that time. Ms. Rodgers seconded the motion, which carried unanimously.

559  
560 Ms. Thompson stated that a final order will be mailed to Ms. Green and that the license suspension stays in  
561 place until March 2013.

562

563 **2013 On Line CE Class Review – Already previously discussed.**

564 **Discussion**

565 **Hearing Officer**

566 Ms. Thompson stated that the Board must approve everything the hearing officer submits. Ms. McCartha  
567 pointed out that there are over 100 cases pending and the Board should consider electing a hearing officer.  
568 Ms. Thompson stated that the Board would provide the parameters around what the hearing officer can and  
569 cannot do. The Board will provide this information to Ms. McCartha within two weeks, or by December 1,  
570 2012. The Board will work on the details of the guidelines.

571

572 **Re-examination Pertaining to Lapsed Licenses**

573 Ms. Thompson stated that if a license has expired in three years the licensee takes the practical examination  
574 over. This is a change from what was previously understood and practiced by LLR Staff which originally  
575 told licensees they were required to take the written examination over. Ms. Thompson stated that if the  
576 license is lapsed for four years or more the licensee must take the written and practical examinations.

577

578 **Student Time Reports**

579 A letter was mailed to the schools from LLR Staff to submit the student time reports to Ms. Bridgett  
580 Richardson. However the initial communication caused confusion with the schools. Ms. Thompson stated  
581 that the current form must be corrected and placed on the website. It was decided that the schools will use the  
582 form for the monthly record of hours and the completed form will be sent to Ms. Richardson. Schools should  
583 visit the website and download the proper form, print it out, complete the student hours along with student  
584 signatures. Ms. Thompson stated that all schools will use the new form which must be submitted starting  
585 November 15, 2012.

586

587 **Regulations**

588 Ms. McCartha stated that not all regulations changes were included in the Board's copy. Ms. Thompson  
589 stated that Board members will take the regulation changes home and review the information.

590

591 **Public Comments**

592 Ms. Colleen Large stated a copy of the class monitor's license was included in the packet of information  
593 submitted by the Board for her association. If the public wants to contact the Board, they must first contact  
594 LLR Staff, by contacting the Board Administrator who can research the situation. Regarding the regulations,  
595 Ms. Thompson let the public know that the Board will keep everyone informed regarding the regulation  
596 changes and will submit the Boards comments or changes to the Administrator.

597

598 Regarding new licensees taking continuing education hours, staff must stick to the regulations, where  
599 licensees take continuing education hours after the first renewal. Ms. McCartha stated that licensees must  
600 submit continuing education hours yearly as stated in the regulations.

601 **Adjournment**

602

603 **MOTION:**

604 Ms. Curtis made a motion to adjourn the meeting. Ms. Rodgers seconded the motion, which carried  
605 unanimously.

606

607 **The next meeting of the SC Board of Cosmetology is scheduled for November 6, 2012**