

**South Carolina Board of Cosmetology
Board Meeting
10:00 a.m., November 17, 2014
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 108
Columbia, South Carolina 29211**

Meeting Called to Order

Public notice of this meeting was properly posted at the S. C. Board of Cosmetology office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Pledge of Allegiance

Rules of the Meeting Read by the Chairman

Introduction of Board Members:

Vice Chairperson Melanie Thompson called the regular meeting of the Board of Cosmetology to order. Other Board members in attendance included, Stephanie Nye, Eddie Jones, Janice Curtis, Patricia Walters, and Selena M. Brown.

Staff Members Participating in the Meeting:

Mary League, Advice Counsel; Theresa Richardson, Administrator; Roz Bailey-Glover, Matteah Taylor, Staff; Robbie Boland, Yolanda Rodgers, OIE; Andrew Rogers, ODC; and Jamie Newton, Court Reporter.

All Other Persons Attending:

Danielle Brown, Joe Grimaud, Chesley Phillips, Courtney Freeman, Chris Venesky, Debora Geigher, Doug Robinson, Sandra Mullins, Jacqueline Golden, Nannette Saheb, Hassan Saheb, Lan Pham, Marilyn Montgomery, Gloria Wilson, Charmaine Green, LaTanya Epps, Colleen Large, Christina Cox, Sherri Todd, Bill Kaufeld, Lucy Kaufeld, Gloria Smith, Alan Ray, Nancy Poole, Susie Jackson, Qweshanda Mauney, April Cobb, Erica Horton, Kate Shelton, Shawonda Thomas, Key'ona Joseph, Jayson Lacy, Mary Rock, Anne Doyle, Bernice Settles, Brenda Harper, Linda Green, Cindy Collins, Michelle Hampton-Furtick, Lynn Jones-Walker, Regina Lee, Cynthia Blocker, Karen Stacks, and Tony Mariello

Approval of Excused Absences: Cindy Rodgers

MOTION:

Janice Curtis made a motion to approve Cindy Rodgers' absence. Selena Brown seconded the motion which carried unanimously.

Approval of the minutes:

Board Meetings

September 8, 2014

September 9, 2014

MOTION:

Selena Brown made a motion to approve the Board minutes with the stated corrections for September 8, 2014. Patricia Walters seconded the motion which carried unanimously.

MOTION:

Eddie Jones made a motion to approve the Board minutes for September 9, 2014 with no corrections. Selena Brown seconded the motion which carried unanimously.

Stephanie Nye made a motion to amend the motion for the September 9, 2014 minutes. Stephanie was in attendance of the September 9, 2014 meeting and would like her name to be added to the Board Members section of the minutes. Janice Curtis seconded the motion which carried unanimously.

Hearings

September 29, 2014

October 6, 2014

MOTION:

Janice Curtis made a motion to approve the Hearing minutes for September 29, 2014 with no corrections. Eddie Jones seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion to approve the Hearing minutes for October 6, 2014 with no corrections. Selena Brown seconded the motion which carried unanimously.

Approval of Agenda:

MOTION:

Janice Curtis made a motion to approve the agenda with any deviations necessary. Eddie Jones seconded the motion which carried unanimously.

Administrator's Remarks – Theresa Richardson:

Financial Report:

Within your packets are the reports from August and October. The September report will be provided at a later time. Listed on the agenda for Tuesday, November 9, 2014 are the Deputy Director for the Administration area and the Financial Director to address the Board's concerns.

OIE Report – Office of Investigations and Enforcement – Sharon Wolfe:

The cases received from January 1, 2014 through October 30, 2014 include 97 cases. Among the 97 cases are: 4 cases are active investigations, 19 are closed cases, 39 are do not open, 3 opened cases, these cases are waiting to be assigned to an investigator, 29 are pending Board action, and 3 cases are pending IRC. There were 4 total active cases through October 30, 2014. Cases that

were closed through October 30, 2014 are 252. There are a total of 212 cases that are closed and 40 are do not open cases which are a total of 252 cases.

IRC Report – Sharon Wolfe:

As of October 8, 2014 the IRC committee met and reviewed 18 cases. Out of those 18 cases, there was 5 cases dismissed, 1 case dismissed with cease and desists, 4 cases were sent for a formal complaint, 2 cases were formal complaints with cease and desist, 1 case was formal complaint with a citation, 4 cases were letters of caution and 1 case was up for reconsideration for dismissal.

Janice Curtis asked for the meaning of the dismissal with corrective actions and letters of caution. It was explained the correction was made before the investigator had a chance to follow through with the complaint. Letters of caution are issued when there is not enough evidence found to support a complaint.

MOTION:

Selena Brown made a motion to approve the IRC report. Eddie Jones seconded the motion which carried unanimously.

ODC Report – Andrew Rodgers:

As of October 29, 2014 ODC had 185 open cases. There were 6 pending citation appeals, there were no pending CA draft, 2 pending FC draft, 95 pending Atty review, 2 pending CA/MOA, 4 pending Board actions, 42 pending hearings, no pending final order hearings, 20 pending final orders/closures, 4 appeals, and 31closed cases on July 8, 2014.

Inspection Report – Robbie Boland:

Before the Board is the inspection report from the 2014 – 2015 fiscal year and there were 1,311 salons inspected and 13 schools. As of August 2014 there were 446 salon inspected and 6 schools. As of September 2014 there were 359 salons inspected and 3 schools. There were a total of 5,837 salons opened.

Citation Report – Robbie Boland:

For August there were 18 citations written and in September there were 6 citations written.

OLD BUSINESS

There was no old business

NEW BUSINESS

Review of Revised Citation Forms and Citation Order Form

When individuals are not compliant with their citations staff would like to administratively suspend the licenses, as of now actions cannot be taken at staff level. Language has been added to the citation to reflect: If the licensee fails to meet the conditions set out in this citation, the license will be immediately administratively suspended pending full compliance or Board appearance.

Items were removed from the final order form that the Hearing Officer would sign because they were repetitive. The Board needs to approve the updated final order form.

MOTION:

Janice Curtis made a motion to approve the Citation Order Form for the removal of the repetitive information and for the form to read "Final Order". Eddie Jones and Stephanie Nye seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion to approve the added language for the Citation form allowing the license to be administratively suspended if the licensee does not comply. Patricia Walters and Stephanie Nye seconded the motion which carried unanimously.

Review for Consideration of Exemption for Licensure:

Lucy Kaufeld appeared before the Board seeking exemption of licensure but the discussion was not limited to the exemption request. Ms. Kaufeld feels she is exempt from licensure because she has the qualifications to teach threading. Ms. Kaufeld does not have a license in any other state. Bill Kaufeld explained that Ms. Kaufeld created the around the neck technique for sanitary purposes instead of having the thread in the mouth. Ms. Thompson explained the Board has to abide by the laws as they are written and there are no exceptions.

MOTION:

Janice Curtis made a motion to deny Lucy Kaufeld for exemption for licensure. Eddie Jones seconded the motion which carried unanimously.

Review of Continuing Education Associations' Proposed 2015 Continuing Education Programs:

A Better You Cosmetology Association

Debora Geigher appeared before the Board to discuss A Better You Cosmetology Association program. The discussion included but was not limited seeking approval of the continuing education program and the corrections that were made. Ms. Geigher explained she made the corrections that were requested and included some additional materials.

MOTION:

Janice Curtis made a motion to approve A Better You Cosmetology to offer continuing education classes based on the corrections stated for 2015. Eddie Jones seconded the motion which carried unanimously.

A But'Y'Ful "U"

Charmaine Green appeared before the Board to discuss A But'Y'Ful"U" continuing education program. The discussion included but was not limited to seeking approval of the continuing education program. Ms. Green explained she removed the certifications of the Hair Designer Guild's members from her program.

MOTION:

Janice Curtis made a motion to approve A But'Y'Ful'U" to offer continuing education classes for 2015. Selena Brown seconded the motion which carried unanimously.

Active

Brenda Harper appeared before the Board to discuss Active and Active Teacher's Seminar continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to defer the Active continuing education program until corrections are made. Eddie Jones seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion to approve the Active Teacher's Seminar to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

ACE

Marilyn Montgomery appeared before the Board to discuss ACE's continuing education program. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve ACE to offer continuing education classes for 2015 with the removal of the stated DVDs. Eddie Jones seconded the motion which carried unanimously.

ACSP

Doug Robinson and Sandra Mullins appeared before the Board to discuss ACSP's onsite and online continuing education programs. The discussion included but was not limited to seeking approval of these programs. Janice Curtis mentioned that recordings have been requested and the recordings have been erased. Doug Robinson explained ACSP was having challenges with their cameras but that situation has been corrected. Ms. Thompson explained none of the Board members were able to log onto ACSP's online submission. Doug Robinson explained the log-in and password information was updated.

MOTION:

Janice Curtis made a motion to approve ACSP to offer the in-person continuing education classes for 2015. The online program was deferred until it could be reviewed. Eddie Jones seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion for a break. Stephanie Nye seconded the motion which carried unanimously.

Ms. Thompson called the meeting back to order.

Advanced Association

Lynn Walker-Jones appeared before the Board to discuss Advanced Association's continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Patricia Walters made a motion to approve Advanced Association to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

BIG

Karen Stacks appeared before the Board to discuss BIG continuing education programs classes. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Stephanie Nye made a motion to approve BIG's packet with the instructors listed with the other corrections mentioned. Patricia Walters seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion for a break. Eddie Jones seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion to enter back into regular session. Eddie Jones seconded the motion which carried unanimously.

CE Training Course

Jayson Lacy appeared before the Board to discuss CE Training Course continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve the in-person class and to defer the online program. Eddie Jones seconded the motion.

Ms. Thompson asked that the online passwords and userid for all Board members be provided to Roselind Glover and Theresa Richardson.

Cosmetics Arts

Nannette Saheb appeared before the Board to discuss Cosmetics Arts' continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve Cosmetics Arts to offer continuing education classes for 2015. Stephanie Nye seconded the motion which carried unanimously.

GATE

Ms. Thompson stated GATE would be deferred.

MOTION:

Janice Curtis made a motion to defer GATE's approval. Eddie Jones seconded the motion which carried unanimously.

Ms. Thompson recused herself from hearing Hair Heirs and turned the Chair position over to Janice Curtis.

Hair Heirs

Sherry Todd appeared before the Board to discuss Hair Heirs continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Selena Brown made a motion to approve Hair Heirs to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

Hair Matters

Cynthia Blocker appeared before the Board to discuss Hair Matters' continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Patricia Walters made a motion to approve Hair Matters to offer continuing education classes for 2015. Selena Brown seconded the motion which carried unanimously.

JKU

LaTanya Epps appeared before the Board to discuss JKU's continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve JKU to offer continuing education classes for 2015. Eddie Jones and Patricia Walter seconded the motion which carried unanimously.

Jolei's

Shawonda Thomas appeared before the Board to discuss Jolei's continuing education programs. The discussion included but was not limited to seeking approval of these programs. Shawonda asked for approval of allowing more participants for Jolei's to have in the salon continuing education classes.

MOTION:

Janice Curtis made a motion to approve Jolei's to offer continuing education classes for 2015. The salons will be approved on a case-by-case basis with the dimensions of the instruction area of a salon being submitted. Eddie Jones seconded the motion which carried unanimously.

CE Vski

Colleen Large and Chris Vensky appeared before the Board to discuss CE Vski's continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve CE Vski to offer continuing education classes for 2015. Selena Brown seconded the motion which carried unanimously.

N2Skin Education

Chesley Phillips appeared before the Board to discuss N2Skin Education's continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve N2Skin Education to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

Nails, Skin & Hair of America

Chesley Phillips appeared before the Board to discuss Nail, Skin & Hair of America's onsite and online continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve Nails, Skin & Hair of America to offer in-person continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion to approve Nails, Skin & Hair of America to offer online continuing education classes for 2015. Selena Brown seconded the motion which carried unanimously.

Original International Spa Institute

Chesley Phillips appeared before the Board to discuss Original International Spa Institute continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve Original International Spa Institute to offer continuing education classes for 2015 based on corrections. Eddie Jones seconded the motion which carried unanimously.

Pampered Beauty

Key'ona Joseph appeared before the Board to discuss Pampered Beauty continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve Pampered Beauty to offer continuing education classes for 2015 with the corrections stated. Eddie Jones and Selena Brown seconded the motion which carried unanimously.

PCES:

Alan Ray appeared before the Board to discuss PCES continuing education programs. The discussion included but was not limited to seeking approval of these programs. Alan Ray explained PCES did not submit any onsite classes because they planned to offer only online classes for 2015. It was explained that the Board was not able to access the online classes in its entirety.

MOTION:

Janice Curtis made a motion to enter into executive session for legal advice. Stephanie Nye seconded the motion which carried unanimously.

MOTION:

Selena Brown made a motion to come out of executive session and back into regular session. Eddie Jones seconded the motion which carried unanimously.

During executive session no motions were made and no votes were taken.

Janice Curtis explained, March 18, 2014 it was determined and voted on if any Association offers online continuing education at least 1 in-person class must be offered.

MOTION:

Janice Curtis made a motion to defer approval of PCES until an in-person class was submitted and until the on-line course could be fully accessed. Eddie Jones seconded the motion which carried unanimously.

Q & A Cosmetology

Qweshanda Mauney and April Cobb appeared before the Board to discuss Q & A Cosmetology continuing education programs. The discussion included but was not limited to seeking approval of these programs.

Ms. Thompson commended the Q & A Providers, for submitting a flawless continuing education packet especially with them being new providers.

MOTION:

Eddie Jones made a motion to approve Q & A Cosmetology to offer continuing education classes for 2015. Selena Brown seconded the motion which carried unanimously.

SCACS

Gloria Smith appeared before the Board to discuss SCACS continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Patricia Walters made a motion to approve SCACS to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

SCALP

Susan Jackson appeared before the Board to discuss SCALP continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve SCALP to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

SC Esthetics

Colleen Large appeared before the Board to discuss SC Esthetics continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve SC Esthetics to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

SCPBCA

Jacqueline Golden appeared before the Board to discuss SCPBCA continuing education programs for in-person and online. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve SCPBCA in-person classes for 2015. Patricia Walters seconded the motion which carried unanimously.

MOTION:

Janice Curtis made a motion to defer SCPBCA online classes until access is granted for reviewing. Eddie Jones seconded the motion which carried unanimously.

SC Progressive

Bernice Settles appeared before the Board to discuss SC Progressive continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve SC Progressive to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

SCSCA

Cindy Collins appeared before the Board to discuss SCSCA continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve SCSCA to offer continuing education classes for 2015. Eddie Jones seconded the motion which carried unanimously.

SC Technical College System

Ann Doyle and Mary Rock appeared before the Board to discuss SC Technical College System's continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve SC Technical College System to offer continuing education classes for 2015. Selena Brown seconded the motion which carried unanimously.

Southeastern Esthetics

Courtney Freeman appeared before the Board to discuss Southeastern Esthetics continuing education programs. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve Southeastern Esthetics to offer continuing education classes for 2015. Selena Brown and Eddie Jones seconded the motion which carried unanimously.

Vontae's

Michelle Hampton-Furtick appeared before the Board to discuss Vontae's continuing education programs, the Fashion Focus Trade Show, and Dudley Trade Show. The discussion included but was not limited to seeking approval of these programs.

MOTION:

Janice Curtis made a motion to approve Vontae's continuing education classes for 2015. Selena Brown seconded the motion which carried unanimously.

MOTION:

Selena Brown made a motion to approve the Fashion Focus Trade Show identified classes for 2015 that are not product specific. Eddie Jones seconded the motion which carried unanimously.

MOTION:

Selena Brown made a motion to approve the Dudley Trade Show classes for 2015 with the corrections. Eddie Jones seconded the motion which carried unanimously.

Discussion:

There were no discussions.

Public Comments:

Colleen Large asked the Board if micro-needling is allowed because Colleen's response was no if it is not in the current scope of practice. Ms. Large just wanted to verify that she was giving the correct response. Ms. Thompson explained the guidelines are that the top layer of the skin cannot be penetrated.

Adjournment: 5:07pm

MOTION:

Eddie Jones made a motion to adjourn. Selena Brown and Patricia Walters seconded the motion which carried unanimously.