



South Carolina Department of Labor, Licensing and Regulation
South Carolina Board of Cosmetology
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 llr.sc.gov/cosmo

2024-2026 SALON RENEWAL APPLICATION

Renewal Instructions / Requirements:

- Renewal fee of \$72 in the form of a check or money order only (DO NOT MAIL CASH) made payable to LLR – Board of Cosmetology. (All fees are non-refundable. A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.)
- Renewal application must be postmarked or renewed online by June 30, 2024.
- **Salon licenses are not transferrable.** If the ownership; salon name; or location of the salon has changed, this is not the correct application. You must apply for a new salon license.

Salon License No.: SAL _____ FEIN/SSN: _____

Salon Name: _____

Salon Address: _____
Street (physical address required) City State Zip

Salon Mailing Address: _____
Street/PO Box City State Zip

Salon Email Address: _____ Phone No.: _____

Owner’s Name: _____ Owner’s License No.: _____
(If applicable) (If applicable)

Manager’s Name: _____ Manager’s License No.: _____
(Required)

Change of Manager: If the salon has had a change in manager, a [Salon Manager Change Application](#) must be completed and submitted to the Board. The manager must currently be licensed with the SC Board of Cosmetology.

ATTESTATION

I am the responsible manager on file with the South Carolina Board of Cosmetology. I understand it is my responsibility to ensure compliance with all statutes and regulations of the Board.

 Salon Manager Signature

 Date

PRIVACY DISCLOSURE

South Carolina Law requires the agency collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file, may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act, and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical services. In order to better protect the information you provide, please provide the Department with the following information that may be released to the public upon request: a public mailing address, a public email address and a public telephone number.