



South Carolina
Department of Labor, Licensing and Regulation



Board of Cosmetology

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Henry D. McMaster
Governor

Emily H. Farr
Director

June 5, 2024

Licensees:

Please note that on June 3, 2024, the Board initiated the following process for requesting duplicate licenses.

For all duplicate license requests received on or after June 3, 2024, licensees will now be required to submit a copy of their government-issued photo ID and an updated 2x2 passport style photo (wallet size and selfies will not be accepted). Additionally, licensees must ensure their contact information is updated, this includes mailing address, email, and phone number. Licensees may securely update their contact information via the [Licensee Portal](#). The duplicate license **CANNOT** be issued until all of this information is received by the Board.

Thank you, and if you have any questions, please contact the Board at BoardInfo@llr.sc.gov

Sincerely,

A handwritten signature in black ink that reads 'Tracy Adams'.

Tracy Adams
Board Executive