

**South Carolina Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists,
Addiction Counselors and Psycho-Educational Specialists**

February 10, 2026 – 10:00 a.m.

Synergy Business Park – Kingstree Building

Midlands Conference Room

110 Centerview Drive, Columbia, SC 29210

AGENDA

1. Meeting Called to Order – Dr. Jennifer Jordan, President

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, on the Board's website, and provided to any requesting persons, organizations, and news media in compliance with S.C. Code Ann. Section 30-4-80 of the Freedom of Information Act. Members of the public who wish to view the meeting may do so by live stream at <https://lr.sc.gov/cou/videos.aspx>.

2. Approval of the Agenda

3. Approval/Disapproval of Absent Members

4. Approval of Minutes: October 14, 2025

5. President Remarks: Dr. Jennifer Jordan

6. Request for Expungement: Whitney Windham, LPC7197

7. Disciplinary Hearing

- a.** NOH-MOA: Case# 2023-100

8. Administrative Reports

- a** Office of Investigations and Enforcement (OIE) Report – Yarikza Alexander
b Investigative Review Conference (IRC) Report – Yarikza Alexander
c Office of Disciplinary Counsel (ODC) Report – Sherrie Butterbaugh
d Board Executive Reports/Remarks – Pam Dunkin
- Finance Report
 - CE Broker Report
 - 2026 New Mileage Rate
 - Statement of Economic Interest Reports – Due by noon on March 30, 2026
 - 2025-2027 CE Audit – Update

The next Board Meeting is scheduled for May 5, 2026.

- Review List of New Licensees: 9/23/2025 – 1/15/2026 (Information Only)
- Number of Active Credentials as of 1/15/2026 (Information Only)
- Number of Continuing Education Providers Approved: 9/23/2025 – 1/15/2026 (Information Only)
- Ratification of New Continuing Education Sponsors Vote: 9/23/2025 – 1/15/2026 (Information Only)
- Application Review Committee: Applications Reviewed: 9/23/2025 – 1/15/2026 (Information Only)

9. New Business

a. Board Member Reports – Conference or Meetings Attended

- 2025 National Association for Alcoholism and Drug Abuse Counselors (NAADAC) Annual Conference: October 11-13, 2025, Seattle, Washington:
Arvilla “Ann” Kirven and Kelly Bollinger
- 2025 South Carolina Association of School Psychologists (SCASP) Fall Conference: October 15, 2025, Florence, South Carolina:
Dr. Sandra Manning
- Laws in Ethics in Counseling Conference 2026 – New Orleans, Louisiana, January 27-30, 2026 (Virtual and In-Person):
Dr. Jennifer Jordan and Dr. Markesha Miller

b. Upcoming Travel Meetings – Discussion, Vote and Attendees

- 2026 South Carolina Association of School Psychologists (SCASP) Spring Conference: Columbia, South Carolina, March 12-13, 2026
- 2026 American Mental Health Counselors Association Annual Conference (AMHCA): Portland, Oregon, June 23-26, 2026
- The National Board for Certified Counselors (NBCC) – 2026 CCE & NBCC Counseling Regulatory Boards Annual Summit (CRBS) Meeting: CRBS, Dearborn, Michigan, June 23-25, 2026

10. Old Business

- Jurisprudence Exam Update: Dr. Jennifer Jordan
- Compact Commission Update: Dr. Markesha Miller and Pam Dunkin

11. Lunch (Time of Lunch will be at the discretion of the Board Chair)

12. Public Comments

13. Adjournment

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