

**South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists**  
**TELECONFERENCE BOARD MEETING AGENDA**  
**Tuesday, April 13, 2021 at 10:00 a.m.**

**MINUTES**

**Board Members Present**

Jennifer C.L. Jordan, Chair  
Robert B. Carter, Vice Chair  
Danny J. Garnett  
Nikita M. Harrison  
Jeannie James  
Charles D. Stinson

**Absent Members – None**

**Staff Present**

Mary League, Advice Counselor  
Tina Brown, Disciplinary Counsel  
Angela Baldwin, Office of Investigations  
Roselind Bailey-Glover, Administrator  
Courtney Clark, WebEx Host  
Melanie Farnham, Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated.

In accordance with the Governor’s directives regarding social distancing, the meeting will be held via teleconference. Members of the public who wish to attend may do so by telephone. The telephone number and access code are provided on the posted agenda.

**Call to Order**

Board Chair, Dr. Jennifer Jordan called the meeting to order at 10:00 a.m. The meeting was held via teleconference.

**Approval of the Agenda**

**MOTION:** Ms. James made a motion to approve the agenda. Mr. Garnett seconded the motion. All were in favor and the motion passed.

**Approval/Disapproval of Absent Members –** There were none.

**Approval of the February 9, 2021 Meeting Minutes**

**MOTION:** Mr. Stinson made a motion to approve the February 9, 2021 meeting minutes with corrections (change the board member name on a motion from Jordan to Jeannie James). Mr. Garnett seconded the motion. All were in favor and the motion passed.

**Chair’s Remarks .....Dr. Jennifer Jordan**

Ms. Jordan briefly discussed the NAADAC upcoming meeting and stated that she would not be attending.

**South Carolina Association for Behavior Analysis (SCABA) .....David S. Green, BCBA Information only.**

Mr. Green provided a presentation to the Board in support of proposed legislative changes to add Behavioral Analysis to the Counselors Board. Mr. Green was informed that the Board would not be able to answer some of his questions since the Board could not take a position on the matter at this time. Further, licensing requires legislative action so the Board would wait to see what legislation says and the Board would do what is passed in legislation.

**Administrative Reports**

Office of Investigations and Enforcement Reports (OIE/IRC) .....Angela Baldwin, Office of Investigations.

**MOTION:** Ms. James made a motion to approve the OIE Report. Ms. Harrison seconded the motion. All were in favor and the motion passed.

Office of Disciplinary Counsel Report (ODC)... ..... Tina Brown, Disciplinary Counsel  
The Office of Disciplinary Counsel report was reviewed for information only.

**Administrator’s Remarks** .....Roselind Bailey-Glover, Board Administrator

1. Financial Report – Information only.
2. CE Broker Report – Information only.
3. 2021 Renewal Information was provided to board members for the upcoming renewal in May, 2021.
4. Alternate IRC Member - Dr. Steven Ferruffino, D.P.C., LPC, NOC, COMHC, was nominated. Staff will reach out to Dr. Ferruffino to see if he is interested.

**Application Hearing: Toshia H. Jones – LAC-A**

**MOTION:** Ms. James made a motion to go into executive session. Mr. Carter seconded the motion. All were in favor and the motion passed.

**MOTION:** Mr. Carter made a motion to return to public session. Mr. Garnett seconded the motion. All were in favor and the motion passed.

**MOTION:** Mr. Carter made a motion to deny the appeal based on Regulation 36-10 and that the board could not establish substantial equivalency required for LAC licensure. The application data for the LAC-A credential must meet the licensure requirements with graduate courses in Counseling and not under graduate courses. Ms. James seconded the motion. All were in favor and the motion passed.

**Disciplinary Hearings – Final Order Hearings – Closed Session.**

**CASE #2018-81** ..... Tina Brown

The respondent was not present and has not responded to the board’s requests to attend. The Board proceeded with the final order hearing recommendations in the respondent’s absence.

**MOTION:** Mr. Carter made a motion to go into closed session. Mr. Stinson seconded the motion. All were in favor and the motion passed

**MOTION:** Mr. Carter made a motion to return to public session. Mr. Stinson seconded the motion. All were in favor and the motion passed.

**MOTION:** Mr. Carter made a motion to issue a public reprimand, where Respondent pays a civil penalty of \$1,000 per violation prior to reinstatement of Respondents license. Suspension is continued until Respondent complies with the February 7, 2019 Order requiring evaluation and is found fit to practice. When Respondent reinstate the license, will be on probation for one year from the date of the reinstatement and practice under a LMFT Supervisor pre-approved by the board. Once the Supervisor is approved by the board, Respondent must meet with the Supervisor at least once per week and provide quarterly reports to the board indicating Respondent is fit to practice. Mr. Stinson seconded the motion. All were in favor and the motion passed.

**CASE #2019-107 .....Tina Brown**

Dr. Jordan recused herself since she was the hearing officer. Dr. Carter, Vice Chair presided over the hearing and accepted the exhibits presented. The respondent waived the right to appear.

**MOTION:** Mr. Stinson made a motion to go into executive session for legal advice. Ms. Harrison seconded the motion. All were in favor and the motion passed.

**MOTION:** Mr. Garnett made a motion to return to public session. Ms. Harrison seconded the motion. All were in favor and the motion passed.

**MOTION:** Mr. Stinson made a motion to accept the recommendations made by the hearing officer, Dr. Jordan. A final order will be sent to the respondent Ms. James seconded the motion. All were in favor and the motion passed.

After the hearing, Dr. Jordan rejoined the meeting in progress.

**New Business - None**

**Travel / Teleconference Meetings:**

**The Association of Marriage and Family Therapy Regulatory Boards (AMFTRB) 35th Annual Meeting of State Delegates 2021.** The 2021 Annual Meeting will be conducted as a virtual meeting again this year. The meeting will be on Tuesday, September 21st in conjunction with the CLEAR Conference that will be held September 21-25, also virtual. No motion required. **Ms. Harrison and Mr. Garnett will attend.**

**National Association for Alcoholism and Drug Abuse Counselors (NAADAC) 2021 Annual Conference, October 29-Novembre 3, 2021,** Seattle-Bellevue, WA. Hyatt Regency Bellevue. Visit the website at: <https://www.naadac.org/annualconference>

No motion required. **Ms. James and Mr. Stinson will attend the virtual conference.**

**Number of New Licenses Issued (4-5-2021 to 6-10-2021) – Information only.**

**Number of ACTIVE Licenses by Credential Type – Information only.**

**Continuing Education Providers Approved – (4-9-2021 to 6-10-2021) Information only.**

**Application Review Committee Applications Reviewed – Information only.**

**Ratification of New Licenses and Continuing Education Sponsors - Vote**

**MOTION:** Mr. Carter made a motion to ratify the new licenses and continuing education sponsors. Ms. James seconded the motion. All were in favor and the motion passed.

**Discussion**

**Legislative Update ..... Katie Phillips**

Board members discussed regulations, revisions and establishing a regulations task force. A Regulatory Task Force would be made up of educators, interested parties and board members. Dr. Jordan, Ms. James and Mr. Garnett will get started and locate the interested parties to contact. Advice Counsel will work on the endorsement legislation language and requirements for licensure along with Dr. Jordan. The Administrator will reach out to interested parties and schedule meeting dates to get started. The Task Force would look at: Regulation Clean-up, LAC Associate requirements and LAC requirements, particularly (36(12), PhD to licensure, LMFT Regulations and supervision and opening

In addition, there was a constituent inquiry as to why there was no consideration for degree students to continue to practice after graduation while waiting to test. Board member discussed the issue and will consider the regulatory requirements and updates needed.

**MOTION:** Mr. Carter made a motion to establish a task force to clean up the regulations. Mr. Garnett seconded the motion. All were in favor and the motion passed.

**Tammi Lee with CCE**

Ms. Bailey-Glover let board members know Ms. Tammi Lee was present to answer questions they had regarding application processing and delays. In addition, Ms. Glover stated she devised a plan to correct most of the application issues and that Ms. Lee was working with her and already implemented some process changes.

The Board expressed their concerns about the lengthy application process through CCE. Ms. Lee explained CCE's processes. Ms. Lee explained it could take 4 to 6 weeks for processing as applications received by CCE are forwarded to the Accounting Department then back to CCE for processing. Only about 60 % of the applications received by CCE are complete and incomplete applications take 4-6 weeks to process. Complete applications take 2 to 3 weeks to process and copy into the NBCC Portal for board staff retrieval. Ms. Lee stated that most applications are missing transcripts, verifications for endorsements and identification so applicants cannot test until the documents are received. Ms. Lee explained that she is currently working with the Board's Administrator to streamline the application process.

Ms. Bailey-Glover provided the board with an application flow chart that outlined changes already made (applications retrieved from the NBCC Portal) and additional changes that will be made by board staff in the coming months.

**AASCB Licensure Endorsement Plan (Compact).....Dr. Jennifer Jordan**

The plan was provided to Board members as information.

**Board Member Report-Out**

Who attended the 2021 American Association of State Counseling Boards (AASCB) – February 26 and March 26, 2021?

No board members attended this meeting.

Who attended the 2021 American Counseling Association (ACA) Virtual Conference and Expo, March 17-21, 2021? Mr. Garnett attended and gave a report out the board regarding compact discussions, ACES's trying to get LPCs and LMFTs to cover Medicare clients, licensees violating ethical issues, and a host of other workshops attended.

**Public Comments: There were none.**

**2021 Board Meeting Dates – Information only**

**Lunch (Time of Lunch will be at the discretion of the Board Chair)**

**Adjournment – Time: 1:22 p.m.**

**MOTION:** Mr. Garnett made a motion to adjourn. Mr. Carter seconded the motion. All were in favor and the motion passed.