

# MINUTES

## South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists

### WEBEX/TELECONFERENCE BOARD MEETING

Tuesday, October 11, 2022 – 10:00 a.m.

#### **Board Members Present**

Dr. Jennifer C. L. Jordan, Chairperson  
Robert B. Carter, Vice Chair  
Dr. Danny Garnett  
Jeannie James  
Arvilla Ann Kirven  
Charlie Stinson

#### **Absent Member**

Nikita M. Harrison

#### **Staff Members Present**

Emily Farr, S.C. LLR Agency Director  
Patrick Jarvis, Finance and Procurement  
Katie Phillips, Communications and Governmental Affairs  
Mary League, Advice Counsel  
Pam Dunkin, Interim Administrator  
Tina Brown, Disciplinary Counsel  
Mark Sanders, Office of Investigations  
Catherine Wilder, Office of Investigations  
Shaun Strother

**Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated. The meeting will be held via WebEx/Teleconference.**

*NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

#### **Meeting Called to Order**

Dr. Jordan, Chairperson, called the meeting to order at 10:00 a.m.

#### **Approval of the Agenda**

**MOTION**

On the motion of Dr. Garnett, seconded by Ms. James, the board voted unanimously to approve the agenda. The motion passed.

**Approval/Disapproval of Absent Members**

**MOTION**

On the motion of Mr. Carter, seconded by Dr. Garnett, the board voted unanimously to approve the absence of Ms. Nikita Harrison. The motion passed.

**Approval of the Minutes – July 19, 2022**

**MOTION**

On the motion of Ms. James, seconded by Dr. Garnett, the board voted unanimously to approve the July 19, 2022 minutes. The motion passed.

**License Fees Discussion - Director, Emily Farr and Patrick Jarvis, Director of Finance and Procurement (CGFO)**

Director, Emily Farr addressed the board regarding the licensure fees.

**Discussion of Revision to Reg. 36-15**

The board discussed revisions to Reg. 36-15.

**MOTION**

On the motion of Ms. Kirven, seconded by Dr. Garnett, the board voted to approve revisions discussed. The motion passed.

**Chairperson’s Remarks – Dr. Jordan**

Chairperson, Dr. Jordan expressed thanks to all of the hard work from Interim, Pam Dunkin and Shaun Strother.

**Administrative Reports**

**Office of Investigations and Enforcement Reports (OIE - Information Only)** – Mark Sanders, Office of Investigations

**The board reviewed the Statistical Report as information only.**

**Investigative Review Committee (IRC Information)** - Mark Sanders

Mark Sanders, Office of Investigations presented the board with eleven (16) dismissals and four (4) letters of caution.

## **Dismissals**

### **MOTION**

On the motion of Ms. James, seconded by Dr. Garnett, the board voted unanimously in favor to accept the IRC recommendations for dismissal of the sixteen (16) cases. The motion passed.

## **Letters of Caution**

### **MOTION**

On the motion of Ms. Kirven, seconded by Mr. Carter, the board voted unanimously in favor to approve the IRC recommendations for the four (4) letters of caution. The motion passed.

## **Office of Disciplinary Counsel Report (ODC – Information Only) – Tina Brown, Disciplinary Counsel**

### **Administrator’s Remarks – Interim, Pam Dunkin**

Mrs. Dunkin presented items a, b, and c to the board as information only.

- a. Financial Cash Report as of August 31, 2022 - Informational Purposes Only
- b. Monthly Expense Report - Informational Purposes Only
- c. CE Broker: Monthly Report

### **Application Hearings - None**

### **Disciplinary Hearings - None**

## **South Carolina Clinical Mental Health Counselor Association (SCCMHCA)**

Dr. Troy Schiedenhelm and Shelley McGeorge addressed the board regarding the Compact.

## **New Business**

1. Review List of New Licensees (7/8/22 – 10/4/22) – Informational Purposes Only
2. Number of Active Credentials as of 10/4/22 – Informational Purposes Only
3. Number of Continuing Education Providers Approved – (7/8/22 – 10/4/2022) – Informational Purposes Only
4. Ratification of New Licenses and Continuing Education Sponsors Vote - (7/8/22 – 10/4/22)

### **MOTION**

On the motion of Ms. James, seconded by Ms. Kirven, the board voted unanimously in favor to approve the Ratification of New Licenses and Continuing Education Sponsors. The motion passed.

5. Application Review Committee: Applications Reviewed – (7/8/22 – 10/4/22) – Informational Purposes Only
6. Board Member Reports – Conference or Meetings Attended
  - The National Board for Certified Counselors (NBCC) 2022 Counseling Regulatory Boards Annual Summit (CRBS) Meeting – August 3, 2022 to August 6, 2022:  
Dr. Jordan and Dr. Garnett addressed the board.

- The Association of Marriage and Family Therapy Regulatory Boards (AMFTRB) Annual Meeting – September 13, 2022 to September 14, 2022:  
Dr. Garnett addressed the board.
- National Association for Alcoholism and Drug Abuse Counselors (NAADAC) 2022 Annual Conference – October 7, 2022 to October 12, 2022, Indianapolis, IN:  
Ms. James addressed the board.

**7. Upcoming Travel Meetings – Discussion and Vote**

- American Association of State Counseling Boards (AASCB) 2023 Conference – February 7, 2023 to February 9, 2023, Le Pavillon, New Orleans

**MOTION**

On the motion of Ms. James, seconded by Mr. Carter, the board voted to approve the following to attend the AASCB conference contingent on financing being covered by the board to attend: Mary League, Advice Counsel, two (2) Investigators from the Office of Investigations, Dr. Garnett, and Dr. Jordan. The motion passed.

- American Counseling Association (ACA) Conference and Expo – March 30, 2023 to April 2, 2023, Toronto, Ontario

**MOTION**

On the motion of Ms. James, seconded by Dr. Garnett, the board voted unanimously in favor to approve the following to attend the ACA Conference and Expo: Dr. Jordan. The motion passed.

**8. Discussion and Vote on 2023 Board Meeting Dates: WebEx or Onsite**

**MOTION**

On the motion of Mr. Carter, seconded by Dr. Garnett, the board voted unanimously in favor to approve the 2023 Board Meeting Dates as WebEx. The motion passed.

**Old Business**

1. Discussion on Reciprocity with North Carolina: Dr. Jordan addressed the board and asked for Ms. Dunkin to reach out and speak with Georgia, North Carolina and Kentucky regarding reciprocity. Also, requested to provide a update to the board.
2. Update on Counselors Board Final Fillable Applications: Pam Dunkin addressed the board and provided an update on the fillable forms. Ms. Dunkin provided the list of fillable forms that are now available on the board's website.
3. Update on Center for Credentialing Services (CCE): Pam Dunkin addressed the board regarding CCE.

**Public Comments:** There were no public comments presented.

**Ms. Kirven Departed - 11:36 a.m.**

## **Adjournment**

### **MOTION**

On the motion of Ms. James moved to adjourn. The motion was seconded by Dr. Garnett. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 11:37 a.m.