

MINUTES

South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists

WEBEX/TELECONFERENCE BOARD MEETING

Tuesday, July 19, 2022 – 10:00 a.m.

Board Members Present

Dr. Jennifer C. L. Jordan, Chairperson
Robert B. Carter, Vice Chair
Dr. Danny Garnett
Nikita M. Harrison
Jeannie James
Ann Kirven

Staff Members Present

Emily Farr, S.C. LLR Agency Director
Patrick Jarvis, Finance and Procurement
Lauren Wright, Finance and Procurement
Mary League, Advice Counsel
Roselind Bailey-Glover, Administrator
Tina Brown, Disciplinary Counsel
Sonya Morse, Disciplinary Counsel
Mark Sanders, Office of Investigations
Catherine Wilder, Office of Investigations
Ervin Bond, Office of Investigations
Pam Dunkin, Administrator
Michelle Phillips
Shaun Strother

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present/not present. All votes referenced herein were unanimous unless otherwise indicated. The meeting was held via WebEx/Teleconference.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Dr. Jordan, Chairperson, called the meeting to order at 10:03 a.m.

Approval of the Agenda

MOTION

On the motion of Mr. Carter, seconded by Ms. Kirven, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members

MOTION

On the motion of Ms. James, seconded by Dr. Garnett, the board voted unanimously to approve the absence of Mr. Stinson. The motion passed.

Approval of the Minutes – April 12, 2022

MOTION

On the motion of Ms. Kirven, seconded by Dr. Garnett, the board voted unanimously to approve the April 12, 2022 minutes. The motion passed.

License Fees Discussion/Vote - Director, Emily Farr and Patrick Jarvis, CGFO Director of Finance and Procurement

Director, Emily Farr addressed the board regarding license fees and clarified that she would only be discussing the licensure fees and not asking for a vote.

Chairperson's Remarks – Dr. Jordan

Chairperson, Dr. Jordan expressed that she didn't have any remarks but wanted to thank everyone for being present and working hard, then proceeded to welcome Shaun Strother.

Administrative Reports

Office of Investigations and Enforcement Reports (OIE - Information Only) – Mark Sanders, Office of Investigations

The board reviewed the Statistical Report as information only.

Investigative Review Committee (IRC Information) - Mark Sanders

Mark Sanders, Office of Investigations presented the board with eleven (11) dismissals, one (1) formal complaint and three (3) letters of caution.

Dismissals

MOTION

On the motion of Ms. James, seconded by Ms. Kirven, the board voted unanimously in favor to accept the IRC recommendations for dismissal of the eleven (11) cases. The motion passed.

Formal Complaint

MOTION

On the motion of Mr. Carter, seconded by Dr. Garnett, the board voted unanimously in favor to approve the IRC recommendations for the one (1) formal complaint. The motion passed.

Letters of Caution

MOTION

On the motion of Dr. Garnett, seconded by Ms. James, the board voted unanimously in favor to approve the IRC recommendations for the three (3) letters of caution. The motion passed.

Office of Disciplinary Counsel Report (ODC – Information Only) – Tina Brown, Disciplinary Counsel

Administrator’s Remarks – Roselind Bailey-Glover

Ms. Bailey-Glover presented items a, b, c, d, e, and f to the board as information only.

- a. Financial Reports and Definition of Terms
- b. Cash Report
- c. Monthly Expenses by GL Code
- d. New Mileage Rate - Information only
- e. CE Broker: Monthly Report
- f. Update –Counselor Board Final Fillable Applications - Testing

Application Hearing

- a. **Yvette G. Walker**: The purpose of this hearing was to determine Yvette G. Walker qualified for a Licensed Professional Counselor Associate (LPCA) license. In 2016, Ms. Walker completed sixty (60) credit hours to gain a Master’s Degree in Psychology. Ms. Walker also requested that the board consider her work experience in lieu of the practicum requirement. Ms. Walker appeared before the board and was not represented by legal counsel but did present a witness.

Comfort Break – 5 minutes

MOTION

On the motion of Ms. James, seconded by Dr. Garnett, the board moved into executive session for advice from legal counsel regarding Ms. Walker’s application. The motion passed.

Executive Session – Convened (No Votes Were Taken During This Time)

MOTION

On the motion of Dr. Garnett, seconded by Ms. Kirven, the board moved to come out of executive session into public session. The motion passed.

MOTION

On the motion of Ms. James, seconded by Dr. Garnett, the board moved to deny Ms. Walker’s request based on the fact that she did not meet the educational requirements for licensure that are established in the current regulations. Also, there is no provision to allow the board to waive the requirements. The motion passed.

Disciplinary Hearing

a. MOA - 2021-26: Closed Session

MOTION

On the motion of Ms. Kirven, seconded by Ms. Harrison, the board moved into executive session for advice from legal counsel regarding Case# 2021-26. The motion passed.

Executive Session – Convened (No Votes Were Taken During This Time)

MOTION

On the motion of Ms. Kirven, seconded by Dr. Garnett, the board moved to come out of executive session into public session. The motion passed.

MOTION

On the motion of Ms. James, seconded by Ms. Kirven, the board accepted the MOA, 2021-26. The sanctions are a public reprimand, etc. The motion passed.

New Business

a. Regulatory Review of Chapter 36 - Mary League

MOTION

On the motion of Ms. James, seconded by Ms. Kirven, the board requested that advice counsel read the motion on the behalf of the board. Advice counsel provided the following motion: The board accepts the violation specified in the MOA, 2021-26. The sanctions are a public reprimand, a one-thousand dollar (\$1,000) fine to be paid within sixty (60) days from the date of the order, and a ninety (90) day suspension of the respondent’s license that would begin as of August 15th, in order to allow time for referral of clients. After the ninety (90) days from that date, the respondent’s license will be automatically reinstated. The motion passed.

b. Use of CE Broker for Reporting and CE Audits Discussion and Vote - Mary League

MOTION

On the motion of Dr. Garnett, seconded by Ms. James, the board moved to approve the use of CE Broker for Reporting and to conduct CE Audits in the amount of five (5) percent of the 5, 900 licensees across the board that were outlined in the April 12, 2022 meeting. The motion passed.

Travel / Teleconference Meetings: New fiscal year began July 1, 2022

a. SCAMFT- 2022 Annual Conference – June 3-4, 2022 – Report out

Dr. Garnett and Ms. Harrison addressed the board.

b. NBCC – 2022 CRBS Meeting – August 3-6, 2022 – Discussion and Vote

c. AMFTRB Annual Meeting – September 13-14, 2022 – Discussion and Vote

MOTION

On the motion of Ms. James, seconded by Ms. Harrison, the board moved to that Dr. Garnett and Mr. Carter will attend the AMFTRB Annual Meeting. The motion passed.

- d. National Association for Alcoholism and Drug Abuse Counselors (NAADAC) 2022 Annual Conference – October 7-12, 2022, Indianapolis, IN – Registration is now open

The board discussed.

Number of New Licenses Issued (04/05/2022 – 07/08/2022) – Informational Purposes Only

Number of Continuing Education Providers Approved – (04/05/2022 – 07/08/2022) – Informational Purposes Only

Ratification of New Licenses and Continuing Education Sponsors - (04/05/2022–07/08/2022)

Vote

MOTION

On the motion of Mr. Carter, seconded by Dr. Garnett, the board moved to ratify and approve the New licenses and CE Sponsors. The motion passed.

Number of ACTIVE Licenses by Credential Type as of 7/09/2022 – Informational Purposes Only

Application Review Committee: Applications Reviewed – (04/05/2022 – 07/08/2022) – Informational Purposes Only

Discussion Topics

The board had a few discussions – No Motions Made.

Board Meeting Dates Remaining (2022) – Informational Purposes Only

Public Comments: There were no public comments presented.

Adjournment:

MOTION

On the motion of Dr. Garnett moved to adjourn. The motion was seconded by Ms. Kirven. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 1:35 p.m.