

MINUTES

South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists

WEBEX/TELECONFERENCE BOARD MEETING

Tuesday, April 9, 2024 – 10:00 a.m.

Board Members Present

Dr. Jennifer C. L. Jordan, Chairperson
Robert B. Carter, Vice Chair
Nikita M. Harrison
Jeannie James
Arvilla Ann Kirven
Patrice Felder
Dr. Markesha Miller

Absent Member

Dr. Sandra Manning

Staff Members Present

Mary League, Advice Counsel
Virginia Wetzel, Office of Communications and Governmental Affairs
Prentiss Shealey, Office of Disciplinary Counsel
Ervin Bond, Office of Investigations
Renee Dash, Office of Investigations
Pam Dunkin, Board Executive
Shaun Strother, Program Coordinator

Other

Creel Court Reporter
Haeran Im
Samantha Rousey, SCAMFT

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, South Carolina was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated. The meeting was held via WebEx/Teleconference.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Dr. Jordan, Chairperson, called the meeting to order at 10:25 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Kirven, seconded by Ms. Harrison, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members

MOTION

On the motion of Ms. James, seconded by Ms. Harrison, the board voted unanimously to approve absence of Dr. Manning. The motion passed.

Approval of the Minutes – February 20, 2024

MOTION

On the motion of Ms. James, seconded by Mr. Carter, the board voted unanimously to approve the February 20, 2024 minutes. The motion passed.

Chairperson Remarks – Dr. Jordan addressed the board and expressed thanks to all of the hard work staff has been doing.

Legislative Update – Virginia Wetzel addressed the board.

Administrative Reports

Office of Investigations and Enforcement Reports (IRC Report Information) – Ervin Bond, Office of Investigations presented the board with three (3) dismissals, one (1) formal complaint, and one (1) letter of caution.

Dismissals

MOTION

On the motion of Mr. Carter, seconded by Ms. James, the board voted unanimously in favor to accept the IRC recommendations for dismissal of the three (3) cases. The motion passed.

Formal Complaint

MOTION

On the motion of Mr. Carter, and seconded by Ms. Harrison, the board voted unanimously in favor to accept the IRC recommendations for the one (1) formal complaint. The motion passed.

Letters of Caution

MOTION

On the motion of Ms. James and seconded by Ms. Kirven, the board voted unanimously in favor to accept the IRC recommendations for the one (1) letter of caution. The motion passed.

Office of Investigations and Enforcement Reports (OIE - Information Only) – Ervin Bond, Office of Investigations addressed the board.

The board reviewed the Statistical Report as information only.

Office of Disciplinary Counsel Report (ODC – Information Only) – Prentiss Shealey, Disciplinary Counsel

Ms. Shealey, presented the “ODC” report as information only.

Board Executive Reports/Remarks - Pam Dunkin

Mrs. Dunkin addressed the board and presented the following item below as information only.

a. Finance Report

Application Hearing

Haeran Im: The purpose of this hearing was to determine if Ms. Haeran Im could be granted approval to move forward in the licensure process for the Licensed Professional Counselor Associate license. Ms. Im appeared before the board and was not represented by legal counsel.

MOTION

On the motion of Ms. Kirven, seconded by Ms. James, the board voted unanimously to go into executive session to receive legal advice in regards to Ms. Haeran Im’s application. The motion passed.

MOTION

On the motion of Ms. James, seconded by Ms. Harrison, the board voted unanimously to come out of executive session and reconvene in public session. The motion passed.

MOTION

On the motion of Ms. Kirven, seconded by Ms. James, the board voted unanimously to go into executive session once again to receive legal advice in regards to Ms. Haeran Im’s application. The motion passed.

MOTION

On the motion of Ms. James, seconded by Mr. Carter, the board voted unanimously to come out of executive session and reconvene in public session. The motion passed.

MOTION

On the motion of Ms. Harrison, seconded by Ms. Kirven, the board voted unanimously to approve Ms. Haeran Im to move forward in the application process for the License Professional Counselor Associate license. The motion passed.

New Business

- a.** Review List of New Licensees: 2/13/24 – 3/28/24 (Informational Purposes Only)
- b.** Number of Active Credentials as of 3/28/24 (Informational Purposes Only)
- c.** Number of Continuing Education Providers Approved: 2/13/24 – 3/28/24 (Informational Purposes Only)
- d.** Ratification of New Continuing Education Sponsors Vote: 2/13/24 – 3/28/24
(No votes needed – No new Continuing Education Sponsors Presented)
- e.** Application Review Committee: Applications Reviewed: 2/13/24 – 3/28/24 (Informational Purposes Only)
- f.** Board Member Reports – Conference or Meetings Attended
 - 60th Annual South Carolina Counseling Association (SCCA) Conference: February 21-23, 2024, Myrtle Beach, South Carolina – Dr. Jordan and Mr. Carter addressed the board.
- g.** Discussion of Psycho-Educational Specialist (PES) Regulations – The board discussed the PES Regulations.

MOTION

On the motion of Ms. Kirven, seconded by Mr. Carter, the board voted unanimously in favor of the following:
To form a task committee that will review the PES regulations. Advice Counsel will develop a drafting notice for posting. The motion passed.

MOTION

On the motion of Ms. Kirven, seconded by Mr. Carter, the board voted unanimously in favor of the following:
The PES task committee will include Dr. Jordan, Dr. Manning, Ms. Liz Hiller, and Ms. Jennifer Dodds. The motion passed.

Executive Session, If needed

MOTION

On the motion of Ms. James, seconded by Mr. Carter, the board voted unanimously to go into executive session to receive legal advice. The motion passed.

MOTION

On the motion of Ms. Kirven, seconded by Ms. Harrison, the board voted unanimously to come out of executive session and reconvene in public session. The motion passed.

Public Comments: There were no public comments presented.

Adjournment

MOTION

On the motion of Ms. Kirven, she moved to adjourn. The motion was seconded by Mr. Carter. All were in favor and the motion passed. There being no other business, the meeting was adjourned
At 12:00 p.m.