

**South Carolina Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists, Addiction Counselors
and Psycho-Educational Specialists
Tuesday, April 2, 2019 at 9:00 a.m.
Synergy Business Park in the Kingstree Building
110 Centerview Drive, Room 105
Columbia, South Carolina 29210**

MINUTES

Board Members Present

Dr. Danny L. Garnett, LMFT, LPC, D.Min., Chair Person
Dr. Jennifer C. L. Jordan, Ph.D., LPC, Vice-Chair Person
Robert B. Carter, Ed.S., LMFT, Member
Jeannie James, LAC, Member
Charles D. Stinson, LAC, Member
Jerome Tilghman Jr., M.A., LPC, Member

Board Member Absent

Nikita Harrison, Ed.S., LMFT, Member

Staff Present

Mary League, Advice Counsel
Hardwick Stuart, Advice Counsel
Marlo Koger, Board Administrator
Shaun Strother, Board Assistant

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, Room 105 at 110 Centerview Drive, Columbia, SC 29210, was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the South Carolina Freedom of Information Act.

***NOTE:** These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

Call to Order

Dr. Garnett, Chair, called the meeting to order at 9:05 p.m.. The meeting was held in Room 105 located in the Synergy Business Park, Kingstree Building, at 110 Centerview Drive, Columbia, South Carolina 29210.

Emily Farr, Director of the South Carolina Department of Labor, Licensing and Regulation addressed the Board.

Holly Beeson, Communications and Governmental Affairs addressed the board regarding the legislative updates.

Approval/Disapproval of Absent Members:

Motion: In open session, Ms. James made a motion to excuse Ms. Harrison's absence. The motion was seconded by Dr. Jordan. All were in favor and the motion passed.

Approval of the Agenda:

Motion: In open session, Mr. Tilghman made a motion to approve the agenda. The motion was seconded by Ms. James and Mr. Carter. All were in favor and the motion passed.

Approval of the Minutes:

Motion: In open session, Dr. Jordan made a motion to approve the February 5, 2019 meeting minutes – no corrections noted. The motion was seconded by Ms. James. All were in favor and the motion passed.

President's Remarks: Dr. Garnett addressed the board.

Administrative Reports

Office of Investigations and Enforcement Reports (OIE/IRC): Mr. Love, Chief Investigator of Office of Investigations and Enforcement presented four (4) cases for dismissal and one letter of caution.

IRC Recommendations:

Case# Dismissals

- 2018-67
- 2018-73
- 2018-78
- 2018-83

Case# Letter of Caution

- 2019-3

Motion: In open session, Dr. Jordan made a motion to accept the IRC recommendations for the four (4) dismissals and one letter of caution. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

Office of General Council Report (ODC): The Board reviewed the ODC report as information.

Finance Report: Ms. Koger, Board Administrator presented the financial report. The Board reviewed the report as information.

Administrator's Remarks: Ms. Koger, Board Administrator addressed the board.

Application Hearings

Endorsement

Patrick Clisham: The purpose of this hearing was to determine if Mr. Clisham should be granted initial licensure by endorsement in South Carolina. Mr. Clisham made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Dr. Jordan made a motion to go into closed session in compliance with the state and federal confidentiality laws to discuss Mr. Clisham's application. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

The Board came out of Closed Session.

Motion: In open session, Dr. Jordan made a motion to approve and allow Mr. Clisham to continue with his application for licensure in South Carolina. The motion was seconded by Ms. James. All were in favor and the motion passed.

Re-instatement/Re-application

Jan Banister: The purpose of this hearing was to determine if Ms. Banister should be granted reinstatement of licensure in South Carolina. Ms. Banister made a personal appearance before the Board and was represented by legal counsel, Sarah Drawdy, Esquire.

Motion: In open session, Dr. Jordan made a motion to go into executive session to receive legal advice from counsel regarding Ms. Banister's reinstatement application. The motion was seconded by Ms. James. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Mr. Stinson made a motion to come out of executive session. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion to grant Ms. Banister's reinstatement of licensure in South Carolina with conditions. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Laura Long: The purpose of this hearing was to determine if Ms. Long should be granted reinstatement of licensure in South Carolina. Ms. Long made a personal appearance before the Board and was represented by legal counsel, Jane Trinkley, Esquire.

Motion: In open session, Dr. Jordan made a motion to go into executive session to receive legal advice from counsel regarding Ms. Long's application. The motion was seconded by Ms. James. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Mr. Carter made a motion to come out of executive session. The motion was seconded by Ms. James. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion to grant Ms. Long's reinstatement of licensure in South Carolina with conditions. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Request for Waiver of Hours

Lorell Gordon: Ms. Gordon made a board appearance requesting a waiver of hours toward initial licensure in South Carolina as a Marriage Family Therapy Supervisor (LMFTS). The purpose of this hearing was to determine if Ms. Gordon should be granted a waiver of hours. Ms. Gordon made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Dr. Jordan made a motion to go into executive session to receive legal advice from counsel regarding Ms. Gordon's request. The motion was seconded by Ms. James. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Dr. Jordan made a motion to come out of executive session. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion to deny Ms. Gordon's request. The motion was seconded by Ms. James. All were in favor and the motion passed.

Endorsement

Robert Pennello: The purpose of this hearing was to determine if Mr. Pennello should be granted initial licensure by endorsement in South Carolina. Mr. Pennello made a personal appearance before the Board via teleconference (telephone) and was not represented by legal counsel.

Motion: In open session, Mr. Carter made a motion to go into executive session to receive legal advice from counsel regarding Mr. Pennello's application. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Dr. Jordan made a motion to come out of executive session. The motion was seconded by Ms. James. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion that Mr. Pennello can move forward with the application for endorsement licensure in South Carolina. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Board Member Training: Power Point Presentation - OAC/OIE/ODC: Presentation was deferred.

New Business

2019-2020 Travel Budget: Ms. Koger, Board Administrator presented the travel budget to the board.

Travel Meetings:

2019 American Association of State Counseling Boards (AASCB) Conference and National Board Certified Counselors (NBCC) Annual State Licensure Boards Meeting, Washington, D.C., August 7-9, 2019:

Motion: In open session, Dr. Jordan made a motion that four (4) board members attend the 2019 American Association of State Counseling Boards Conference and National Board Certified Counselors Annual State Licensure Boards Meeting in Washington, D.C.. The following will attend: Dr. Garnett, Dr. Jordan, Ms. Koger and Mr. Tilghman. The motion was seconded by Ms. James. All were in favor and the motion passed.

2019 Association of Marital and Family Therapy Regulatory Boards (AMFTRB) 33rd Annual Meeting of State Delegates, Minneapolis, Minnesota, September 16-19, 2019.

2019 Council on Licensure Enforcement and Regulation's (CLEAR) Conference, Minneapolis, Minnesota, September 18-21, 2019.

Motion: In open session, Dr. Jordan made a motion that the following three (3) board members attend the 2019 Association of Marital and Family Therapy Regulatory Boards (AMFTRB) 33rd Annual Meeting of State Delegates, Minneapolis, Minnesota, September 16-19, 2019 and the 2019 Council on Licensure Enforcement and Regulation's (CLEAR) Conference, Minneapolis, Minnesota, September 18-21, 2019: Dr. Garnett, Mr. Carter, and Ms. Harrison. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

Licensed Addiction Counselor's Conference:

Motion: In open session, Mr. Stinson made a motion that two (2) board members and the attorney attend the National Association for Alcoholism and Drug Abuse Counselors (NAADAC) 2019 Annual Conference, September 28, 2019 to October 3, 2019 in Orlando, Florida. The following will attend: Ms. James, Ms. Stinson, and Ms. League. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

Other Meetings: The Board discussed other meetings.

The Board reviewed the List of New Licensees and Continuing Education Sponsors.

Ratification of New Licenses and Continuing Education (CE) Sponsors:

Motion: In open session, Mr. Stinson made a motion to accept the Ratification of New Licenses and Continuing Education (CE) Sponsors. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

The Board discussed the 2019 Renewals.

Continuing Education (CE) Broker: Ms. Koger, Board Administrator addressed the board regarding Continuing Education (CE) Broker.

Discussion Topics

Review of General Concept of Assessment Qualifications: Mr. Stuart, addressed the board regarding the General Concept of Assessment Qualifications.

Mr. Tilghman exited the proceedings at 2:27 p.m.

Review and Approve Frequently Asked Questions (FAQ's) and Continuing Education Frequently Asked Questions:

Motion: In open session, Ms. James made a motion to approve the Frequently Asked Questions and Continuing Education Frequently Asked Questions. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

Designation of Board Member to Assist with Editing Continuing Education (CE) Guidelines: The Board discussed the guidelines. The Board designated Dr. Jordan to assist with editing the Continuing Education (CE) Guidelines.

Review of Licensed Addiction Counselors Requirements: Education Requirements, Exam Requirements, Plan and Arrangement and Disclosure Statement: The Board discussed the requirements. Mr. Stinson volunteered to assist with preparing guidelines for the requirements.

Continuing Education (CE) Requirements: Licensed Addiction Counselors (LAC's) for 2019 Renewals: The Board discussed the Continuing Education (CE) Requirements.

Application Process for License Addiction Counselors and Supervisors: The Board discussed the application process for License Addiction Counselors and Supervisors.

Discussion and Action: Delegation of Authority to Board Chair to Issue Cease and Desist for Unlicensed Practice (Advice Counsel):

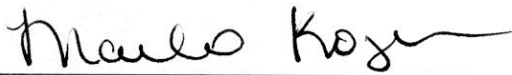
Motion: In open session, Mr. Carter made a motion approve the Delegation of Authority to Board Chair to Issue Cease and Desist for Unlicensed Practice. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

The Board reviewed the 2019 and 2020 Board Meeting Dates as information.

Adjournment

Motion: In open session, Mr. Carter made a motion to adjourn. There being no other business, the meeting was adjourned at 3:40 p.m.,

Respectfully submitted,



Marlo Koger, Administrator
S.C. Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists,
Addiction Counselors and Psycho-Educational Specialists

7/18/19

Date