

**South Carolina Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists, Addiction Counselors
and Psycho-Educational Specialists**

Tuesday, February 5, 2019 at 9:00 a.m. to 5:00 p.m.
Synergy Business Park in the Kingtree Building
110 Centerview Drive, Room 105
Columbia, South Carolina 29210

MINUTES

Board Members Present

Dr. Danny L. Garnett, LMFT, LPC, D.Min., Chair
Dr. Jennifer C. L. Jordan, Ph.D., LPC, Vice Chair
Robert B. Carter, Ed.S., LMFT, Member
Nikita Harrison, Ed.S., LMFT, Member
Jeannie James, LAC, Member
Charles D. Stinson, LAC, Member
Jerome Tilghman Jr., M.A., LPC, Member

Board Member Absent

Michael Bailey (Public Member)

Staff Present

Marlo Koger, LLR Board Administrator
Shaun Strother, LLR Board Assistant
Mary League, LLR Advice Counsel

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingtree Building, Room 105 at 110 Centerview Drive, Columbia, SC 29210, was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the South Carolina Freedom of Information Act.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Call to Order

Dr. Garnett, Chair, called the meeting to order at 9:06 p.m.. The meeting was held in Room 105 located in the Synergy Business Park, Kingtree Building, at 110 Centerview Drive, Columbia, South Carolina 29210.

Approval/Disapproval of Absent Members:

Motion: In open session, Dr. Jordan made a motion not to excuse Mr. Bailey's absence, but if contact is made with a reasonable explanation it be revisited. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

Approval of the Agenda:

Motion: In open session, Dr. Jordan made a motion to approve the agenda with the following changes: Item six (6) Board Member Training: Power Point Presentation – OIE/OIE/ODC be moved before item nine (9). The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

Approval of the Minutes:

Motion: In open session, Mr. Tilghman made a motion to approve the October 2, 2018 meeting minutes – no corrections noted. The motion was seconded by Dr. Jordan. All were in favor and the motion passed.

New Business

Administrative Reports

Office of General Council (ODC) Report: The Board reviewed the ODC report as information.

Finance Report: Ms. Koger, Board Administrator presented the financial report. The Board reviewed the report as information.

Disciplinary Hearing

Memorandum of Agreement

Case# 2018-10: The respondent made a personal appearance before the Board and was represented by legal counsel. Ms. Baldwin, Office of Disciplinary Counsel presented Case# 2018-10 memorandum of agreement to the Board.

Motion: In open session, Dr. Jordan made a motion to go into executive session to receive legal advice from counsel regarding Case #2018-10. The motion was seconded by Ms. James. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Mr. Carter made a motion to come out of executive session. The motion was seconded by Dr. Jordan. All were in favor and the motion passed.

Motion: In open session, Mr. Carter made a motion to accept the memorandum of agreement, and impose sanctions in regards to the admitted violation including suspension and conditions for reinstatement. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

Felonies and Misdemeanors

Motion: In response to a request for clarification from Ms. Koger, Board Administrator regarding applicants with criminal histories, in open session, Ms. James made a motion that all felonies come before the board, and misdemeanors less than five (5) years old. The motion was seconded by Dr. Jordan. All were in favor and the motion passed.

Application Hearings

Reinstatement

Carrie Caudill: The purpose of this hearing was to determine if Ms. Caudill should be granted reinstatement of licensure in South Carolina. Ms. Caudill made a personal appearance before the Board and was represented by legal counsel, Rachel Peavy, Esquire.

Motion: In open session, Ms. James made a motion to go into executive session to receive legal advice from counsel regarding Ms. Caudill's application. The motion was seconded by Dr. Jordan. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Mr. Carter made a motion to come out of executive session. The motion was seconded by Ms. James. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion to grant Ms. Caudill's reinstatement of licensure in South Carolina without any further conditions. The motion was seconded by Ms. James and Mr. Carter. All were in favor and the motion passed.

Initial

Dr. Marleah Bouchard: Dr. Bouchard is seeking initial licensure in South Carolina. The purpose of this hearing was to determine if Dr. Bouchard should be granted licensure in South Carolina. Dr. Bouchard made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Dr. Jordan made a motion to defer Dr. Bouchard's application for licensure in South Carolina until additional information is provided and criteria met. The additional information is as follows: Level 2 or Level 3 certification. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

Substitute Motion: In open session, Dr. Jordan made a substitute motion to Dr. Bouchard's application for licensure in South Carolina as follows: Applicant must submit proof of certification by the South Carolina Department of Education as a school psychologist level II or III, as the statute does not provide for substantial equivalence to this qualification. The motion was seconded by Ms. Harrison. All were in favor and the motion passed.

Ms. Bonnie Burke: The purpose of this hearing was to determine if Ms. Burke should be granted licensure in South Carolina. Ms. Burke made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Ms. James made a motion to go into closed session in compliance with the state and federal confidentiality laws to discuss Ms. Burke's application. The motion was seconded by Dr. Jordan. All were in favor and the motion passed.

The Board came out of Closed Session.

Motion: In open session, Dr. Jordan made a motion to accept and grant Ms. Burke's request and grant licensure in South Carolina. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

Ms. Latasha Harris: The purpose of this hearing was to determine if Ms. Harris should be granted licensure in South Carolina. Ms. Harris made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Ms. James made a motion to go into closed session in compliance with the state and federal confidentiality laws to discuss Ms. Harris's application. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

The Board came out of Closed Session.

Motion: In open session, Mr. Stinson made a motion that Ms. Harris be allowed to continue her application process through standard procedure for licensure in South Carolina. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

Ms. Kylie Lambourne: The purpose of this hearing was to determine if pursuant to Regs. 36-01(11) and 36-08(3), the Board would approve the request of Ms. Lambourne, a Licensed Marriage Family Therapist Associate (LMFTA), to obtain some of her supervision with a Licensed Professional Counselor Supervisor (LPCS) in South Carolina, due to extenuating circumstances. Ms. Lambourne made a personal appearance before the Board and was not represented by legal counsel.

Ms. Harrison recused herself from all board proceedings involving Lambourne's application.

Motion: In open session, Dr. Jordan made a motion to go into executive session to receive legal advice from counsel regarding Ms. Lambourne's request. The motion was seconded by Ms. James. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Ms. James made a motion to come out of executive session. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Motion: In open session, Mr. Carter made a motion to go into executive session to receive legal advice from counsel regarding an additional question on Ms. Lambourne's request. The motion was seconded by Ms. James. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Mr. Carter made a motion to come out of executive session. The motion was seconded by Ms. James. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion to approve Ms. Lambourne's request as follows: thirty (30) hours of supervision of the remainder of supervision can be completed with a licensed professional counselor (LPCS). The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Ms. Harrison rejoined all board proceedings.

Dr. Laurel Shaler: The purpose of this hearing was to determine if Dr. Shaler should be granted initial licensure as a Licensed Professional Counselor (LPC) in South Carolina without completing a Licensed Professional Counselors Associate (LPCA) internship. Dr. Shaler did not make a personal appearance before the Board. Dr. Shaler requested the Board proceed in her absence.

Dr. Jordan recused herself from all board proceedings involving Dr. Shaler's application.

Motion: In open session, Ms. James made a motion to deny Dr. Shaler's request for initial licensure as a licensed professional counselor (LPC) in South Carolina, as she did not meet the statutory and regulatory requirements for licensure. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

Dr. Jordan rejoined all board proceedings.

Christine Vazquez: The purpose of this hearing was to determine if Ms. Vazquez should be granted full licensure as a Licensed Professional Counselor (LPC) in South Carolina. Ms. Vazquez did not make a personal appearance before the Board. Ms. Vazquez requested the Board proceed in her absence.

Motion: In open session, Dr. Jordan made a motion to deny Ms. Vazquez's request for initial licensure as a Licensed Professional Counselor (LPC) in South Carolina because the supervision hours have to be obtained after obtaining the Licensed Professional Counselors Associate (LPCA) credential. Also, prior Board approval must be obtained if the supervision is not under a Licensed Professional Counselor Supervisor (LPCS). The motion was seconded by Ms. James. All were in favor and the motion passed.

Board Member Training: Power Point Presentation - OAC/OIE/ODC: Presentation was deferred.

New Business

The Board reviewed the 2019 New Mileage Rate.

The Board reviewed the 2018-2019 Travel Budget.

Upcoming Travel Meetings: The Association of Marriage and Family Therapy Regulatory Boards (AMFTRB) 33rd Annual Meeting of State Delegates, September 17-18, 2019 in Minneapolis, Minnesota in conjunction with the Council on Licensure Enforcement and Regulation's (CLEAR) 2018 Annual Education Conference, September 18-21, 2019.

Motion: In open session, Ms. James made a motion that Dr. Garnett and Ms. Harrison attend the Association of Marriage and Family Therapy Regulatory Boards (AMFTRB) 33rd Annual Meeting of State Delegates, September 17-18, 2019 in Minneapolis, Minnesota in conjunction with the Council on Licensure Enforcement and Regulation's (CLEAR) 2019 Annual Education Conference, September 18-21, 2019. The motion was seconded by Dr. Jordan. All were in favor and the motion passed.

The Board reviewed the List of New Licensees.

Ratification of New Licenses and Continuing Education (CE) Sponsors:

Motion: In open session, Dr. Jordan made a motion to accept and approve the Ratification of New Licenses and Continuing Education (CE) Sponsors except Jessica Stinson. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Motion: In open session, Mr. Stinson made a motion to recuse himself because the individual being considered is a family member. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

Mr. Stinson recuses himself from all board proceedings involving the Ratification of New Licenses and Continuing Education (CE) Sponsors.

Motion: In open session, Dr. Jordan made a motion to approve Mr. Stinson's family member. The motion was seconded by Ms. James. All were in favor and the motion passed.

Mr. Stinson rejoined all board proceedings.

The Board reviewed the Ethics Commission information.

The Board discussed the Legislative Update.

Discussion Topics

Presentation: Overview of Licensure Process and Feedback on Tele-supervision by Rachel McCrickard:

Rachel McCrickard, addressed the Board regarding the overview of the licensure process and feedback on tele-supervision.

Review of Licensure Requirements in South Carolina

Motion: In open session, Dr. Jordan made a motion in regards to the board's interpretation of the definition of formal continuing education. Amending the current definition to state: Formal continuing education must meet two (2) general criteria, and listing one that all offerings must be designed specifically for the purpose of providing continuing education rather than basic clinical training, except for the first renewal cycle immediately following initial licensure. Graduate level courses taken prior to licensure, will be considered acceptable formal continuing education. The motion was seconded by Ms. James. All were in favor and the motion passed.

Review of Scope of Clinical Practice between Different Licenses

Motion: In open session, Ms. James made a motion to delegate Dr. Jordan authority to sort and report back to the Board with a action ratified at the next board meeting. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

The Board discussed the Frequently Asked Questions (FAQ's).

The Board discussed the Counselors Board Website Update: Licensee Lookup for Supervisors.

Election of 2019 Board Officers:

Motion: In open session, Mr. Stinson made a motion as follows: Dr. Garnett as President and Dr. Jordan as Vice-President. The motion was seconded by Ms. James. All were in favor and the motion passed.

The Board reviewed the 2019 and 2020 Board Meeting Dates as information.

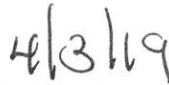
Adjournment

There being no other business, the meeting was adjourned at 4:45 p.m..

Respectfully submitted,



Marlo Koger, Administrator
S.C. Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists,
Addiction Counselors and Psycho-Educational Specialists



Date