

**South Carolina Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists, Addiction Counselors
and Psycho-Educational Specialists
Tuesday, July 16, 2019 at 9:00 a.m. to 5:00 p.m.
Synergy Business Park in the Kingstree Building
110 Centerview Drive, Room 108
Columbia, South Carolina 29210**

MINUTES

Board Members Present

Dr. Danny L. Garnett, LMFT, LPC, D.Min., Chair
Dr. Jennifer C. L. Jordan, Ph.D., LPC, Vice Chair
Robert B. Carter, Ed.S., LMFT, Member
Nikita Harrison, Ed.S., LMFT, Member
Jeannie James, LAC, Member
Charles D. Stinson, LAC, Member
Jerome Tilghman Jr., M.A., LPC, Member

Board Member Absent

None

Staff Present

Mary League, Advice Counsel
Marlo Koger, Board Administrator
Shaun Strother, Board Assistant

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Columbia, SC 29210, was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the South Carolina Freedom of Information Act.

NOTE: *These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

Call to Order

Dr. Garnett, Chair, called the meeting to order at 9:03 a.m. The meeting was held in Room 108 located in the Synergy Business Park, Kingstree Building, at 110 Centerview Drive, Columbia, South Carolina 29210.

Legislative Update: Katie Phillips, Communications and Governmental Affairs addressed the board regarding the legislative updates.

Approval/Disapproval of Absent Members: No absences, no motions

Approval of the Agenda:

Motion: In open session, Dr. Jordan made a motion to approve the agenda. The motion was seconded by Ms. James. All were in favor and the motion passed.

Approval of the Minutes:

Motion: In open session, Dr. Jordan made a motion to approve the April 2, 2019 meeting minutes – with corrections noted. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

President's Remarks: Dr. Garnett addressed the board.

Administrative Reports

Office of Investigations and Enforcement Reports (OIE/IRC): Ms. Swartz, Office of Investigations and Enforcement presented fourteen (14) cases for dismissal, one letter of caution and five (5) formal complaints to the board.

IRC Recommendations:

Case# Dismissals

- 2018-30
- 2018-31
- 2018-33
- 2018-36
- 2018-49
- 2018-62
- 2018-68
- 2018-70
- 2018-72
- 2019-7
- 2019-13
- 2019-20
- 2019-27
- 2019-33

Case# Letter of Caution

- 2018-25

Case# Formal Complaints

- 2018-76
- 2019-8
- 2019-10
- 2019-12
- 2019-14

Motion: In open session, Dr. Jordan made a motion to accept the IRC recommendations for the fourteen (14) dismissal cases, one letter of caution and five (5) formal complaints. The motion was seconded by Ms. James. All were in favor and the motion passed.

The Board reviewed the statistical report as information.

Office of General Council Report (ODC): Ms. Baldwin, Office of Disciplinary Counsel addressed the Board. The Board reviewed the ODC report as information.

Finance Report: Ms. Koger, Board Administrator presented the financial report. The Board reviewed the report as information.

Administrator's Remarks: Ms. Koger, Board Administrator addressed the board.

Application Hearings

Exam

Jennifer Dodd: The purpose of this hearing was to determine if Ms. Dodd should be granted initial licensure by exam in South Carolina. Ms. Dodd made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Dr. Jordan made a motion to go into closed session in compliance with the state and federal confidentiality laws to discuss Ms. Dodd's application. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

The board came out of closed session.

Motion: In open session, Dr. Jordan made a motion to approve Ms. Dodd's continuation of the application process for licensure in South Carolina. The motion was seconded by Mr. Harrison. All were in favor and the motion passed.

Endorsement

Stephanie Cockrell: The purpose of this hearing was to determine if Ms. Cockrell should be granted initial licensure by endorsement in South Carolina. Ms. Cockrell made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Mr. Tilghman made a motion to go into closed session in compliance with the state and federal confidentiality laws to discuss Ms. Cockrell's application. The motion was seconded by Ms. Harrison. All were in favor and the motion passed.

Motion: In open session, Mr. Stinson made a motion to come out of closed session. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion that Ms. Cockrell can move forward and proceed with her application by endorsement for licensure in South Carolina. The motion was seconded by Mr. Stinson. All were in favor and the motion passed.

Michelle Keys: The purpose of this hearing was to determine if Ms. Keys should be granted initial licensure by endorsement in South Carolina. Ms. Keys made a personal appearance before the Board and was not represented by legal counsel.

Motion: In open session, Dr. Jordan made a motion to go into executive session to receive legal advice from counsel regarding Ms. Key's application. The motion was seconded by Ms. James. All were in favor and the motion passed.

Executive Session: No votes were taken during executive session.

Motion: In open session, Ms. James made a motion to come out of executive session. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Motion: In open session, Dr. Jordan made a motion not to approve Ms. Keys application by endorsement for licensure in South Carolina. The motion was seconded by Ms. James. All were in favor and the motion passed.

Disciplinary Hearing

Memorandum of Agreement Case# 2017-49: Case# 2017-49 is continued.

Board Member Training: Power Point Presentation - OIE/ODC/OAC: Darra Coleman, Chief Advice Counsel Labor, Licensing and Regulations (LLR), and Erin Baldwin, Office of Disciplinary Counsel addressed the board.

New Business

Travel Meetings – 2019 to 2020 Travel Budget: The board discussed travel meetings. Ms. Koger, Board Administrator presented the 2019-2020 travel budget to the board.

Meal Allowance Ceiling Increase: Ms. Koger, Board Administrator addressed the Board. The Board reviewed the Meal Allowance Ceiling Increase as information.

Review of New Licenses and Continuing Education Sponsors: The Board reviewed the List of New Licensees and Continuing Education Sponsors.

Motion: In open session, Dr. Jordan, made a motion to approve the licensees. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Ratification of New Licenses and Continuing Education (CE) Sponsors: Dr. Garnett addressed the board.

Motion: In open session, Dr. Jordan, made a motion to approve the Committee's recommendation for all Continuing Education (CE) Sponsors. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Vote on Permanent Continuing Education (CE) Provider Status for the South Carolina Association for Marriage and Family Therapy (SCAMFT):

Motion: In open session, Dr. Jordan, made a motion to allow the South Carolina Association for Marriage and Family Therapy (SCAMFT) to be a permanent continuing education (CE) sponsor. The motion was seconded by Ms. Harrison and Ms. Carter. All were in favor and the motion passed.

2019 Renewals: The Board discussed the 2019 Renewals.

Continuing Education (CE) Broker: Ms. Koger, Board Administrator addressed the board regarding Continuing Education (CE) Broker.

Continuing Education (CE) Audit – Appoint Board Members for Audit Committee:

Motion: In open session, Dr. Jordan made a motion to form an Audit Committee to make recommendations on the process, parameters and sample size for auditing and report back at the next board meeting. Members of the Audit Committee are as follows: Dr. Jordan, Mr. Carter, and Ms. James. The motion was seconded by Mr. Harrison. All were in favor and the motion passed.

License Addiction Counselor, License Addiction Counselor Associate, and License Addiction Counselor Supervisors:

1. Approval of Exams for Addiction Counselors:

- a. **The National Association for Alcoholism and Drug Abuse Counselors (NAADAC) Master Addiction Counselor (MAC) Exam**
- b. **International Certification and Reciprocity Consortium (IC&RC) Alcohol and Drug Counselor (ADC) Exam**

Motion: In open session, Mr. Stinson made a motion that the NAADAC MAC Exam and the IC&RC AADC exam are accepted exams for licensed addiction counselors. The motion was seconded by Mr. Tilghman. All were in favor and the motion passed.

2. Approval of Delegation of Authority to the Application Review Committee to Determine what Amount (up to fifty percent) May be Obtained Under the Carryover Provision in Document Number 4850 Section 36-11

Motion: In open session, Mr. Stinson made a motion to allow the application review committee to determine what amount of carryover may be obtained under the Carryover Provision in Document Number 4850 Section 36-11. Ms. James seconded the motion.

3. Approval of Delegation of Authority to Staff to Approve Acceptable Degrees

Motion: In open session, Mr. Stinson made a motion to approve delegation of authority to staff to approve acceptable educational degrees for Licensed Addiction Counselors (LACs). Also, with a narrowed down list as a caveat, others can come in front of the Board and plead their case on their education requirements. The motion was seconded by Mr. Carter. All were in favor and the motion passed.

Discussion Topics

a. The South Carolina Association of Licensed Professional Counselors.....Barbara Melton and David Kahn

Motion: Dr. Jordan made a motion to allow the South Carolina Association of Licensed Professional Counselors which now have a new name, the South Carolina Clinical Mental Health Counselor Association (SCCMHCA) to be a permanent sponsor of continuing education. The motion was seconded by Mr. James. All were in favor and the motion passed.

b. License Portability: The board had a brief discussion.

c. Continuing Education (CE) Sponsor Renewals: Permanent and Temporary: The board had a brief discussion.

d. Center for Credentialing and Education (CCE) Contract Addendum: The board had a brief discussion.

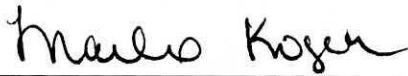
1. **License Addiction Counselor and License Addiction Counselor Associate Credential Evaluation of Education**
2. **License Addiction Counselor and License Addiction Counselor Associate Exam Authorization**

The Board reviewed the 2019 and 2020 Board Meeting Dates as information.

Adjournment

Motion: In open session, Ms. James made a motion to adjourn. Mr. Stinson second the motion. There being no other business, the meeting was adjourned at 4:08 p.m.

Respectfully submitted,



Marlo Koger, Administrator
S.C. Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists,
Addiction Counselors and Psycho-Educational Specialists



Date