



South Carolina Department of Labor, Licensing and Regulation  
**South Carolina Board of Examiners for Licensure of  
Professional Counselors, Marriage and Family Therapists,  
Addiction Counselors and Psycho-Educational Specialists**

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**BOARD APPROVES CLINICAL MODEL OF SUPERVISION  
FOR CE CONTACT HOURS**

On September 30, 2002, a memorandum was mailed to all licensed LPC and LMFT Supervisors announcing the acceptance of applications for those interested in providing clinical supervision to licensed Professional Counselors and Marriage & Family Therapists to be used for CE contact hours.

In our Fall/Winter, 2001 publication of *Newsflash*, the Board announced if licensees choose the clinical model of supervision for CE contact hours, they could get a provider to help them gain supervision for credit in an area of practice that may be of interest to them.

For example, if a licensee has taken coursework or CE training in ADHD and feel they need more experience before practicing, they may receive continuing education hours for work with a supervisor specializing in this area.

The Board will accept applications from qualified licensed mental health practitioners as providers of clinical supervision for CE credit. A qualified licensed mental health practitioner is defined in the Code of Regulations Reg. 36-13 as a person licensed as a Professional Counselor Supervisor, Marriage & Family Therapy Supervisor, Psychologist, or medical doctor who possesses the knowledge and expertise necessary to provide a supervised person with guidance and direction, in a structured program.

This type of CE will be considered “formal” education and there is not a limit to the amount of hours that can be obtained in this area during each two-year licensure period.

If you are interested in obtaining an application for becoming a provider, refer to our website at [www.llr.sc.gov/pol/counselors](http://www.llr.sc.gov/pol/counselors) . Select “Education” from the right-hand side of the homepage. Scroll down to “**Continuing Education Sponsor-One Time**” for the “**Instructions**” and “**Application**”.

You can become a Permanent Sponsor provider after you have received 3 separate Board approved temporary sponsor approvals. Once the permanent provider status is obtained, you can offer supervision without the need of obtaining Board approval.

If you are currently a permanent provider, it will not be necessary to file an application to receive Board approval for providing supervision in specialized areas. However, it is important to advise your supervisees that the Board counts contact hours while they are in a learning situation, i.e., all breaks, lunch time, and committee/administrative meetings are excluded. Please provide a certificate of attendance or other written verification of attendance to participants. If possible, the document should include the date and subject (area of specialty), number of contact hours, participant’s name, the organization/individual’s name (CE provider) and an official signature. It is the licensee’s responsibility to obtain this information and maintain it with their records in the event of a random annual audit of CE at which time audited licensees shall provide completed CE documentation/certificates to the Board at that time.