

## **LICENSED MARRIAGE AND FAMILY THERAPIST SUPERVISOR CANDIDATE PROCEDURES**

Licensed Marriage and Family Therapists (LMFT) of this Board who are seeking licensure as a LMFT Supervisor (LMFT/S) are known as LMFT Supervisor Candidates and are training under the licensure and supervision of a LMFT Supervisor of this Board. The LMFT who is being trained should identify themselves as a “Marriage and Family Therapist Supervisor Candidate”. These candidates are not tracked by the Board.

To qualify for the LMFT Supervisor Candidate training process, you must:

- (1) hold a current, active and unrestricted SC Licensed Marriage and Family Therapist license.

Note:

- (1) The five (5) years of continuous clinical experience begins on the official date/issue date that the LMFT Intern license is awarded.
- (2) The LMFT Intern licensure period will count for two (2) years of clinical experience.
- (3) Three (3) years into the five (5) years of clinical experience, under the supervision of a LMFT Supervisor, a LMFT must begin the process of providing two years of clinical supervision for at least two LMFT Interns.
  - Select and coordinate with a Licensed Marriage and Family Therapist Supervisor (LMFT/S) to obtain thirty-six (36) hours of individual supervision of the candidate’s supervision.
  - A list of Licensed Marriage and Family Therapist Supervisors can be obtained from the website at [www.llr.state.sc.us/pol/counselors](http://www.llr.state.sc.us/pol/counselors). Select “Applications/Forms” from the left-hand side of our homepage. Scroll down to the “Marriage and Family Therapist (LMFT) Supervisor” topic. The “List of Supervisors” can be used to identify and verify the Board’s current list of active LMFT Supervisor licensees.
  - A “Candidate Log Control Sheet “ is also available and should be used to record the hours obtained during each supervisor session with the LMFT Interns. The LMFT Supervisor or Supervisor Candidate is required to initial this form. A log control sheet should be maintained and must be completed for each LMFT Intern that will be supervised. This log control sheet must be submitted (along with all of the other required documentation) when the Supervisor Candidate has completed all of the licensing requirements and is ready to submit an application for licensure as a LMFT Supervisor.
  - The LMFT Supervisor application, application fee and/or documentation should not be sent to the Board office until all of the licensing requirements have been completed.

- A three (3) semester hour graduate level course oriented in “supervision” is also one of the requirements for a LMFT Supervisor license. This course may have been taken during your master’s program. You may need to furnish a course description at the time of application, if the Board needs more description of this course. An official transcript is required. The Board has reviewed and approved several supervisor courses for the supervisor licensure requirements. If the Supervisor Candidate needs to take a course, a list of Board approved supervisor courses can be obtained from the website at [www.llr.state.sc.us/pol/counselors](http://www.llr.state.sc.us/pol/counselors) under the “Marriage and Family Therapist (LMFT) Supervisor” topic of which the application and other forms/instructions are located.

Notes of Interest:

- The LMFT Supervisor Candidate AND the LMFT Supervisor must sign the Plan of Clinical Supervision form for the Intern.
- The LMFT Intern’s license should be verified before the supervision training begins. State law requires a license to practice marriage and family therapy in SC. The LMFT Supervisor Candidate or the LMFT Supervisor should always obtain a copy of the LMFT Intern license card to verify licensure and it should be kept in your professional files before the supervision training begins.
- A Confirmation of Clinical Supervision form must be completed by the LMFT Supervisor Candidate AND the LMFT Supervisor upon completion of the supervised hours. This should be provided to the LMFT Intern upon completion of the supervision.
- When the LMFT Intern completes the requirements and is ready to request a transfer of licensure from Intern status to full licensure, they must submit a Confirmation of Clinical Supervision form from each different LMFT Supervisor/LMFT Supervisor Candidate that was used during their two (2) year Intern licensure period and they should also remit a log of hours to reflect a breakdown of the totals that are reflected on the Confirmation form. If the Board determines that supervision began BEFORE the “issue date” of the LMFT Intern’s license, these hours will not be honored or accepted by the Board. Again, it is very important to verify that a LMFT Intern license has been issued before you begin supervision training.
- Only one Confirmation of Clinical Supervision form is required between the LMFT Supervisor Candidate and the LMFT Supervisor. Both of you must sign the Confirmation of Clinical Supervision form.
- The Code of Ethics for All Supervisors can be obtained from the website under “Laws/Policies”. Select “Code of Regulations and Code of Ethics, Chapter 36”. Scroll down to Section 36-22 for the Code of Ethics For All Supervisors.
- Board Standards For Supervision can be obtained under “Laws/Policies” in the Code of Regulations, Section 36-23.
- The Policy Statement for Supervision of LMFT Interns can be obtained from the website under “Laws/Policies”. The Policy Statement for Supervision is also given to newly licensed LMFT Interns to be used as a guide for their supervision.