



**South Carolina Department of
Labor, Licensing and Regulation**

**Board of Examiners for Licensure of
Professional Counselors, Marriage and Family
Therapists, and Psycho-Educational Specialists**

LATE RENEWAL, REINSTATEMENT AND RE-APPLICATION INFORMATION

Effective 5/26/06, a licensed Professional Counselor (LPC), Marriage & Family Therapist (LMFT), Psycho-Educational Specialist (LPES), Professional Counselor Supervisor (LPC/S) or Marriage & Family Therapist Supervisor (LMFT/S) whose license has been expired for at least three (3) months, but less than two (2) years, may renew the license as follows:

LATE RENEWAL

Licensees are allowed 1-3 months from the date of biennial renewal (8/31) to pay the renewal fee and a \$50.00 late fee to renew a license.

REINSTATEMENT

Renewals received after the date of biennial renewal (8/31) from 4 months to two (2) years are required to reinstate the license. The renewal fee and a \$300 reinstatement fee must be submitted along with the following documentation:

1. provide a completed reinstatement application, to include signature and
2. provide photo-copies of 40 hrs of continuing education certificates of completion for LPC, LMFT or LPES licenses or 10 hrs of continuing education certificates of completion for LPC Supervisor and LMFT Supervisor licenses for the previous two year period. If you have multiple licenses to reinstate, CE hours will be pro-rated.

RE-APPLICATION

Licenses that have expired for more than two (2) years must reapply with a new application, provide all of the required documentation, submit application fee and license fee, in addition to meeting all of the licensing requirements that are in effect at the time of re-application. It will not be necessary to retake the exam, unless the licensee was originally grand-fathered and exempted from taking the examination. Contact the Board office at (803) 896-4658 for examination application forms.

CONTINUING EDUCATION HOURS

Biennial CE hours are 40 hours each for LPC, LMFT, and LPES licenses; OR 25 hours each for multiple licenses.

Biennial CE hours are 10 hours each for LPC/Supervisor and LMFT/Supervisor licenses; OR 5 hours each for multiple supervisor licenses.

New licenses that are issued during a renewal period will have CE hours pro-rated and and the # of hours are indicated on their licensure approval letter.

Please refer to the Board's website at www.llr.state.sc.us/pol/counselors, under "Education", for *Frequently Asked Questions (FAQ)* regarding continuing education.