

Frequently Asked Continuing Education Questions

1. Does your Board require Continuing Education for renewal?

A. Yes. Each licensee is required to obtain at least 30 hours each biennial renewal period or meet one of the exemptions for continuing education.

Regulation 49-606. Exemptions.

A licensee may be exempt from the professional development educational requirements for one or more of the following reasons:

A. New licensees by way of examination or comity shall be exempt for their first renewal period.

B. Licensees experiencing physical disability, illness, or other extenuating circumstances may apply to the Board for an exemption or extension of time to obtain the credits subject to the review and approval of the Board. Supporting documentation must be furnished with any such exemption request made to the Board.

C. Licensees who list their occupation as "Retired" on the Board approved renewal form and who further certify that they are no longer receiving any remuneration from providing professional engineering or surveying services shall be exempt from requirements for professional development hours. In the event such a person elects to return to the active practice of professional engineering or surveying, professional development hours must be earned, before returning, for each year exempted, not to exceed 30 PDHs.

D. Engineers and Surveyors continuously licensed by this Board prior to January 1, 1969 will be exempt from continuing education requirements.

2. What are the continuing education requirements for the 2024 renewal?

A. Each licensee is required to obtain at least 30 hours between July 1, 2020 and June 30, 2022. Effective July 1, 2022, no more than fifty percent of PDHs claimed during a renewal cycle may be earned in a business or non-technical subject matter. No more twelve hours of credit may be obtained in one calendar day.

3. What if I exceed the 30-hour requirement for continuing education in this period of time?

A. A maximum of 15 hours may be carried forward into the subsequent renewal period. If a licensee claims 15 PDH carry over units, the previous renewal period will be subject to audit.

4. Is the XYZ class that I took from XYZ Continuing Education Company approved by the Board?

A. The Board does not pre-approve courses or sponsoring organizations. Continuing professional competency that enhances the professional attributes of the licensee will be considered by the Board. Any qualifying course or activity with a clear purpose and objective which will maintain, improve or expand the skills and knowledge relevant to the licensee's field of practice will be considered by the Board. Courses accepted by other states that meet the criteria of the SC Board will be generally

accepted for credit. Should a course credit be denied, the licensee will be allowed a ninety-day period to make up deficiencies.

5. Can I obtain continuing education by purchasing technical materials from a provider to read the articles, answer the workbook questions and return to the provider for grading?

A. No. The Board has determined that reading articles, answering provided questions and returning the materials for grading is not an acceptable format for obtaining continuing education because this method does not provide any documentation of actual instruction time or participation.

6. Can I contact the Board to find out how many continuing education credits or carry-over credits I have on record?

A. No. It is your responsibility to maintain records used to support credits you claimed. The Board does not maintain or track CE.

7. Do I have to mail any Continuing Education documentation to the Board?

A. Please do not send certificates/documentation unless we notify you that you have been selected for audit after a renewal period.

8. This is my first renewal. Am I exempt from the continuing education requirement?

A. You are exempt from CE requirements in June 2022 if your registration number is **37804** or higher but you must still pay the renewal fee. All individuals renewing a license must pay the renewal fee. Fees are not waived for first time registrants, armed forces or physical disability.

9. I have been serving on active military duty in the armed forces of the United States. Am I exempt from the continuing education requirement?

A. A person whose profession or occupation is regulated by Title 40 (Professions and Occupations) is exempt from completing continuing education requirements for his/her profession or occupation while serving on active military duty and is exempt from being required to pay the renewal fee. When completing the renewal form, you will need to provide documentation of your active duty status.

10. I have a physical disability. Am I exempt from the continuing education requirement?

A. Licensees experiencing physical disability, illness, or other extenuating circumstances may apply to the Board for an exemption or extension of time to obtain the credits subject to the review and approval of the Board. Supporting documentation must be furnished with any such exemption request made to the Board. You are required to submit a statement of explanation, a statement from a currently licensed physician or medical records as evidence that the disability prevented participation in continuing education courses. You will not be able to renew online, so please contact the Board's office by mail or email contact.english@llr.sc.gov to request a paper renewal form be mailed to you.

11. I have been continuously licensed in South Carolina prior to January 1, 1969. Am I exempt from the continuing education requirement?

A. Licensees continuously licensed by the SC Board prior to January 1, 1969 will be exempt from the continuing education requirement BUT must still renew and pay the renewal fee. If you think you may qualify for this exemption but you are not sure of the original issue date of your SC license, visit [Licensee Lookup](#).