

# SOUTH CAROLINA ENVIRONMENTAL CERTIFICATION BOARD

2018 Newsletter

## Board Members

Elizabeth L. Williams - Chairman  
Charles E. Cortez  
Robert G. Davis, Jr.  
Stacy K. Taylor  
Douglas B. Kinard  
Ken Rentiers  
James E. Rodgers, Jr.  
Phillip A. Thompson-King  
Sidney "Ken" Tuck, Jr.

## Representing

Teaching Institution  
Water Distribution Operators  
P/C Wastewater Operators  
At-Large Designee  
DHEC  
DNR  
Well Drillers  
Biological Wastewater Operators  
Water Treatment Operators

## OFFICE INFORMATION

### OFFICE STAFF

Molly Price – Administrator  
Meredith Buttler – Program Coordinator  
Hardwick Stuart – Advice Counsel

### OFFICE HOURS

The Board is open Monday – Friday, 8:30 a.m. – 5 p.m., except on the following State holidays:

- Wednesday, July 4, 2018, for Independence Day.
- Monday, September 3, 2018, for Labor Day.
- Monday, November 12, 2018, for Veteran's Day.
- Thursday - Friday, November 22-23, 2018, for Thanksgiving Day.
- Monday - Wednesday, December 24-26, 2018, for Christmas Day.

## MEETING DATES

The SC Environmental Certification Board will meet at the SC Department of Labor, Licensing and Regulation, Kingstree Building, Room 105, Columbia, SC, at 10 a.m. on the following dates:

- July 31, 2018
- October 16, 2018

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## Office Contact Information

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Post Office Box 11409  
Columbia, SC 29211-1409  
Telephone: (803) 896-4430  
FAX: (803) 896-9651

Email:

[Contact.Environmental@llr.sc.gov](mailto:Contact.Environmental@llr.sc.gov)

Website:

[www.llr.sc.gov/POL/Environmental/](http://www.llr.sc.gov/POL/Environmental/)

Renew your license online now:

<https://eservice.llr.sc.gov/SecurePortal/Login.aspx?ReturnUrl=%2fOnlineRenewals%2f>

The deadline to renew your license is June 30, 2018.

# ALL ABOUT THE EXAMS

## ENHANCE NETWORK OF TESTING CENTERS

The Board is excited to announce exams will be moving to an enhanced PSI network of test center locations on June 1, 2018. With more than 300 test sites in the enhanced network, this change will result in added convenience and flexibility for your exam candidates.

### What This Means...

- **Better Coverage.** Candidates should be able to find a testing site closer to their desired location.
- **More Scheduling Options.** A majority of test sites will be open every Saturday, and some locations will offer more flexible times than the standard 9 a.m. and 1:30 p.m. appointments.
- **No Disruption to Existing Appointments.** For exam candidates who scheduled appointments prior to June 1, there will be no change to their originally scheduled testing times or locations — candidates can show up and test as scheduled. Individuals scheduling on or after June 1 will see an updated list of available test sites.
- **No Significant Changes to the Overall Testing Experience.** Candidates who have tested with PSI before may notice small changes such as an updated sign-in sheet, but the overall testing process and security procedures will remain the same. Candidates can view [this brief video](#) to learn what to expect when testing with PSI.

## STUDY REFERENCES

### WATER TREATMENT

[Need-To-Know Criteria](#)

[Formula/Conversion Table](#)

Study Material: [AWWA Water System series](#)  
[AWWA Exam Prep App](#) *COMING MAY 2018!*

### WATER DISTRIBUTION

[Need-To-Know Criteria](#)

[Formula/Conversion Table](#)

Study Material: [AWWA Water System series](#)  
[AWWA Exam Prep App](#)

### BIOLOGICAL WASTEWATER TREATMENT

[Need-To-Know Criteria](#)

[Formula/Conversion Table](#)

Study Material: [WED/ABC/C<sub>2</sub>EP Wastewater Operator's Guide](#)  
[Practice Questions via WEF](#)

### PHYSICAL/CHEMICAL WASTEWATER TREATMENT

[Need-To-Know Criteria](#)

[Formula/Conversion Table](#)

Study Material: [WED/ABC/C<sub>2</sub>EP Wastewater Operator's Guide](#)  
[Practice Questions via WEF](#)

### BOTTLED WATER

[SCDHEC Primary Drinking Water Regulations](#)

### WELL DRILLER

[Study Material Reference Guide](#)

## TIME EXTENSION AND FEES

As of February 15, 2018, operators taking "A" level examination(s) in Biological Wastewater, Physical/Chemical Wastewater, Water Distribution and Water Treatment have four hours instead of three hours to complete the exams. All other examinations will remain at the three-hour time limit.

At this time, there is no additional cost for the extended 'A' level examinations. However, **beginning July 1, 2018**, 'A' level examination fees will increase to \$129 per attempt. All other exam costs will remain the same: \$110 each for Operators and \$90 for Well Drillers.

## License Renewals Due by June 30, 2018

Licensees were mailed renewal "reminder" cards the first week of April. These cards include a confidential user identification that is required to access the online system. You must have a credit card (MasterCard or Visa) or checking account to renew online. Online renewals allow licensees to complete their renewal applications and email a payment link to a proxy (third party) to make payments on their behalf. The online renewal system is compatible with Internet Explorer 7 or higher. The Board encourages you to join many of your fellow licensees by utilizing the secure online renewal system!

Paper renewal forms are also available at [www.llronline.com/POL/Environmental](http://www.llronline.com/POL/Environmental). You must submit the completed 2018-2019 renewal form with a check or money order or your paperwork will be returned unprocessed.

Please contact the Board at (803) 896-4430 or at [Contact.Environmental@llr.sc.gov](mailto:Contact.Environmental@llr.sc.gov) with questions regarding the renewal process.

### The Board Wants to Remind You

- Renewal payments must be submitted by June 30, 2018. A penalty of **\$200** per license applies after that date.
- Exams are administered by Applied Measurement Professionals (AMP), twice a day, Monday through Saturday. If you need to schedule an exam, please contact AMP at (800) 345-6559 or [www.goAMP.com](http://www.goAMP.com).
- Home address changes and employment changes can be made online or by mail. Employment changes must be submitted within 15 days.
- It is the responsibility of the licensee to submit a completed Experience Verification form either electronically or by mail. The verification form must be completed and provide the documentation for the actual operating experience that is required for each level of progression. This form will only be processed by the Board after the operator has met the experience requirements.

### Check out the Board's Online Services

LLR offers licensees many great online services. You can check the status of your application, change your address, and print pocket cards. You can avoid paying \$5 for a duplicate pocket card by printing one right from the website. To access online services, you will need the user identification and password provided with your "reminder" card for renewal.

<https://eservice.llr.sc.gov/SSO/Login/LoginPage?ReturnURL=%2fSSO%2f>

## Frequently Asked Questions

### **Passed the exam and want to upgrade?**

You cannot be promoted to the next level of certification until you have passed the examination and the Board receives the Experience Verification form. The form can be found on our website at: [www.llr.sc.gov/POL/Environmental](http://www.llr.sc.gov/POL/Environmental)

### **Who do I contact to schedule an exam?**

To register for the exam, visit <http://www.goamp.com?Pages/default.aspx> or call 913-895-4600. To register by mail, complete the AMP Registration Form located at <http://online.goamp.com/CandidateHome/candidateInformation.aspx>.

### **Can I get work credit for my college degree? If so, how?**

A college degree or college credit may be used toward the C, B or A levels of your license once you have obtained your D-level license. You must submit your college transcript(s) with an experience verification form and pass each exam level. The Board may allow credit for math and sciences, 30 hours of credit = one year of service credit.

### **I only received one renewal notice, but I have multiple licenses. How do I renew the other licenses?**

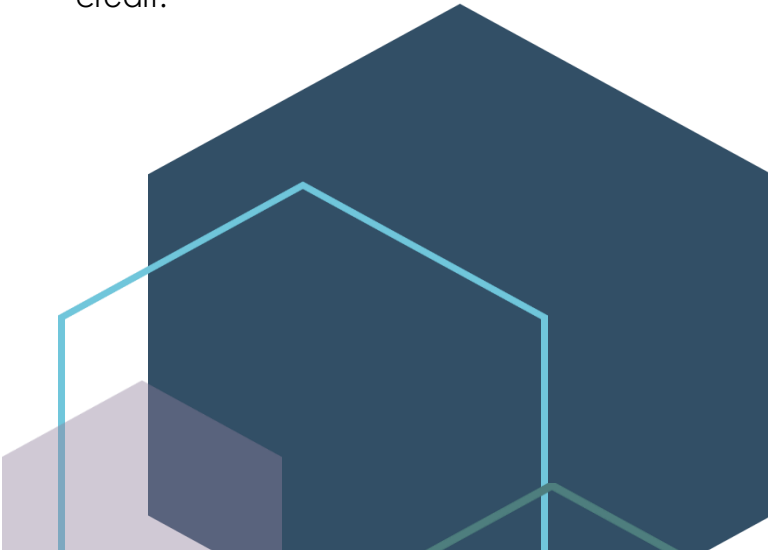
One renewal notice per licensee is sent. Once logged into the online renewal system, all licenses will be listed. Note, you may only renew one license at a time. Once you have renewed one license, you will need to log back in to renew each additional license. The same user ID and password are used for each.

### **My reciprocity application has been submitted. How long until I hear back?**

Upon receipt of a reciprocity application, the Board sends out a questionnaire to the licensing agency indicated on the application. Once the questionnaire has been returned, the Board will review and make a determination regarding licensure level. The process may take up to two work weeks.

### **Can I take CE courses in other states and get credit for them?**

CE courses may be taken in states outside South Carolina. The courses must meet the requirements found in [Board's Continuing Education Guidelines](#) for operators to receive credit.



**For further licensure information,  
check out the  
[Operator Information Sheet](#)**

## Licensure Statistics as of May 25, 2018

Prefix	Subcategory	Active Licensees
EBL (Biological)	A	926
	B	411
	C	428
	D	522
	T	385
EBW (Bottle Water)		32
EDS (Water Distribution)	A	473
	B	201
	C	386
	D	598
	G	120
	T	458
EPC (Physical/Chemical)	A	401
	B	224
	C	280
	D	630
	T	345
EWD (Well Driller)	A	202
	B	238
	C	38
	D	117
EWT (Water Treatment)	A	598
	B	214
	C	336
	D	440
	E	117
	T	240

*Total Active Licenses: 9,373*

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 Environmental Certification Board  
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