



South Carolina Department of Labor, Licensing and Regulation  
**South Carolina Environmental Certification Board**

110 Centerview Dr. • Columbia • SC • 29210  
 P.O. Box 11409 • Columbia • SC 29211-1409

Phone: 803-896-4430 • Contact.Environmental@llr.sc.gov • Fax: 803-896-9651  
 llr.sc.gov/env

**2022-2023 ANNUAL LATE RENEWAL APPLICATION**

**Renewal Instructions/Requirements:**

- Renewal fee of \$30 in the form of a check or money order only (no cash) made payable to LLR-Environmental Certification Board. (All fees are non-refundable. A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.)

FOR BOARD USE ONLY	
Check No.	
Amount	\$

- **Renewal / Late Fee:**

Renewed/postmarked on or after 7/1/2022: Late Fee \$200 + Renewal Fee \$30 = **\$230**

**No practice is allowed after June 30, 2022, until a valid renewal form has been completed and accepted. Any license not renewed within 365 days of the date on which the license expired shall be considered lapsed and declared nonrenewable.**

**LICENSE(S) RENEWING**

- Biological Wastewater Treatment Operator Renewal (EBL) - \$30
- Water Distribution System Operator Renewal (EDS) - \$30
- P/C Wastewater Treatment Operator Renewal (EPC) - \$30
- Water Treatment Plant Operator Renewal (EWT) - \$30
- Bottled Water Renewal (EBW) - \$30

**License Number**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**LICENSEE INFORMATION**

Name: \_\_\_\_\_

Since you last renewed your license, have you legally changed your name?  Yes  No Prior Name: \_\_\_\_\_  
 If yes, please submit legal documentation supporting the change. (Marriage certificate, divorce decree, etc.)

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 (If different than above)

Phone No.: \_\_\_\_\_ Email (required): \_\_\_\_\_

**Business Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**CONTINUING EDUCATION (REMINDER)**

You must obtain twelve (12) hours of continuing education (CE's), or pass the appropriate examination for license grade between July 1, 2021 – June 30, 2023. You must be able to show written proof of the continuing education hours you received during the two year renewal period July 1, 2021 through June 30, 2023. Do not submit any CE documentation to the Board's office. The Board will not maintain copies of your CE documentation.

**PERSONAL HISTORY**

If you answer “Yes” to any of the below questions, please attach a detailed written explanation along with any supporting documentation.

- 1. Since your last renewal (or if this is your first renewal since your initial license application), have you been convicted of or pled guilty or nolo contendere to a felony of any kind or to a non-felony crime involving fraud, drugs, moral turpitude or environmental law?  Yes  No
- 2. Since your last renewal (or if this is your first renewal since your initial license application), has any disciplinary action been taken against you by a governmental professional licensing board or entity in any jurisdiction? (If yes, please include a full written explanation and any supporting documentation.)  Yes  No
- 3. Since your last renewal (or if this is your first renewal since your initial license application), have you surrendered or allowed a license to lapse in any jurisdiction due to pending or threatened disciplinary action?  Yes  No
- 4. Since your last renewal (or if this is your first renewal since your initial license application), has there been any change in the status of your lawful presence in the United States? (Ex: Naturalization; received a renewed permanent resident card.) If yes, attach an updated Verification of Lawful Presence found on the Environmental Certification’s website listed in the header.  Yes  No

**ATTESTATION**

I HEREBY swear/affirm I have read all questions on this renewal application and have answered truthfully, accurately, and completely. I hereby acknowledge that failure to answer these questions truthfully, accurately and completely shall constitute cause for the initiation of disciplinary action against my South Carolina license.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**PRIVACY DISCLOSURE**

South Carolina law requires the agency to collect personal information which is only disseminated as required by law. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on your renewal application and other documents on file may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with the South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical purposes.