

**AGENDA**  
**South Carolina State Board of Funeral Service**  
**Board Meeting**  
**10:00 a.m., December 4-5, 2019**  
**Synergy Business Park**  
**110 Centerview Drive, Kingstree Building, Room 108**  
**Columbia, South Carolina**

**1. Meeting Called to Order**

A. Public notice of this meeting was properly posted at the S. C. State Board of Funeral Service office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

**2. Introduction of Board Members and Persons Attending the Meeting**

**3. Approval of Excused Absences**

**4. President's Remarks – Stephen L. Millan, Jr.**

**5. Reports**

A. Inspection Report – William Poole - **77** inspections between October 8, 2019 thru Nov. 20, 2019

B. Investigative Review Committee (IRC) Report

C. Office of Investigation and Enforcement (OIE) Report

D. Office of Disciplinary Counsel (ODC) Report

**Disciplinary**

**6. Disciplinary Hearings**

1. Case No.: 2018-86

2. Case Nos.: 2018-7, 2018-17, 2018-24, and 2018-25

3. Case No.: 2017-54

**7. Executive Session for Legal Advice, If Needed**

**8. Public Comments (no votes taken)**

**9. Adjournment**

**Thursday, December 5, 2019**

**10. Meeting Called to Order**

A. Public notice of this meeting was properly posted at the S. C. State Board of Funeral Service office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

**11. Introduction of Board Members and Persons Attending the Meeting**

**12. Approval of Excused Absences**

**13. Approval of Excused Absences for IRC members**

**14. Approval of Minutes from the October 24, 2019 meeting**

**15. Administrator's Remarks – Amy Holleman**

A. Financial Report

B. Updates – Funeral Establishments – Change of Managers

**New Business**

**Application Hearings**

**16. A. Change of Ownership**

1. Keowee Funeral Services of Oconee – Seneca – Benjamin Thomas Hood

**B. New Crematory**

1. Beach Crematory – Myrtle Beach – Charles David Thomas

**17. Funeral Director and/or Embalmer Application**

1. Ablean B. Hanna

2. Cynthia Amanda Mitchell

3. Kimberley Crowder Wyatt

**18. Transportation Companies FAQ Language**

**19. Legislative Contact**

**20. Executive Session for Legal Advice, If Needed**

**21. Public Comments (no votes taken)**

**22. Adjournment**

The next scheduled Board meeting of the SC State Board of Funeral Service is February 26-27, 2020.