

**AGENDA**  
**South Carolina State Board of Funeral Service**  
**Board Meeting**  
**10:00 a.m., February 26-27, 2020**  
**Synergy Business Park**  
**110 Centerview Drive, Kingtree Building, Room 108**  
**Columbia, South Carolina**

**1. Meeting Called to Order**

A. Public notice of this meeting was properly posted at the S. C. State Board of Funeral Service office, Synergy Business Park, Kingtree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

**2. Introduction of Board Members and Persons Attending the Meeting**

**3. Approval of Excused Absences**

**4. Reports**

A. Inspection Report – William Poole **72** inspections between Nov. 18, 2019 thru Feb. 14, 2020

B. Investigative Review Committee (IRC) Report

C. Office of Investigation and Enforcement (OIE) Report

D. Office of Disciplinary Counsel (ODC) Report

**Disciplinary**

**Disciplinary Hearings**

**5. A. Memorandum of Agreement (MOA)**

1. Case Nos.: 2017-39 & 2017-40

2. Case Nos.: 2018-46 & 2018-52

3. Case Nos.: 2018-86

**6. Executive Session for Legal Advice, If Needed**

**7. Adjournment**

Thursday, February 27, 2020

**8. Meeting Called to Order**

A. Public notice of this meeting was properly posted at the S. C. State Board of Funeral Service office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

**9. Introduction of Board Members and Persons Attending the Meeting**

**10. Approval of Excused Absences**

**11. Approval of Minutes from the December 4-5, 2019 meeting**

**12. Correction to the October 24, 2019 Minutes**

**13. President's Remarks – Stephen L. McMillan, Jr.**

**14. Administrator's Remarks – Amy Holleman**

A. Financial Report

B. Statement of Economic Interest

C. Updates: Funeral Establishments; Change of Managers

**New Business**

**Application Hearings**

**15. New Funeral Home**

1. Compassion Funeral Service LLC

**16. Funeral Director and/or Embalmer Application**

1. Kimberly Ann Henderson Hagan

2. Torey Antron Shannon

**17. Extension of Apprenticeship**

1. William Eugene Marsh

**18. Apprenticeship Application**

1. John Henry Martin

2. Shaun Michael Singleton

**19. Legislative Updates**

**20. Executive Session for Legal Advice, If Needed**

**21. Public Comments (no votes taken)**

**22. Adjournment**

The next scheduled Board meeting of the SC State Board of Funeral Service is **April 29-30, 2020.**