

MINUTES
South Carolina Board of Funeral Service
Board Meeting

11:00 a.m., April 25, 2012
Synergy Business Park
110 Centerview Drive, Kingstree Building Room 108
Columbia, South Carolina

Wednesday, April 25, 2012

1. Meeting Called to Order

Michelle A. (Shelly) Cooper, President, of Moncks Corner, called the regular meeting of the SC Board of Funeral Service to order at 11:25 a.m. Other Board members present for the meeting included: Kenneth E. (Ken) Beasley, Vice President, of Fountain Inn; Thomas E. (Tommy) Baker, II, Secretary, of Kershaw; Eddie J. Nelson, of Blythewood; Charlie Bradford (Brad) Evans, of Abbeville; William B. (Billy) Horton, Jr., of Kingstree; Wallace McKnight, Jr., of Andrews; John L. Petty, III, of Landrum; and, Jeffrey K. (Jeff) Temples, of Columbia.

Staff members participating in the meeting included: Doris Cubitt, Administrator; Wendi Elrod, Program Assistant; Amy Holleman, Administrative Assistant; Jeanie Rose, Administrative Assistant; Jamie Saxon, Advice Counsel, Division of Legal Services; Jennifer Cooper, Division of Legal Services; Buddy Poole, Inspector, Office of Investigations and Enforcement; and, Sara McCartha, Division of Legal Services.

Members of the public attending the meeting included: Mike Squires, of the SC Funeral Directors Association (SCFDA).

A video of this meeting can be viewed at www.llr.state.sc.us/POL/Funeral. On the Board's home page, click 'Board Information' and follow the link to the video.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

a. Public Notice

Ms. Cooper announced that public notice of this meeting was properly posted at the SC Board of Funeral Service office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

b. Pledge of Allegiance

All present recited the Pledge of Allegiance.

2. Introduction of Board Members and Persons Attending the Meeting

The Board members, staff, and all other persons attending the meeting introduced themselves.

3. Approval of Excused Absences

Mark R. O'Steen, Spartanburg, was granted an excused absence.

MOTION

Mr. Horton made a motion that the Board approve Mr. O'Steen absence. Mr. Baker seconded the motion, which carried unanimously.

4. Regulations

There was discussion regulation changes that were submitted regarding cremator operator Section 57-14(3)(b).

MOTION

Mr. Evans made a motion that the Board remove 50 cases (57-14(3)(b)) and add back 100 cases (57-14(4)(c)) for the preceptor. Mr. Temples seconded the motion, which carried unanimously.

There was some discussion on how the operator will receive the training.

MOTION

Mr. Evans made a motion to withdrawn his previous motion. Mr. Petty seconded the motion, which carried unanimously.

MOTION

Mr. Evans made a motion to leave the Regulations as they are except 57-14 change to 30 days instead of ten days after the end of the quarter for an apprentice to submit the quarterly report. Mr. Temples seconded the motion, which carried unanimously.

Ms. Cooper stated that she believes the staff is currently approving continuing education. Ms. Cubitt confirmed that is correct. Ms. Cooper stated she thinks the Board members should review and approve all continuing education.

Ms. Cubitt suggested that the Board review the continuing education packets received at the next board meeting.

Ms. Cooper then suggested that the Board add to the next Board meeting agenda to select continuing education committee members and IRC committee members.

Ms. Cubitt stated that it would be done and also suggested that Apprenticeship with other full time employment be added also.

Executive Session

MOTION

Mr. Horton made a motion the Board enter into executive session. Mr. Temples seconded the motion, which carried unanimously.

Return to Public Session

MOTION

Mr. Horton made a motion the Board return to public session. Mr. Temples seconded the motion, which carried unanimously. Ms. Cooper noted for the record that no official action was taken during executive session.

Mr. Baker suggested that the June 6, 2012 meeting be changed to May 31, 2012 since many Board members will not be able to attend the June 6, 2012 meeting.

5. Public Comments

No comments were made during the meeting.

6. Adjournment

MOTION

Mr. Evans made a motion the Board adjourns. Mr. Temples seconded the motion, which carried unanimously.

The April 25, 2012, meeting of the SC Board of Funeral Service adjourned at 12:45 p.m.

The next meeting of the SC Board of Funeral Service is scheduled for May 31, 2012.