

**MINUTES**  
**South Carolina State Board of Funeral Service**  
**Board Meeting**

10:00 a.m., June 7, 2018  
Synergy Business Park  
110 Centerview Drive, Kingtree Building Room 108  
Columbia, South Carolina

**Thursday, June 7, 2018**

**1. Meeting Called to Order**

Jeffrey K. Temples, President, of Columbia, called the regular meeting of the South Carolina State Board of Funeral Service to order on June 7, 2018, at 10:05 a.m. Other board members present for the meeting included: Charvis K. Gray, Vice President, of Piedmont; William B. Horton, Jr., of Kingtree; John L. Petty, III of Landrum; Stephen R. Gantt, of Greenwood; Dr. D'Michelle P. DuPre, of Chapin; Kenneth E. Baxter, Sr., of Greenville; Darryl Dickerson of Goose Creek; Landis D. Price II of Leesville; and Michelle A. Cooper, of Moncks Corner.

Staff members participating in the meeting included: Mary League, Advice Counsel, Office of Advice Counsel; Erin Baldwin, Disciplinary Counsel, Office of Disciplinary Counsel; Amy Holleman, Administrator; Norma McAllister, Program Assistant; Sharon Wolfe, Chief Investigator, Office of Investigations and Enforcement; Eric Thompson, Chief Inspector, Office of Investigations and Enforcement; Ernest Adams, Inspector, Office of Investigations and Enforcement; and William Poole, Inspector, Office of Investigations and Enforcement.

Members of the public attending the meeting included: Elizabeth Simmons, South Carolina Morticians Association; Archie P. Williams III, Archie P. Williams IV, and Calvernetta Williams of AP Williams Funeral Home; Curtis W. Stoots and Derrick Stephen Robinson of Palmetto Funeral Home & Cremation Service and Palmetto Crematory of Fort Mill; Cassius Isiah Murray of Serenity-Murray Mortuary; Alan Fitzgerald King of King Funeral Home of Blair, LLC; Raymond Montreal Chandler, Sr. of J.H. Robinson Funeral Home; and Conner Parker, South Carolina Department of Consumer Affairs.

**A. Public Notice**

Mr. Temples announced that public notice of this meeting was properly posted at the South Carolina State Board of Funeral Service office, Synergy Business Park, Kingtree building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**B. Pledge of Allegiance**

All present recited the Pledge of Allegiance.

**2. Introduction of Board Members and Persons Attending the Meeting**

The board members, staff, and all other persons attending the meeting introduced themselves.

**3. Approval of Excused Absences**

Mr. Stephen L. McMillan, Jr. was not in attendance.

**MOTION**

Mr. Horton made a motion to approve Mr. McMillan’s absence. Mr. Gray seconded the motion, which carried unanimously.

**4. Approval of Minutes for the April 26, 2018 board meeting**

Mr. Temples called for a motion to approve the minutes for the April 26, 2018.

**MOTION**

Dr. DuPre made a motion to approve the April 26, 2018 minutes. Mr. Baxter seconded the motion, which passed unanimously.

**5. President’s Remarks – Jeffrey K. Temples**

Mr. Temples did not have any remarks.

**6. Administrator’s Remarks – Amy Holleman**

Ms. Holleman reported that the Board’s cash balance at the end of April 2018 was -\$563,273.82.

Ms. Holleman informed the Board that:

- There are approximately 2011 licensees with the exception of students and apprentices. As of May 2018, 826 licensees have renewed.
- All licenses will expire on June 30, 2018, and licensees will be allowed to renew without being assessed a late fee through July 30, 2018.
- The agency mandated that CE Broker provide the continuing education monitoring and services for the Board, which will be active for the next renewal period and that additional information will be provided regarding the implementation procedures and phrases.

Ms. Holleman informed the Board that she will be presenting at the South Carolina Funeral Directors’ Association on June 19, 2018.

Ms. Holleman reported the following changes:

**Funeral Establishment Change of Managers**

| FE# | Name of Funeral Establishment (FE)      | Name of former Manager | Name of New Manager      | Effective Date |
|-----|---|------------------------|--------------------------|----------------|
| 772 | Charleston Cremation Services           | Tawisha J. Riddick     | Norma Yvette Helmy       | 05/22/2018     |
| 701 | Grand Strand Funeral Home and Crematory | Keenan Walsh           | Christopher Leverne Ward | 05/23/2018     |

**7. Reports**

**A. Inspection Report**

Mr. Poole informed the Board that he and Mr. Adams conducted 78 inspections between April 17, 2018 and May 29, 2018.

B. Investigative Review Committee (IRC) Report

Ms. Wolfe presented the IRC recommendations to the Board, which were to dismiss cases 2018-40; issue a letter of caution for case 2018-37; and file formal complaints for cases 2017-49; 2017-52; 2018-28 and 2018-33.

Mr. Temples called for a motion in this matter.

**MOTION**

Mr. Gray made a motion that the Board accepts the Investigative Review Committee recommendations. Mr. Price seconded the motion, which carried unanimously.

C. Office of Investigations and Enforcement (OIE) Report

Ms. Wolfe presented the OIE report to the Board. As of April 17, 2018, the cases received between January 1, 2018 and April 17, 2018 were: 32 active; three open cases; two closed cases, one pending Board action and one pending consent agreement review for a total of 39 cases. There were 3 cases closed and 3 do not open between January 1, 2018 and April 17, 2018. Mr. Temples stated that the Board received the report as information only.

D. Office of Disciplinary (ODC) Counsel – Erin Baldwin

Ms. Baldwin reported seven open cases. Ms. Baldwin stated there are currently five open cases after today. Mr. Temples stated that the Board received the report as information only.

**Disciplinary**

**Disciplinary Hearings**

**8. Approval of Consent Agreement (CA) – Erin Baldwin**

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

1. Case No.: 2017-36

Ms. Erin Baldwin presented the Consent Agreement to the Board.

Ms. Baldwin informed the Board that the Respondent, Israel Miguel Koger is licensed by the Board as a Funeral Director and Embalmer and was duly licensed at all times relevant to the matters set forth herein.

The Respondent admits that:

- a. Respondent serves as the Funeral Director/Embalmer and Owner/Manager of Koger's Mortuary Service In. (License No.: FE.897 PAR) in Walterboro, South Carolina. Respondent's license was first issued on August 28, 1996.
- b. On or about September 15, 2017, a complaint was filed against Respondent with the South Carolina Department of Labor, Licensing, and Regulation. The investigation revealed that on or about August 8, 2017, the daughter of a decedent contacted the Respondent for funeral arrangements. Respondent was responsible for embalming of the decedent before the funeral service occurred on August 12, 2017.
- c. When the decedent's family reviewed the appearance of the body, they noted that the make-up was too dark, his hair was curled, and he had make up on his shirt collar. Decedent's family voiced their complaint regarding the appearance of the body; Respondent made a post on social media that the decedent's family took as a personal insult. Respondent admitted to the investigator that his post was unprofessional.

Therefore the Respondent agreed that:

1. Respondent's license shall be publicly reprimanded.
2. Respondent shall pay a civil penalty of Two Hundred and Fifty Dollars (\$250.00) to the Board within thirty (30) days of the effective date of this Agreement. Said fine is not deemed paid until received in full by the Board. Respondent shall also pay within thirty (30) days of the effective date of this Agreement, the costs of investigation, Two Hundred Dollars (\$200.00). Failure to pay the costs and fines as ordered shall result in the immediate administrative suspension of respondent's license until such time as the civil penalty is paid in full.

The Board discussed the usage of social media and its effect if inappropriately used and/or is offensive. Ms. Baldwin advised the Board to inform its licensees to use caution when using social media and that the licensees review the Practice Act prior to posting on social media.

Mr. Temples called for a motion in this matter.

**MOTION**

Mr. Gray made a motion to accept the Consent Agreement. Mr. Baxter seconded the motion, which carried unanimously

2. Case Nos.: 2014-72 and 2015-1

Ms. Baldwin informed the Board that the Respondents are licensed by the Board and are Atu Jarmal Williams, License No. FDE.2478 DUAL, and Ocean View Funeral Home of Horry County, LLC License No.742 PAR. Respondents were duly licensed at all times relevant to the matters set forth herein.

Respondents stipulate and admit that:

- a. Respondent Williams has a prior disciplinary action in the form of a Consent Agreement for acting as the manager of a funeral home and assuming day-to-day operations without Board approval as required. Respondent Williams was fined a civil penalty of \$1,200.00 required to attend a Board-approved continuing education course on Ethics, and subject to probationary status for a period of five years. Respondent Williams entered another Consent Agreement with the Board on or about July 20, 2007, to attend a six (6) hour Board approved continuing education course on Ethics as required and subject to probationary status for a period of at least two (2) years to be terminated at the Board's discretion upon a petition to the Board. On or about April 3, 2009, Respondent Williams petitioned to have the probation lifted and Respondent Williams' disciplinary status was amended to show that prior terms were completed and the license credentials were now in good standing.
- b. On or about November 4, 2014, Respondents received the remains of a person referred to herein as "Decedent" but made known to Respondents during this investigation. Decedent's family met with Respondents to make funeral arrangements. Respondents offered a package deal for a viewing, funeral service and burial for \$5,100. However, the family did not have enough money to pay for this package. Respondents then offered a package deal for a viewing, funeral service and a cremation for \$3,500. Despite the fact that the cremation package was offered, Respondents never presented a contract for the cremation package to Decedent's family. Without seeing or signing a contract, the family accepted the offer for a funeral service and the cremation.
- c. On or about November 9, 2014, the family arrived for the funeral service. Instead of an urn with Decedent's ashes, Respondents provided a service with a viewing of the body. When the family

inquired as to the situation they were told that Respondent Williams had a change of heart, that the community had collected some money for the funeral, and that Respondents decided to go forward with the service and burial. The family was neither consulted nor advised of this change prior to arriving at the funeral service. Respondent Williams believed that the change was in keeping with the family's original wishes, and there was therefore no need to receive approval to grant the original request according to signed contract once the funds were received from the community.

- d. The family believed that after the viewing the decedent would be buried; however, after the viewing, the body was returned to the funeral home. Respondent Williams avers that he told the family that the burial would be conducted the next day at 9 am.
- e. On or about November 10, 2014, Respondent Williams informed the family he had attempted to contact them, but had been unable to reach them and had buried Decedent. Phone records indicate no calls made to the family until approximately 10 a.m. No family members were present when the body was interred at approximately 9 a.m. in a cemetery plot arranged for by Respondents.
- f. Respondents admit that in keeping with the law, they should have had the family sign a contract for burial service initially as they did, a contract for cremation (as the family expected and agreed to receive once funding was not available), and finally a contract for burial service as initially contracted once funding became available from the community. Respondents aver that they believed that by holding to the original contract, they were offering the family more than they could afford and providing greater dignity for Decedent and his family.
- g. Respondents acknowledge that careful and clear communication with the family was necessary, and that they failed to clearly and fully inform the family of the time, place, and details of the funeral service. This communication problem was exacerbated by the community funding involvement, which was ultimately to the family's benefit, but contributed to a communication environment that was less than clear.
- h. After the incidents at issue, Respondent Williams experienced great personal tragedy and grave personal health problems; while it is not offered as an excuse, Respondents offer this information in mitigation. In addition, there have been no complaints filed against Respondents since the incident at issue.

Therefore it is agreed, with Respondents' consent, that:

1. Respondents' licenses shall be publicly reprimanded.
2. Respondents' licenses shall be suspended for one year, but that suspension is immediately stayed. The licenses are thereby placed in a probationary status for a period of one ( 1) year from the effective date of this Agreement.
3. Respondents shall pay a civil penalty of three thousand dollars (\$3,000.00) and the costs of investigation in the amount of one hundred eighty-five dollars (\$185.00) to the Board within one hundred eighty (180) days of the effective date of this Agreement. Said fine is not deemed paid until received in full by the Board. Failure to pay the fine and costs as ordered may result in a suspension of the referenced licenses until such time as the civil penalty is paid in full.

Mr. Temples called for a motion in this matter.

**MOTION**

Mr. Horton made a motion to accept the Consent Agreement. Mr. Gantt seconded the motion, which carried unanimously

**New Business**

**Application Hearings**

**9. New Funeral Home or Change of Ownership**

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

1. King Funeral Home of Blair LLC – Blair Alan Fitzgerald King

Mr. Alan Fitzgerald King appeared before the Board on behalf of King Funeral Home of Blair, LLC.

Ms. Holleman informed the Board that the application is complete and that Mr. King requests that the Board approve the new funeral home with him as the manager. Mr. King, #FDE 3389, initially licensed on June 12, 2008, resides 24.3 miles from the facility, and does not have a criminal background. Ms. Holleman informed the Board that King Funeral Home of Blair, LLC is the owner and parent company with Alan F. King as the sole member. Ms. Holleman informed the Board that Mr. King is currently awaiting a certificate of occupancy for the facility.

Ms. Holleman informed the Board that Mr. King initially submitted a new facility application in February 2014 and the Board approved the application pending final inspection and subject to submission to staff of satisfactory documentation from DHEC that the facility can do embalming and a zoning letter from the County of Fairfield. Mr. King appeared before the Board on April 29, 2016 providing the aforementioned documents. The Board approved the application pending final inspection and a favorable North Carolina background check. The facility has not opened, and the application expired. Mr. King submitted a new facility application for King Funeral Home of Blair, LLC.

Mr. King informed the Board that initially the county did not grant him a certificate of occupancy because the facility lacked adequate parking spaces for its occupancy. He informed the Board that he purchased a lot across from the facility and developed it for parking. Mr. King asked that the Board grant him additional time to obtain the certificate of occupancy and the final inspections.

The Board questioned Mr. King regarding the application. The Board asked about the anticipated date for opening. Mr. King informed the Board that the facility will open upon the approval of the county issuing a certificate of occupancy and the Board's final inspection.

**MOTION**

Mr. Horton made a motion that the Board approves the new facility application pending final inspection granting one year to open. Mr. Baxter seconded the motion, which carried unanimously.

Mr. Temples called for a 5 minute recess.

Mr. Temples informed the Board that Palmetto Funeral Home & Cremation Service and Palmetto Crematory of Fort Mill share the same owner and manager. The Board agreed to hear the applications jointly. Ms. Cooper arrived at 11:15 a.m.

2. Palmetto Funeral Home & Cremation Service – Fort Mill - Derrick Stephen Robinson

Mr. Derrick Stephen Robinson and Mr. Curtis W. Stoots appeared before the Board on behalf of Palmetto Funeral Home & Cremation Service.

3. Palmetto Crematory of Fort Mill – Derrick Stephen Robinson

Mr. Derrick Stephen Robinson and Mr. Curtis W. Stoots appeared before the Board on behalf of Palmetto Crematory of Fort Mill.

Ms. Holleman informed the Board that the applications are complete and that Mr. Robinson requests that the Board approve the change of ownership with him as the manager. Mr. Robinson, #FDE 2257, initially licensed on October 16, 1995, resides 7.8 miles from the facility, and he is the current manager of the facilities. He does have a criminal background, and the SLED report is included with the application. Ms. League informed the Board that it previously addressed the 2002 conviction.

Ms. Holleman informed the Board that Palmetto Funeral Home of Fort Mill, LLC, with Mr. Stoots as the sole member, is the owner of both facilities. Palmetto Funeral Home of Fort Mill, LLC is the parent company of Palmetto Funeral Home & Cremation Service and Palmetto Crematory of Fort Mill.

Mr. Poole informed the Board that the facility received a passing inspection on May 9, 2018.

Mr. Robinson concurred with Ms. Holleman's statements and asked that the Board approve the change of ownership application with him as the manager. Mr. Robinson affirmed that he has read and understands the laws and regulations.

The Board questioned Mr. Robinson regarding the application.

**MOTION**

Mr. Baxter made a motion that the Board approves the change of ownership with Mr. Robinson as the manager for Palmetto Funeral Home & Cremation Service and Palmetto Crematory of Fort Mill. Mr. Dickerson seconded the motion which carried unanimously.

4. Serenity-Murray Mortuary – Spartanburg – Cassius Isiah Murray

Mr. Cassius Isiah Murray appeared before the Board on behalf of Serenity-Murray Mortuary.

Ms. Holleman informed the Board that the application is complete and that Mr. Murray requests that the Board approve the new funeral home with him as the manager. Mr. Murray, #FDE 2822, initially licensed April 15, 2004, resides 7.5 miles from the facility, and does not have a criminal background. Ms. Holleman informed the Board that the owner of the facility is Serenity-Murray Mortuary, LLC with Cassius Isiah Murray, as the sole member and that the same is the parent company. Ms. Holleman informed the Board that Mr. Murray has purchased the building formerly occupied by First Family Funeral Home in Spartanburg.

The Board questioned Mr. Murray regarding the application and purchase. When questioned regarding his present affiliation with First Family Funeral Home, Mr. Murray stated he has "nothing to do with them" that he purchased the building not the business. He stated this will be his first time as a business owner. Mr. Murray stated upon approval by the Board and passing final inspection he will resign as manager of Upstate Funeral Home.

**MOTION**

Mr. Horton made a motion that the Board approves the new facilities with Mr. Murray as the manager of record pending final inspection. Mr. Dickerson seconded the motion, which carried unanimously.

#### **10. Acceptance of Funeral Director and/or Embalmer Application**

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

1. Archie Preston Williams IV

Mr. Archie Preston Williams IV appeared before the Board on his own behalf.

Ms. Holleman informed the Board that the application is complete and that Mr. Williams appeared before the South Carolina Funeral Service Board on October 17, 2017. The Board stated that Mr. Williams must take and pass the Funeral Director's art exam within six months, and if he did not pass and license during that time, he must reappear before the Board for a determination regarding his funeral director's application. Mr. Williams did not pass the exam within the six month period. Ms. Holleman informed the Board that the International Conference allows a person to retake the State exam within 30 days of a fail and allows that person, if failed, to retake the exam three times within a rolling year.

Mr. Williams received a Funeral Services Certificate from Piedmont Technical College on May 2, 2007 and a Bachelor of Science in Business Administration from Benedict College on May 17, 2001. He completed his apprenticeship in 2005.

Mr. Williams asked that the Board allow him to continue taking the exam until he passes. The Board questioned Mr. Williams regarding his application.

#### **Executive Session**

##### **MOTION**

Mr. Horton made a motion to go into executive session to receive legal advice. Mr. Gray seconded the motion, which carried unanimously.

#### **Return to Public Session**

##### **MOTION**

Mr. Horton made a motion to come out of Executive Session. Mr. Price seconded the motion, which carried unanimously.

Mr. Temples noted, for the record, there were no votes taken during Executive Session.

Mr. Temples called for a motion in this matter.

##### **MOTION**

Mr. Baxter made a motion that the Board approves the extension with the caveat being that the extension goes to April 15, 2019 for Mr. Williams to pass the Funeral Director art's exam. Mr. Gray seconded the motion, which carried unanimously.

2. Raymond Montreal Chandler, Sr.

Mr. Raymond Montreal Chandler, Sr. appeared before the Board on his own behalf.

Ms. Holleman informed the Board that on April 23, 2018, board staff received Mr. Chandler's



Funeral Director/Embalmer's application. Mr. Chandler is asking the Board to approve his apprenticeship and Funeral Director/Embalmer's application to allow him to take the exams.

Mr. Chandler initially received his apprenticeship certificate on January 10, 2014, and it was effective until January 10, 2016. In his July – September 2015 quarter, Mr. Chandler completed the case requirements. He continued his apprenticeship through January 10, 2016; however, he submitted two late quarterly reports, October – December 2015 and January 10, 2016.

The Board questioned Mr. Chandler regarding his late quarterly reports. Mr. Chandler concurred with Ms. Holleman's statements. Mr. Chandler stated that due to medical issues he was unable to continue the process of obtaining his Funeral Director's license. He informed the Board that the medical issues have been resolved. Mr. Chandler asked the Board to accept his late quarterly reports and allow him to take the Funeral Director/Embalmer's exams.

The Board questioned if an apprentice completes the required cases prior to completing the required time shall the apprentice continue to submit quarterly reports listing cases, if any were completed during this time. Ms. Holleman informed the Board that in Regulation 57.06.1. (2), it states that during the course of the apprenticeship, an apprentice must submit reports of his or her funeral activities, indicating the actual number of funerals that he or she has assisted with and in what preparation he or she assisted with. All apprentices must report to the Board quarterly upon the forms provided by or approved by the board indicating all work completed during the reporting period. (3) The apprentice must report quarterly, regardless of whether or not there has been any activity during the quarter.

#### **Executive Session**

##### **MOTION**

Mr. Gray made a motion to go into executive session to receive legal advice. Dr. DuPre seconded the motion, which carried unanimously.

#### **Return to Public Session**

Mr. Price made a motion to come out of Executive Session. Mr. Baxter seconded the motion, which carried unanimously.

Mr. Temples noted, for the record, there were no votes taken during Executive Session.

Mr. Temples called for a motion in this matter.

##### **MOTION**

Ms. Cooper made a motion that the Board accepts Mr. Chandler's quarterly reports and allow him to take the Funeral Director/Embalmer's examinations. Mr. Dickerson seconded the motion, which carried unanimously.

#### **11. Approval of IRC Qualifications and Guidelines**

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Ms. Holleman informed the Board that on August 31, 2017 the Board discussed the changes to the IRC Member Qualifications and Guidelines tabling the final vote on the document. Ms. Holleman stated that the document with changes is as follows:

**Purpose:** To facilitate the complete review of complaint cases before the State Board of Funeral Service.

**Terms:** IRC Members should be appointed for a two year term. The Funeral Service Board (FSB) will evaluate the member's credentials and record of service. The nominations committee of the FSB is responsible and will make the recommendations for approval or rejection to the full FSB.

**Attendance:** IRC members should attend at least two days of hearings before the FSB. This experience is to insure that members are aware of the current FSB thought process in managing disciplinary cases. IRC members will then be better able to make recommendations to the FSB and include more detailed rationale.

**Performance:**

IRC members are expected to have a valid SC FD/E license and SC residence and a character satisfactory to the FSB. They are expected to utilize South Carolina Funeral Service Laws to closely examine all cases and request all needed information from the investigating team. They should be non-biased in all cases and provide the FSB as much guidance in the cases as legally possible. If any member of the IRC has any prior knowledge of any case brought before them, they shall recuse themselves from all parts of that case

**Confidentiality:**

All materials provided to/accessed by the IRC members are confidential and are not to be shared, disseminated and/or distributed except to applicable Office of Investigative (OIE) and Office of Disciplinary (ODC) staff. Electronic transmissions are also confidential and are not to be shared, disseminated and/or distributed to individuals other than the applicable OIE or ODC department staff.

**Reappointment and Removal:**

IRC members may be appointed to multiple terms. They also may be removed if there are issues concerning their recommendations about cases that the FSB feels does not follow the Funeral Service Practice Act. All members are subject to the same confidentiality that other committees and the FSB are bound by. Members are required to attend meetings or to provide proper notice and justification of inability to do so. Unexcused absences from meetings may result in removal. Affirmative action of the members is required to approve an excused absence and is entirely within the Committee's discretion.

**Terms of Membership and Service:**

As stated above, terms will be for two years and members may be reappointed to multiple terms. Members must have the appropriate educational preparation and experience to facilitate the review of complaint matters before the Board.

**Requirements/qualifications for nomination consideration:**

**Experience:**

Must have been licensed in South Carolina for a minimum of five years as Funeral Director and Embalmer

Must hold an active unencumbered SC FDE license with no prior or current discipline

**Residency:**

All members must have been residents of this State for not fewer than five years preceding the date of their appointment.

The Board reviewed the presented document making additional changes and corrections as follows:

1. Add a period at the end of .... If any member of the IRC has any prior knowledge of any case brought before them, they shall recuse themselves from all parts of that case
2. Remove the last sentence under Reappointment and removal: Affirmative action of the members is required to approve an excused absence and is entirely within the Committee's discretion.
3. Add a period to sentence: Must have been licensed in South Carolina for a minimum of five years as Funeral Director and Embalmer
4. Change the verbiage in the sentence, Must hold an active unencumbered SC FDE license with no prior or current discipline to: Must hold an active unencumbered SC FDE license with no prior or current disciplinary actions.

The Board asked that the Administrator apprise the Board of the IRC members' attendance record.

**MOTION**

Mr. Gray made a motion to accept the presented IRC Member Qualifications and Guidelines with the Board recommended changes and corrections. Ms. Cooper seconded the motion, which carried unanimously.

**12. Crematory Operator Task Force**

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Ms. Holleman reminded the Board that in the February 2018 the Board decided to form a Crematory Operator Task Force consisting of a few board members, legal counsel, staff, and a few members of each association. At the previous Board meeting it was decided to move the discussion to the next meeting in order for the South Carolina Morticians' Association to present nominees.

Ms. Holleman informed the Board that the South Funeral Directors' Association submitted the following names: Josh Campbell of Goldfinch Funeral Services, Inc.; Ruple Harley, III., CFSP of Harley Funeral Home & Crematory; Zac Elwood of Gray Funeral Home and Bob Parks, CFSP of J. Henry Stuhr, Inc.; and that The South Carolina Morticians Association submitted: Dr. Ralph Canty; Carolyn Beasley Shortt; Edward Foster; and Douglas Hawkins.

The Board stated the Crematory Operator Task Force will research and develop the pre-requisite qualifications; educational requirements; testing requirements; credit for experience; and other requirements for the crematory operator presenting the progress and recommendations to the Board. The Crematory Operator Task Force will present the final approved draft to the legislators.

After discussing the matter, the Board decided to select two persons from each Association with a corresponding alternate representing the various parts of the state.

The Board nominated Mr. Landis D. Price, II, and Mr. Stephen L. McMillan, Jr. as Board representatives and agreed on the following nominations from the Associations:

| NAME                   | ALTERNATE         | ASSOCIATION                                   |
|------------------------|-------------------|---|
| Zac Elwood             | Ruple Harley, III | South Carolina Funeral Directors' Association |
| Bob Parks              | Josh Campbell     | South Carolina Funeral Directors' Association |
| Dr. Ralph Canty        | Douglas Hawkins   | South Carolina Morticians' Association        |
| Carolyn Beasley Shortt | Edward Foster     | South Carolina Morticians' Association        |

**MOTION**

Mr. Horton made a motion to approve the Crematory Operators' Task Force nominees. Mr. Gray seconded the motion and the yeas were Mr. Kenneth Baxter, Sr.; Mr. William B. Horton, Jr.; Ms. Michelle Cooper; Mr. Chavis K. Gray; Mr. John L. Petty, III; Mr. Stephen R. Gantt; Mr. Darryl Dickerson; Dr. Michelle DuPre and Mr. Jeffrey K. Temples. Mr. Landis D. Price II abstained. The motion passed with a majority vote.

**13. Executive Session for Legal Advice, If Needed**

**14. Public Comments (no vote taken)**

**15. Adjournment**

Mr. Temples called for a motion to adjourn.

**MOTION**

Mr. Horton made a motion to adjourn the meeting. Mr. Dickerson seconded the motion, which carried unanimously.

Mr. Temples, after ensuring there being no further business to discuss, adjourned the June 7, 2018 meeting for the South Carolina State Board of Funeral Service at 12:50 p.m.

The next scheduled Board meeting for the South Carolina State Board of Funeral Service is August 22, 2018 at 10:00 a. m., at Synergy Business Park, 110 Centerview Drive, Kingstree Building, Room 108, Columbia, South Carolina.