

**MINUTES**  
**South Carolina Board of Funeral Service**  
**Board Meeting**

9:00 a.m., October 23, 2014  
Synergy Business Park  
110 Centerview Drive, Kingtree Building Room 108  
Columbia, South Carolina

**Thursday, October 23, 2014**

**1. Meeting Called to Order**

Wallace McKnight, Jr., President, of Andrews, called the regular meeting of the SC Board of Funeral Service to order at 9:19 a.m. Other Board members present for the meeting included: Charlie Bradford Evans, Vice President, of Abbeville; Marcus D. Brown, Secretary/Treasurer, of Anderson; Michelle Cooper, of Monks Corner; William B. Horton, Jr., of Kingtree; and, Mark R. O'Steen, of Spartanburg.

Jeffrey K. Temples, of Columbia, arrived at 9:22 a.m.; Thomas E. Baker, II, of Kershaw, arrived at 9:27 a.m.; and, Eddie Nelson, of Blythewood, arrived at 10:58 a.m.

Staff members participating in the meeting included: Alex Imgrund, Advice Counsel, Office of Advice Counsel; Tracey Perlman, Office of Disciplinary Counsel; Wendi Elrod, Program Assistant; Doris Cubitt, Administrator; Amy Holleman, Administrative Assistant; Jeanie Rose, Administrative Assistant; Ernest Adams, Inspector, Office of Investigations and Enforcement; Buddy Poole, Inspector, Office of Investigations and Enforcement; Sharon Wolfe, Chief Investigator, Office of Investigations and Enforcement; and, Sharon Cook, Investigator, Office of Investigations and Enforcement.

Members of the public attending the meeting included: Jeremiah Vaigneur, of Vaigneur Funeral Home; Ella Mungo, of Mungo Funeral Home; Andre Locke, of Mungo Funeral Home; Lou Ann Pyatt, of the SC Morticians Association (SCMA); Elizabeth Simmons, of the SC Morticians Association (SCMA); Kip Kiser, of Kiser Funeral Home and Chesterfield County Coroner's Office; Cathy Walas, of Chesterfield County Coroner's Office; Gere Fulton, of Funeral Consumer Alliance of South Carolina (FCASC); Richard Keith Thompson; Darryl Madison; Randy Skinner; Brandon Howle; and, Frances Felt Davis.

a. Public Notice

Mr. McKnight announced that public notice of this meeting was properly posted at the SC Board of Funeral Service office, Synergy Business Park, Kingtree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

b. Pledge of Allegiance

All present recited the Pledge of Allegiance.

**2. Introduction of Board Members and Persons Attending the Meeting**

The Board members, staff, and all other persons attending the meeting introduced themselves.

**3. Approval of Excused Absences**

John L. Petty, III, of Landrum was granted excused absences.

**MOTION**

Mr. Evans made a motion that the Board excuse Mr. Petty's absence. Mr. Horton seconded the motion, which carried unanimously.

#### **4. Approval of Minutes for the August 28, 2014, and September 5, 2014**

##### **MOTION**

Mr. Evans made a motion on that the Board accept the meeting minutes for the August 28 and September 5, 2014, as written. Mr. O'Steen seconded the motion, which carried unanimously.

#### **5. President's Remarks – Wallace McKnight**

Mr. McKnight welcomed everyone.

#### **6. Administrator's Remarks – Doris Cubitt**

##### **A. Committee for Administrator's Authority**

Ms. Cubitt stated that the Board had made a motion to form a committee to review authority to allow administrative authority.

##### **MOTION**

Mr. Evans made a motion that the Board appoint Mr. Horton, Ms. Cooper and himself, Mr. Evans to server on this committee. Mr. Temples seconded the motion, which carried unanimously.

##### **B. GPL**

Ms. Cubitt stated we had 43 funeral homes that had not complied by sending in their GPLs. She stated that staff worked with Mr. Adams and Mr. Poole to determine if they have received any of the GPLs for any of the 43. She stated that after staff had reviewed all GPLs there was only one funeral establishment that had not complied, so a complaint was filed.

Ms. Cubitt stated that there are a few changes that need to be made to the June 13, 2014, board meeting minutes.

The changes are as follows:

1. On page 2, strike "*Dr. Horton*" and replace with "*Dr. Fulton*."
2. On page 7, strike "*March 21, 2014*" and replace with "*June 13, 2014*".
3. On page 8, under item 13, FTC, Outer Burial Container add "*in most areas of the country*" so it should read "*he stated you don't have to have in most areas of the country*".

##### **MOTION**

Mr. Horton made a motion that the Board approved the corrections. Ms. Cooper seconded the motion, which carried unanimously.

#### **7. Approval of attendees for The Conference Annual Convention (Dallas) – February 26-27, 2015**

Ms. Cubitt informed the Board that the Conference meeting will be in Dallas on February 26, 2015 thru February 27, 2015. She stated that the Board may want two (2) Board members and one (1) staff member to attend if LLR approves due to budget constraints.

##### **MOTION**

Mr. Horton made a motion that there be two attendees to The Conference Annual Convention. Mr. Evans seconded the motion, which carried unanimously.

## 8. Reports

### A. Inspection Report

Mr. Adams informed the Board that he and Mr. Poole conducted 152 inspections from August 19, 2014 to October 8, 2014.

#### **MOTION**

Mr. Evans made a motion that the Board accept this report as information. Mr. O'Steen seconded the motion, which carried unanimously.

### B. Investigative Review Committee (IRC) Report

#### October 1, 2014 IRC report

Ms Wolfe presented the Investigative Review Committee (IRC) report from the October 1, 2014 IRC meeting. The IRC recommended that the Board issue cease and desist for case numbers 2014-2 and 2014-32; they recommended that the Board issue a formal complaint for case numbers 2014-3 and 2014-25; and, letter of caution for case numbers 2014-24 and 2014-33.

#### **MOTION**

Mr. Evans made a motion that the Board approve the IRC recommendations. Mr. Temples seconded the motion, which carried unanimously.

### C. Office of Investigations and Enforcement (OIE) Report

Ms. Wolfe informed the Board that there are currently 24 active investigations, seven do not open cases, four opened case, eleven pending Board action, and 39 closed cases from January 1, 2014 through October 13, 2014, and a total of 24 active cases. And the oldest active case is 222 days.

#### **MOTION**

Mr. Evans made a motion that the Board accept the OIE report as information. Mr. Horton seconded the motion, which carried unanimously.

### D. Office of Disciplinary (ODC) Counsel

Ms. Perlman presented the Board with the report from the Office of Disciplinary Counsel (ODC). She included in the report that ODC opened 30 cases, eleven cases are pending action, fourteen cases pending hearings, five pending final orders hearings, and two closed.

#### **MOTION**

Mr. Evans made a motion that the Board accept the ODC report as information. Mr. Horton seconded the motion, which carried unanimously.

## 9. Matt Faile to speak to board regarding cost for photo license cards equipment

Ms. Cubitt stated that Mr. Faile was unable to attend the meeting and stated that Mr. Faile had requested that if the Board has any questions please make a written request and he will be happy to address the questions with the Board.

Ms. Cubitt stated that the new photo licensing card system may need to be addressed at a later time due to the budget issues.

## 10. Kip Kiser (cremation death certificate)

Mr. Kiser stated sometime back all the coroner's in the state of South Carolina received a letter from Department of Health and Environmental Control (DHEC) stating that they cannot issue cremation

permits until they have a certified death certificate in their possession. Because the wheels of progress move very quickly in this state a lot of this issue has been resolved. What the concern was at times an abstract death certificate was done online so it wasn't certified by the physician or coroner was not filed with DHEC

Item 50 on the death certificate is not completed which means it wasn't filed with DHEC. He stated there have been some instances that the manner of death and cause of death has changed between the time the cremation permit was issued and the actual cremation was done.

Since then the Coroner's Associate has had a meeting with DHEC and if item 50 is completed on an abstract and is completed during hours that DHEC is not open then they can use the abstract.

He stated that at the time this was placed on the agenda this issue was still up in the air. He stated that he will answer any questions the Board may have regarding this issue.

## **New Business**

### **Application Hearings**

#### **11. New Funeral Home or Ownership change**

##### **1. Mungo Funeral Home – Ella F Mungo**

Ms. Rose stated that, when the funeral home license was being renewed, staff noticed that the EIN/SSN was different than what was on file. That is when the board staff was notified that Ms. Mungo's husband died so therefore they had new ownership and must submit a new application packet.

Mr. Baker stated that he noticed the DOB on the application and driver's license show different years so which is correct. She stated that the application is correct, which shows 1953, but Department of Motor Vehicles (DMV) will not correct it.

#### **MOTION**

Mr. Brown made a motion that the Board approve the application with Ms. Mungo as manager. Mr. Baker seconded the motion, which carried unanimously.

##### **2. Precious Cremation Urns – Nicole Smith**

Ms. Rose stated that Ms. Smith called stating that she doesn't wish to appear before the Board at this time.

##### **3. Vaigneur Funeral Home LLC – Jeremiah Edgell Vaigneur, II**

Ms. Rose stated that Mr. Vaigneur is opening a new funeral home.

#### **MOTION**

Mr. Baker made a motion that the Board approve the application with Mr. Vaigneur as manager pending a favorable inspection. Mr. Brown seconded the motion, which carried unanimously.

#### **12. Request for Apprenticeship applicant to have other full-time employment**

##### **1. Kendall Jamar Kirby – Apprentice Funeral Director/Embalmer**

The Board tabled this issue until Mr. Kirby can attend.

#### **13. Consent Agreement**

1. Case No. OIE 2014-7 – Carla Smith

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Ms. Perlman stated that Ms. Smith is a licensed funeral director for Anderson Funeral Home in Beaufort, SC.

On or about February 24, 2012, Ms. Smith was contacted when the Complainant's son passed away. On the day of his death, the decedent's aunt and caregiver contacted the funeral home to make funeral arrangements. As they were finalizing arrangements, the aunt produced a Last Will and Testament and affidavit from decedent's father, along with documents from Social Security Administration, which list the aunt/caregiver as the decedent's representative payee. The Last Will and Testament shows the father had custody of the decedent for 25 years without any interest from Complainant while the Social Security documents showed that decedent did not have a legal guardian.

Respondent completed all necessary paperwork including getting permission from the Coroner regarding the decedent. Respondent also published an obituary for decedent acknowledging the existence of the Complainant. The decedent's body was cremated by Respondent on February 28, 2012.

On March 1, 2012, Complainant obtained a Certificated of Appointment from Probate Court in the County of Beaufort acknowledging that she is the personal representative of decedent. Complainant went to the funeral home to speak with the Respondent concerning the arrangements. Respondent informed her that the decedent was cremated. Complainant did not authorize the cremation.

Ms. Perlman informed the Board that the State and Ms. Smith agreed to a consent agreement for a public reprimand, probation for one (1) year from the date of this order, and a Five Hundred Dollars (\$500) fine to be paid within thirty (30) days of the date of the consent agreement.

**MOTION**

Mr. Horton made a motion that the Board find the Respondent in violation of Sections 40-19-110(14) and 32-8-320. The Board feels that the appropriate sanctions are that the Respondent be publicly reprimanded, pay Five Hundred Dollar (\$500.00) fine, within thirty (30) days of the effective date of the Board's Order and that the Respondent's license be on probation for a period of one (1) year, beginning the effective date of the Board's Order. Ms. Cooper seconded the motion, which carried unanimously.

**Break**

**MOTION**

Mr. Evans made a motion that the Board break for 10 minutes. Ms. Cooper seconded the motion, which carried unanimously.

**14. Disciplinary Hearings – Tracey Perlman**

1. 2013-22 – SC Franks Mortuary, FE 161

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Ms. Perlman stated the funeral homes licenses are currently suspended and closed. But the State is asking the funeral homes licenses be revoked.

Ms. Perlman stated that the funeral homes were owned by Mr. U. A. Thompson and managed by Mr. Richard Keith Thompson. She stated that Mr. Richard Keith Thompson and Mr. Darryl Madison are present if the Board has any questions.

Respondent SC Franks and Thompson Funeral Home is a branch of SC Franks Mortuary. On March 22, 2013, the Board was notified that SC Franks Mortuary had closed and filed bankruptcy. In response to the closure and bankruptcy filing, the Board issued Temporary Suspension Orders for both locations.

On April 12, 2013, the Board served Cease and Desist Orders on SC Franks and Thompson Funeral Home, Melvin Davis, Jr., U. A. Thompson, Richard Keith Thompson and Dawnhaines Davis.

On April 12, 2013, SC LLR Investigator, Sharon Cook served a subpoena duces tecum on Respondents. At the time of service, Investigator Cook asked to see the contents of the garage and found a casket lying inside. When the investigator asked Mr. Thompson to open the casket so she could take a photograph, Mr. Thompson informed her that the decedent was not in the casket. When asked where the body of the decedent was, Mr. Thompson took the Investigator into a room built within the garage. In the garage the investigator found the body of an elderly woman dressed in a pink dress, lying on a folding table with boards placed under her head and feet.

On May 2, 2013, the Board petitioned the Administrative Law Court for an Order enjoining SC Franks and Thompson and its shareholder/operator, Ulrick A. Thompson, from the unlicensed practice of funeral service. Respondents failed to answer the petition.

On August 1, 2013, The Honorable Judge S. Phillip Lenski, signed an Order enjoining SC Franks and Thompson and its shareholder/operator, Ulrick A. Thompson, from the unlicensed practice of funeral service

On April 24, 2013, the Board was contacted by Carolina Mortuary Service and Cremation regarding the body of Isabel Hernandez Teratol. Mr. Teratol had been dead since the first of February, and SC Franks Mortuary was responsible for the preparation and shipping of the body. The funeral contract notes that the price was approved by U. A. Thompson, which upon information and belief is U. A. Thompson who is not a licensed funeral director.

The body of Mr. Teratol was improperly prepared, the body was wrapped in newspaper and the shipping documents had been improperly completed.

Richard Keith Thompson admitted to working on the shipment of Mr. Teratol's body.

On February 28, 2013, the Board was notified by Karen Hall, assistant to the bankruptcy trustee Randy Skinner, Esq., that while in the process of taking possession of SC Franks Mortuary, the trustee found bodies and cremains in the garage of the funeral home.

Respondents failed to notify the Board of the bankruptcy filing.

Respondents no longer have access to the funeral home.

Upon investigation, it was determined that the bodies found by the bankruptcy trustee were moved to the branch location, SC Franks & Thompson, which improperly remained open after the closure of the parent location.

In reviewing the documents collected by the bankruptcy trustee, it was determined that Respondents had repeatedly negotiated pre-need funeral contracts despite never having a pre-need license.

Respondents repeatedly violated the Board's December 6, 2006 Order prohibiting Respondent's from writing, accepting or applying for authorization to write pre-need contracts. (OIE Case No. 2013-31)

On January 2, 2013, Respondents negotiated a funeral contract with Eli Johnson for the funeral of his mother, Bobby Anderson.

On January 3, 2013, Eli Johnson signed an Irrevocable Assignment and Power of Attorney authorizing the insurance company to forward payments to Respondent's in the amount of \$15,000.00. Bobby Anderson's actual funeral cost was \$6, 888.90. The Respondents failed to refund the unused portion of the insurance to the decedent's family

On May 9, 2013, Eli Johnson filed a notarized complaint with the Board stating that the Respondents had never refunded the unused balance of his mother's insurance policy. (OIE Case No. 2013-46)

On February 13, 2013, Respondents negotiated a funeral contract for decedent, Dorothy Felts, in the amount of \$9,381.15. Decedent's daughter paid a cash down payment of \$2,800.00 leaving \$6,581.45 as the balance owed to the Respondents.

On or about June 5, 2013, Respondents were paid \$9,135.85 from Express Funeral Funding for decedent's funeral expenses. Respondents have never refunded the unused insurance balance to the decedent's family.

### **Executive Session**

#### **MOTION**

Mr. Evans made a motion that the Board enter into executive session for legal advice. Mr. Temples seconded the motion, which carried unanimously.

### **Return to Public Session**

#### **MOTION**

Ms. Cooper made a motion that the Board return to public session. Mr. Temples seconded the motion, which carried unanimously.

Mr. McKnight stated, for the record, that no votes were taken during executive session.

#### **MOTION**

Mr. Baker made a motion that the Board carry on to case number 2013-31. Ms. Cooper seconded the motion, which carried unanimously.

## **2. 2013-31 – SC Franks and Thompson Funeral Home, FE 887**

#### **MOTION**

Mr. Horton made a motion that the Board carry on to case number 2013-46. Mr. Temples seconded the motion, which carried unanimously.

3. 2013-46 – SC Franks and Thompson Funeral Home, FE 887

**Executive Session**

**MOTION**

Mr. Evans made a motion that the Board enter into executive session for legal advice. Ms. Cooper seconded the motion, which carried unanimously.

**Return to Public Session**

**MOTION**

Mr. Evans made a motion that the Board return to public session. Mr. Temples seconded the motion, which carried unanimously.

Mr. McKnight stated, for the record, that no votes were taken during executive session.

**MOTION**

Ms. Cooper made a motion that the Board find the Respondent in violation of all 12 violations, Sections 40-19-110(1), 40-19-110(7), 40-19-110(12), 40-19-110(14), 40-19-110(15), 40-1-110(1)(c), 40-1-110(1)(e), 40-1-110(1)(f), 40-1-110(1)(g), 40-1-110(1)(l), 40-19-265(B)(7), and 32-7-50. The Board feels that the appropriate sanctions are that the Respondent's license be revoked for all funeral homes, pay a Five Hundred Dollar (\$500.00) fine, for each violation for a total of Six Thousand Dollars (\$6,000) and forward to proper authorities for U. A. Thompson. Mr. Horton seconded the motion, which carried unanimously.

**Motion to Recess for Lunch**

**MOTION**

Mr. Evans made a motion that the Board break for lunch until 12:59 p.m. Mr. Temples seconded the motion, which carried unanimously.

**Return to Session from Lunch**

**MOTION**

Mr. Evans made a motion that the Board return from lunch at 2:04 p.m. Mr. Baker seconded the motion, which carried unanimously.

Mr. O'Steen left at 2:04 p.m. since he had an appointment.

**15. Additional Professional IRC members – Doris Cubitt**

Mr. Evans nominated Mr. Carl M. Pennington, III, FDE 1344, Mr. A. Glenn Crawford, FDE 1332 and Mr. Glenn C. Miller, FDE 1209.

**MOTION**

Mr. Temples made a motion that the Board approve the additional nominated IRC members. Mr. Nelson seconded the motion, which carried unanimously.

**16. Applications – Doris Cubitt**

**A. Expiration Dates of Applications**

Ms. Cubitt stated that the current board policy is to hold an application for five (5) years but stated that has been causing some problems since the criminal background is only good for one (1) year,



the license verification, if applicable, is only good while the other state license is good and the photo is only good for six (6) months.

She suggested that the Board revise the policy for application to be good for two (2) years.

**MOTION**

Mr. Baker made a motion that the applications are only good for 24 months from date received. Mr. Evans seconded the motion, which carried unanimously.

**B. Add an Exam eligible Application**

Ms. Cubitt stated that the Board should establish a new exam eligible application form for persons wishing to sit for the State funeral director or State embalmer exam after they have completed their educational requirements.

**MOTION**

Mr. Horton made a motion that the Board approve having an exam eligible application. Mr. Nelson seconded the motion, which carried unanimously.

**17. Duplicate license (should it be an official duplicate copy or photo copy) – Doris Cubitt**

Ms. Cubitt stated that staff has had several request to obtain a duplicate of their license to hang at the other funeral home location and we have received difference of opinions on whether it should be an official duplicate copy of the license or a photo copy of the license.

Mr. Baker stated that he believes it should be an official copy stamped duplicate copy subject to original and the fee should be \$10 per license.

**MOTION**

Ms. Cooper made a motion that the Board allow only official duplicate copies and should be stamped duplicate copy subject to original and the fee should be \$10 per license. Mr. Nelson seconded the motion, which carried unanimously.

**18. What is required to prove funeral home Ownership – Doris Cubitt**

1. Sale of Funeral Home – Sale agreement excluding purchase price, and legal document listing all owners or shareholders.
2. New Funeral Home – Proof that owner owns or leases land/building with copy of lease agreement if leased.

Ms. Cubitt informed the Board that there are problems with knowing who the true owner of a funeral home is. She stated that if the funeral home is owned by a corporation then we have been requesting the articles of incorporation and a corporate resolution. But in some cases when the owner of the funeral home is a partnership or sole proprietor then how do we know who truly owns the funeral home. She stated we have had some cases that it was a verbal partnership and the partnership dissolved and one partner is trying to push the other partner out. How do we know which is legal.

Mr. Horton stated he believes Ms. Cubitt should research other states to see what they may require and bring back to the Board for review.

**19. Definition of Family owned funeral homes**

Ms. Cubitt stated that Board staff needs family owned funeral homes to be defined since there have been a few cases where the funeral homes are cooperate owned but the stock holders are only family members so they may advertise that they are family owned.

Mr. Evans stated the only thing that is defined in the statute is in Section 40-19-30, which says, "No permit to operate a funeral home may be issued to a corporation, partnership, or individual when the name of an unlicensed person appears in the name of the corporation, partnership, or individually owned business".

Mr. Evans suggested that this be deferred to future board meeting date.

Mr. Baker left at 2:25 p.m. since he had a funeral service.

## **20. Discuss Funeral Rule Changes**

Ms. Cubitt stated that she spoke with Craig Tregillus with the FTC, and he stated they will be making changes to the FTC Funeral Rule and the website will be changed first. She said that the FTC will finish using the current books they have, and, once they are gone, they will have the new books printed with the changes.

Ms. Cubitt stated that Mr. Tregillus' opinion is if the common carrier can be removed if there is a change in DHEC's law.

Mr. Horton stated suggested the Board do nothing as for the FTC until there is a change in writing of the official changes then the Board may send out an eblast.

Ms. Cooper left at 2:45 p.m. since she had a funeral service.

## **21. Public Comments (no votes taken)**

Dr. Fulton stated that he was upset that the minutes from the June 12 and June 13, 2014 meeting didn't reflect all that was said.

Dr. Fulton wanted to clarify for the record that Mr. Tregillus is not just an employee of the Federal Trade Commission; he is the Director of the division for the Funeral Rule and has been in that position for the past 15 years.

Dr. Fulton stated that he didn't expect to speak at the meeting today but in light of an earlier occurrence for amending the minutes from the June 12 and June 13, 2014 board meeting he wanted to speak. He stated he was present at that meeting and if the Board will recall that was a hectic meeting which there wasn't a quorum, then we got a quorum and was in the fear of losing the quorum, then as the day went on he was giving the opportunity to speak. Mr. Evans gave Dr. Fulton an opportunity to speak and Dr. Fulton deferred to speak after Mr. Adams, Funeral Board inspector.

Dr. Fulton stated that when he saw the minutes from that meeting he noticed that the minutes didn't reflect his recollection of what happened at that meeting. So he sent an email to Ms. League who was advice counsel for the Board at that time, his recollection of what was said at the board meeting and what Mr. Adams had said he thought Mr. Tregillus had said. Dr. Fulton stated he then contacted Mr. Tregillus later that day and Mr. Tregillus stated no that is not what he said at all, Mr. Adams must have a misunderstanding of what was said. The statement was regarding the embalming not being required in South Carolina except in certain cases. So he sent an email to Ms. League a copy of the email he received from Mr. Tregillus outlining what he told Mr. Adams and Dr. Fulton's recollection of what was said at the board meeting requesting that she circulate the corrections to the administration and the members of the board. He stated that none of that was reflected in the minutes. He also stated that Mr. Adams was scheduled to speak at item number 13 on the agenda and he was scheduled to speak at item number 22, which is not reflected in the minutes. He stated that Mr. Adams' comments are also not reflected in the minutes. He stated when he finally got a chance to speak he stated he felt vindicated and perplexed. The vindication because Mr. Adams had stated that

he had learned from Mr. Tregillus that cremation if relevant doesn't belong in the statement. The perplexed part was what Mr. Adams had learned was different than what Dr. Fulton's understanding was and what Mr. Tregillus later put in writing. He stated none of that is reflected in the minutes. He stated that he believes the minute should reflect an accurate account of what is said at the meeting. He stated that he had a conversation with Ms. Cubitt earlier that day and she stated that LLR cannot put anything in the minutes that were not in the minutes or what was on the agenda.

Ms. Cubitt stated that is not what she said. She stated that LLR must leave the minutes in the same order that they were on the agenda. So what was said will be reflected in the minutes but in the original order it was in on the agenda. She stated that Mr. Adams' statement regarding outer burial containers did not make scents so she gave the Board the correct earlier in the meeting. She stated that LLR cannot put anything in the minutes that didn't happen at the board meeting. Ms. Cubitt stated that the minutes are a summary not a verbatim account of what was said at the meeting but we try to give a fair overview of what was said.

## **22. Adjournment**

### **MOTION**

Mr. Evans made a motion the Board adjourn. Mr. Temples seconded the motion, which carried unanimously.

The October 23, 2014, meeting of the SC Board of Funeral Service adjourned at 2:55 p.m.

The next meeting of the SC Board of Funeral Service is scheduled for November 14, 2014.