

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
October 19, 2016 at 10:00 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 204
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:07 a.m.

Statement of Public Notice

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members present included: J. Parks McLeod, PLA, Chairman; John A. Tarkany, PLA, Vice-Chairman; Laura G. Dukes, PLA; Edward A. Kinney, PLA; Barret D. Anderson, PLA; and Jean Catalano, Public Member.

T. Scott Bolser, Public Member, was excused from the meeting due to illness.

Staff members present included: Molly Price, Administrator; Hardwick Stuart, Esq., Office of Advice Counsel; and Sherri F. Moorer, Program Assistant.

Others present included: Robert John Winters and Nadine Garrett (Creel Court Reporting).

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the July 20, 2016, meeting.

MOTION: To approve the minutes of the July 20, 2016. Catalano/Anderson/approved.

Staff Reports

1. Mrs. Price said the Board currently has 648 individual landscape architects, 175 firms, and 29 exam candidates actively licensed. A list of staff level licenses issued since July 13, 2016, is included in the meeting handouts. The Board had a cash balance of \$115,792.13 as of September 30, 2016.
2. Mrs. Price said the Office of Investigations and Enforcement reports three "Do Not Open" cases for the year. There is no Investigative Review Committee Report.
3. Mrs. Price said there are no cases in the Office of Disciplinary Counsel.
4. Mrs. Price said license renewals will open on November 1, 2016. Notices will be sent to active licensees and active firms by email and U.S. Mail the week of October 31. Licensees and firms can renew through the online renewal system, or by mailing in a paper renewal form and a check or money order. The paper renewal form will be available on the Board website.
5. Mrs. Price said CLARB will offer a webcast titled "Oversight, Antitrust and the Supreme Court – Learning from FARB's Regulatory Law Seminar" on October 26 at 3 p.m. Notices have been

emailed to Board members for this webcast, and the reminder emails will be forwarded as they arrive.

6. Mrs. Price said Information on personalized license tags will be sent by DMV in late November or early December. Board member should consider if they would like a personalized license plate.
7. Mrs. Price said the next Board meeting is scheduled for February 1, 2017.

Application Hearing

1. Robert John Winters appeared before the Board for an application hearing to approve experience to sit for the Landscape Architect Registration Examination. This matter was recorded by a court reporter in order to produce a verbatim transcript, if necessary.

MOTION: To enter Executive Session for legal advice. Dukes/Kinney/approved.

MOTION: To exit Executive Session. Catalano/Dukes/approved.

Mr. McLeod said no votes were taken during executive session.

MOTION: To approve the application of Robert John Winters to sit for the Landscape Architect Registration Examination. Dukes/Tarkany/approved.

Unfinished Business

1. Chairman McLeod asked about the status of Carissa Hood-Pope's application review. Mrs. Moorer said Mrs. Hood-Pope submitted the additional documentation, and a majority of the reviewing members did not approve her to sit for the LARE. A letter will be mailed to Mrs. Hood-Pope notifying her of the vote. She can withdraw her application, or request an application hearing with updated documentation that addresses the concerns of the March 31, 2016, Board order.
2. The Board asked Mrs. Moorer to review the information on application instructions and on the website to clarify the reference requirement for applications.

New Business

1. Edward Kinney, John Tarkany, and Molly Price attended the CLARB Annual Meeting in Philadelphia, Pennsylvania, on September 22-24, 2016. Mr. Kinney said there was a lot of discussion on attempts to deregulate, ways to defend licensure, and the pitfalls of having a licensed profession. There were also discussions on ethical violations, and the responsibility of the Board in promoting ethics. Mr. Tarkany agreed that this is a topic of interest, and should be considered the Board's first priority in their strategic planning. CLARB is considering how to be proactive in promoting knowledge of ethics. Mrs. Price said there was also a discussion on updating the CLARB Disciplinary Database. CLARB announced that future meetings will be held in Boise, Idaho (2017); Toronto, Canada (2018); St. Louis, Missouri (2019); and New York City (2020).


2. Mrs. Price told the Board that she and Mrs. Moorner had a conference call with Veronica Meadows and Missy Sutton at CLARB to discuss strategic planning. The main topic that came up was how the Board can promote professional ethics. The Board would like to have a full day, "retreat style" meeting to establish goals and a framework for their strategic planning in 2017.

There being no further business:

MOTION: To adjourn. Anderson/Kinney/approved.

The meeting adjourned at 11:13 a.m.

Respectfully Submitted,



Sherri F. Moorner, Program Assistant