

Minutes
South Carolina Landscape Architecture Subcommittee on Drafting Regulations
Work Session
10:00 A.M. , September 15, 2010
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 105
Columbia, SC

1. Meeting Called to Order

Parks McLeod, Vice-Chairman of the SC Board of Landscape Architectural Examiners of McLeod Landscape Architects in Greenville, SC called the meeting to order at 10:10 A.M. Other members participating in this meeting include: Barret (Barry) D. Anderson of Clemson University, Laura Gaynor Dukes of Allees in Newberry, John A. Tarkany of John Tarkany Associates, Inc. in Charleston, David Lycke of HLA, Inc. in Charleston, and Christopher Thompson of The LandArt Design Group in Spartanburg. Morgan D. Grimball, Chairman, SC Board of Landscape Architectural Examiners of Grimball-Cotterill and Associates in Columbia, had a schedule conflict and was excused from the meeting.

Staff members participating in the meeting included: Christa Bell, General Counsel, Susan Duncan, Legislative Liaison, Linda Summerford, Legal, Jennifer Cooper, Legal, Jan Simpson, Administrator, and Sherri Moorner, Program Assistant.

This meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Office Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

2. Introduction of Subcommittee Members and All Other Persons Attending

3. Administrative Remarks

Mrs. Bell and Mrs. Simpson gave the subcommittee members general rules for drafting regulations:

- Do not duplicate what's in the current law.
- The regulations may give more information to licensees on items in the law, but items cannot be added to regulations that aren't addressed in statute.
- Remember that the statute defines what the program does and the regulations define how it's done.
- Items in the statute and regulations are enforceable. Items in policy cannot be enforced.

4. Discussion Topic – Preliminary Draft of Regulations

The subcommittee reviewed the preliminary draft of the regulations provided by Mrs. Moorer and discussed each section. The following items require additional research:

- Do we continue to require five (5) references, or will three (3) references from landscape architects be sufficient for applications?
- Do we want to continue to use the seal design that was previously used, or should we change to a newer design that's more like those for other SC Boards?
- Do we want a phase in period for the 20 hours of Continuing Education hours? (Example – 10 hours reported in 2013, then all 20 hours in 2015 and after).
- More definitions for non-h/s/w courses under “continuing education.”
- What is the maximum number of hours we want to allow for teaching landscape architectural courses or seminars?
- Consider would be “acceptable documentation” of participation in continuing education events.
- Implementing a “phase in” period for the new requirements on the Certificates of Authorization.
- Review the Code of Ethics to determine if any modifications need to be made.

Mrs. Duncan also told the Subcommittee to note the following dates in order to prepare the regulations for presentation in the 2011 Legislative Session:

- **November 1, 2010** – The regulations need to be complete and submitted to Jennifer Cooper for submission in the State Register.
- **November 26, 2010** – The regulations will be published in the State Register and open the 30 day comment period. The regulations will also be posted on the website, inviting comments. All comments on the regulations should be directed to Sherri Moorer.
- **December 27, 2010** – The 30 day comment period will end.
- If a hearing is needed, it will be held **the first week of January 2011**.

Mrs. Moorer will forward an edited version of the regulations to the subcommittee ASAP. Comments will be sent around to the subcommittee members and they will finalize the First Draft of the Regulations at the October 20, 2011 Board Meeting.

5. Adjournment

The September 15, 2010 meeting of the South Carolina Landscape Architecture Subcommittee on Drafting Regulations adjourned at 4:20 P.M.