

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
Conference Call Meeting – February 6, 2019 at 10:00 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 202-03
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:02 a.m.

Statement of Public Notice

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building and on the board website and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members participating by conference call included: J. Parks McLeod, PLA, Chairman; Laura G. Dukes, PLA; Barret D. Anderson, PLA; John A. Tarkany, PLA; Jean Catalano, Public Member; and T. Scott Bolser, Public Member.

Edward Kinney was excused from the meeting due to a schedule conflict.

Staff members participating by telephone conference call included: Molly Price, Administrator.

Staff members present in the office included: Hardwick Stuart, Esq., Office of Advice Counsel; Rodney Pigford, Chief Investigator; and Sherri Moorner, Program Assistant.

Others present included: Andrew Cheatham, SC Chapter of the American Society of Landscape Architects; and Amanda Creel Godfrey (Creel Court Reporting).

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the October 3, 2018, meeting.

MOTION: To approve the minutes of the October 3, 2018, meeting. Anderson/Tarkany/approved.

Board Chairman's Remarks

Mr. McLeod thanked everybody for accommodating a conference call meeting. He welcomed Mr. Stuart back from his medical absence.

Staff Report

1. Mrs. Price gave the Administrator's Report:
 - Mrs. Price was appointed to the CLARB – Member Board Executive (MBE) committee. She is returning from a committee in Reston, Virginia, today. CLARB recognizes the SC Board of

Landscape Architectural Examiners as one of 15 “highly engaged” boards in their membership. The committee engaged in many discussions regarding the Annual Meeting in St. Louis. CLARB plans to reintroduce their governance changes at the annual meeting. She requested an agenda item for discussion at the next meeting.

- The Board has 675 individual landscape architects and 188 firms actively licensed. A list of staff level licenses issued since September 28, 2018, is included in the meeting handouts.
 - The Board had a cash balance of \$141,071.65, as of December 31, 2018.
 - License renewals were due on January 31, 2019. 551 licensees and 149 firms have renewed their licenses. Individuals and firms who did not renew were sent a reminder email on January 30. License renewals processed through March 31, 2019, will be subject to a \$20 late fee. Licenses not renewed by March 31 will lapse.
 - The CLARB Region III meeting will be on March 1, 2019. Reminder emails will be sent to Board members as they arrive.
 - The CLARB Annual Meeting will be held in St. Louis, MO, on September 26-28, 2019.
 - The next Board meeting is scheduled for May 8, 2019.
2. Mr. McLeod asked if there is a way to link the individual and firm renewals on the online renewal system. The current system only allows renewal of once license at a time, and it would be helpful if the firms were linked to the responsible individual’s license. Mrs. Moorner said she received several complaints about this during the renewal cycle. Mrs. Price said she would discuss it with the IT Department.
3. Mr. Pigford said the report from the Office of Investigations and Enforcement (OIE) reflects eight cases from January 1, 2018 – January 28, 2019. There are two active investigations, three cases closed, and three “do not open” cases. There is no report from the Investigative Review Committee (IRC), but the two active cases will be ready for the next IRC in May.

Unfinished Business

1. **Review and Discussion of Chapter 76-6 Continuing Education.** Mrs. Dukes provided an updated draft of the regulation changes that addressed several questions Board members had at the last meeting. The changes were an attempt to better organize and restructure the requirements.

Mr. McLeod suggested that the term “structured educational activities” should be consistent throughout the section. He also suggested that the exemption for first time renewals should clarify that individual are only exempt from continuing education for their initial licensure period.

Mr. Anderson said the current draft does not have a maximum established for self-directed study hours. He also said the Board needs to give examples of acceptable self-directed study activities, but this can be included on the website. Mrs. Price said the website is in the process of an update that is scheduled to roll out this summer. The Board can generate ideas of

examples to post under the Frequently Asked Question section on the continuing education tab during the upcoming audit.

Mrs. Price asked the Board if they would like to consider an age or experience exemption. There was a bill to exempt people who have been in practice for over 30 years, but it did not pass because it applied to all Boards. Mr. McLeod said he did not want to propose such an exemption. The Board agreed that they believe all actively licensed individuals should keep up with continuing education. Emeritus status provides a method of keeping a "title only" license without the continuing education requirement.

An edited draft will be sent to the Board members to prepare for a final review at the next meeting.

Public Comments

1. Mr. Cheatham asked if it would be appropriate for the SC Chapter of ASLA to send a notice to members reminding them to renew their licenses. Mr. Stuart and Mrs. Price agreed that this is a good idea.
2. Mr. Cheatham said the SC Chapter of the American Society of Landscape Architects (SCASLA) is combining with the NC and GA chapters for a Southeast Regional Conference during the first week of June. SCASLA will also hold their Advocacy Day in March, which will include a meeting with legislators, a luncheon, and a tour of renovations and restoration efforts on The Horseshoe at the University of South Carolina.

Notice of Next Meeting

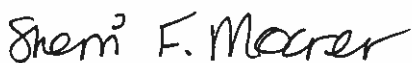
Mr. McLeod said the next meeting of the SC Board of Landscape Architectural Examiners will be held on May 8, 2019, at 10 a.m.

There being no further business:

MOTION: To adjourn. Catalano/Tarkany/approved.

The meeting adjourned at 10:43 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant