

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
Conference Call Meeting – May 8, 2019 at 10:00 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 204
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:01 a.m.

Statement of Public Notice

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building and on the board website and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members attending included: J. Parks McLeod, PLA, Chairman; Edward Kinney, PLA, Vice-Chairman; Laura G. Dukes, PLA; Barret D. Anderson, PLA; Jean Catalano, Public Member; and T. Scott Bolser, Public Member.

MOTION: To excuse John Tarkany, PLA; from the meeting due to illness. Catalano/Kinney/approved.

Staff members present included: Hardwick Stuart, Esq., Office of Advice Counsel; Molly Price, Administrator; Johnnie Rose, Program Coordinator; Rodney Pigford, Chief Investigator; and Sherri Moorer, Program Assistant.

Others present included: Courtney Glover (Creel Court Reporting).

Approval of Minutes

Mr. McLeod asked for proposed minor changes to the minutes of the February 6, 2019, meeting.

MOTION: To approve the minutes of the February 6, 2019, meeting. Catalano/Bolser/approved.

Board Chairman's Remarks

Mr. McLeod thanked everybody for accommodating a conference call meeting on February 6, 2019.

Staff Report

1. Mrs. Price gave the Administrator's Report:
 - Mrs. Price introduced Johnnie Rose, the new Program Coordinator for the Board.
 - The Board has 619 individual landscape architects and 166 firms actively licensed. A list of staff level licenses issued since February 1, 2019, is included in the meeting handouts.
 - The Board had a cash balance of \$230,185.06, as of February 28, 2019.

- Continuing education audits have been outsourced to CE Broker for the 2019 audit. Sherri Moorer is coordinating with CE Broker staff for the audits. Audits will be reviewed at the next Board meeting.
 - The next Board meeting is scheduled for August 28, 2019.
 - Mrs. Price gave a report from the Member Board Executive committee meeting. The agenda for the annual meeting will be released on May 9, 2019. All CLARB member Boards have completed a friction analysis. The only issue identified with our Board is that we will not waive the two additional references for Council Record holders.
 - CLARB is in the process of searching for a new CEO. Colin Rorrie is serving as the Interim CEO.
 - CLARB is offering a four part training series on Foresight. Dates and times for each session are included in the meeting handouts.
 - The CLARB Region 3 Meeting and election will be held on August 21, 2019, at 11 a.m. Information on this webinar will be forwarded to Board members as soon as it's available.
 - The CLARB Annual Meeting will be held at the Four Seasons Hotel in St. Louis, MO, on September 26-28, 2019. A pre-annual meeting webcast will be held on September 17, 2019, at 3 p.m.
 - The Notice of Drafting for Section 76-6 posted on April 26, 2019.
 - There are no cases in the Office of Disciplinary Counsel.
2. Mr. Pigford said the report from the Office of Investigations and Enforcement (OIE) reflects two cases received January 1, 2019 – April 30, 2019. There are no active investigations, three cases closed, three “do not open” cases, and two cases pending Board action.
 3. Mr. Pigford gave the Investigative Review Committee report, which reflected the two cases pending Board action.

MOTION: To approve the April 30, 2019, Investigative Review Committee report.
Catalano/Dukes/approved.

Board Member Reports

1. Mrs. Dukes asked about changing the name of the Board. She feels the “Board of Landscape Architectural Examiners” is misleading, because the Board no longer administers the examination. Mrs. Price said that would require a law change. An outside entity like SCASLA would have to advocate this law change. Mrs. Moorer will email the current draft of the law to the Board members and research names of other landscape architect boards around the nation. The Board will discuss this as an agenda item at the next meeting.

Unfinished Business

1. **Review and Discussion of Chapter 76-6 Continuing Education.** The Board reviewed the updated draft of Chapter 76-6.

MOTION: To approve the revised Chapter 76-6 with potential minor edits by staff.
Dukes/Anderson/approved.

New Business

1. Delegation of Authority to Board Chair to Issue Cease and Desist Orders for Unlicensed Practice.

Mr. Stuart said the Board needs to formally delegate authority to issue Cease and Desist orders for unlicensed practice to the Board chairperson.

MOTION: To delegate authority to issue Cease and Desist orders for unlicensed practice to the Chairperson. Dukes/Kinney/approved.

2. CLARB Governance Proposal. Mr. Kinney said the proposed changes to the CLARB Governance came up one vote short of passing at the 2018 Annual Meeting. CLARB determined that this failure was because they did not communicate the rationale well for the changes, so they are proposing it again for a vote at the 2019 annual meeting. There are not enough applicants in the pipeline for open positions in the current structure. The proposed changes remove limits on nominations by allowing qualifications based on needed skill sets instead of regional representation. Mrs. Price said that of the ten states that voted "no" in 2018, two or three did not have a correct understanding of the new structure. Those concerns are being addressed.

MOTION: That the Board approve the CLARB governance proposal as presented and give the state delegate authority to vote for it, unless drastic changes are proposed before the annual meeting. Dukes/Catalano/approved.

3. 2019 CLARB Annual Meeting Travel Approval. Mrs. Price said that CLARB will pay for Mr. Kinney's travel expenses to the annual meeting, since he is a member of the Committee on Nominations. The Board needs to delegate authority for other staff and Board members to attend.

MOTION: To send one staff member and two Board members to the CLARB Annual Meeting with Board funds. Dukes/Anderson/approved.

Public Comments

1. Mr. Cheatham was unable to attend the meeting on behalf of the SCASLA due to illness. He sent Mrs. Moorner an email with information on the ASLA Southeast Regional Conference, which will be held on June 2-4, 2019, in Greenville, SC. Mrs. Moorner forwarded the information to the Board members prior to the meeting.
2. Mr. McLeod asked Mrs. Moorner to notify Mr. Cheatham of the CE Broker website, and to ask if he can notify SCASLA members of this change to handling continuing education audits. Mrs. Price said notices will also be distributed through a newsletter and on the Board website.

Notice of Next Meeting

Mr. McLeod said the next meeting of the SC Board of Landscape Architectural Examiners will be held on August 28, 2019, at 10 a.m.

There being no further business:

MOTION: To adjourn. Catalano/Anderson/approved.

The meeting adjourned at 10:54 a.m.

Respectfully Submitted,

Sherri F. Moorer

Sherri F. Moorer, Program Assistant