

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
August 28, 2019 at 10:00 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 105
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:00 a.m.

Statement of Public Notice

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building and on the board website and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members attending included: J. Parks McLeod, PLA, Chairman; Edward Kinney, PLA, Vice-Chairman; Laura G. Dukes, PLA; Barret D. Anderson, PLA; and Jean Catalano, Public Member.

Staff members present included: Hardwick Stuart, Esq., Office of Advice Counsel; Pam Dunkin, Administrator; Johnnie Rose, Program Coordinator; Courtney Crosby, Office of Investigations and Enforcement; Prentiss Shealey, Esq., Office of Disciplinary Counsel; and Sherri Moorer, Program Assistant.

Others present included: Travis Dayhuff, Esq.; Christopher Lee Counts; and M. Sean Carey (Creel Court Reporting).

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the May 8, 2019, meeting.

MOTION: To approve the minutes of the May 8, 2019, meeting. Anderson/Dukes/approved.

Board Chairman's Remarks

Mr. McLeod thanked T. Scott Bolser and Molly Price for their service with the Board. He welcomed Pam Dunkin as the new Board Administrator.

Staff Report

1. Mr. Rose gave the Administrator's Report:
 - The Board has 633 individual landscape architects and 171 firms actively licensed.
 - The Board had a cash balance of \$193,531.36, as of July 31, 2019.
 - There is no Investigative Review Committee (IRC) report.
 - There are no cases in the Office of Disciplinary Counsel.

- The proposed regulation changes for updates to the continuing education requirement were published in the State Register on August 23, 2019.
- Parks McLeod, Laura Dukes, and Edward Kinney have been reappointed to the Board. Scott Bolser has resigned from the Board.
- The LLR website has been updated, and the links have changed:
 - Main LLR website is located at <https://llr.sc.gov/>
 - Board of Landscape Architectural Examiners website is located at <https://llr.sc.gov/land>
- Mrs. Moorer is working on a fall newsletter to post to the Board website. Mr. Rose asked Board members to forward her content for the newsletter by September 16, 2019.
- CLARB has scheduled the following webinars. Information has been forwarded to the Board members by email:
 - September 4, 2019, at 3 p.m. – Rethink Regulation: Review Member Data and Opportunities.
 - September 12, 2019, at 3 p.m. – Scope of Work and Budget Update
 - September 17, 2019, at 3 p.m. – New Member Orientation
 - September 18, 2019, at 3 p.m. – Pre-Annual Meeting Kickoff
 - October 16, 2019, at 3 p.m. – CLARB/ASLA Joint Web Licensure Summit
- The CLARB Annual Meeting will be held at the Four Seasons Hotel in St. Louis, MO, on September 26-28, 2019.
- The next Board meeting is scheduled for November 20, 2019.
- 2020 Board Meeting Dates are scheduled as follows. All meetings are held at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Columbia, SC, (unless held by telephone conference call), and begin at 10 a.m.:

Wednesday, February 12, 2020	Conference Room 204
Wednesday, May 6, 2020	Conference Room 202-02
Wednesday, August 5, 2020	Conference Room 204
Wednesday, November 4, 2020	Conference Room 202-02

Application Hearing

1. Christopher Lee Counts appeared before the Board for an application hearing. Mr. McLeod recused himself from the hearing. Mr. Counts was represented by Travis Dayhuff, Esq., of Nelson Mullins in Columbia, SC. This matter was recorded by a court reporter in order to produce a verbatim transcript, if necessary.

MOTION: To enter Executive Session for legal advice. Dukes/Catalano/approved.

MOTION: To exit Executive Session. Dukes/Catalano/approved.

MOTION: For a continuance pending receipt of a full application from the applicant, which documents a current address and complete employment information.
Dukes/Anderson/approved.

Mr. Dayhuff asked if there is a manner to resolve Mr. Counts' application without appearing before the Board.

MOTION: To enter Executive Session for legal advice. Dukes/Anderson/approved.

MOTION: To exit Executive Session. Catalano/Dukes/approved.

MOTION: To appoint Mr. Kinney to review the completed application for approval or denial. Anderson/Dukes/approved.

New Business

- 1. Continuing Education Reviews.** The Board reviewed continuing education documentation provided by 20 individuals randomly selected for audit based on responses to the 2019 license renewals.

MOTION: To approve the following individuals as meeting the minimum hours for approval: Marshall H. Bennett, Jr.; Kori Ann Haug; Thomas Michael McCrory; Ty Joseph Price; Leslie Suzanne Pritchard; Francis Truitt Rabun, Jr.; William Patton Renninger; Bradley Reid Sikes; and Jonathan D. Wood. Kinney/Anderson/approved.

MOTION: For a second review of the following individuals to determine if they meet the minimum hours for approval: Carl Frank Armanini; Nicholas Brent Bushon; John David Champmoux; Chandler Brian Chastain; Fred Nolan Grogan, Jr.; Stephen J. Kolwicz; Joshua Hamilton Koons; Eric J. Lalone; Richard Joseph Petersheim; Joseph John Plumpe; Coleen Kelly Wallace; and Sheila Wertimer. Catalano/Anderson/approved.

Mrs. Moorer will organize the files for the second review. Individuals who do receive a consistent vote upon secondary review will be reviewed by the entire Board at the November 20, 2019, Board meeting.

- 2. Review and Discussion of Title 40, Chapter 28.** The Board reviewed the statute to determine if any changes are necessary at this time. There was discussion about changing the name from "Board of Landscape Architectural Examiners" to "Board of Landscape Architect," and updating the language for the fees. Mr. Stuart said the current name accurately reflects their role in examining and reviewing qualifications for licensure, and the fees cross reference properly with Chapter 10-19 in the regulations. The Board decided that these minor issues are not worth changing the statute at this time.

Mrs. Dukes asked to be excused from the meeting at 12:30 p.m., due to a schedule conflict.

- 3. Delegate Members to Attend 2019 CLARB Annual Meeting.**

MOTION: To send Mr. Anderson, Mrs. Catalano, and one staff member to the CLARB Annual Meeting. Kinney/Anderson/approved.

Mr. Kinney will also attend the meeting as a delegate funded by CLARB.

4. CLARB Annual Meeting Leadership Elections.

MOTION: To designate Mr. Anderson to vote in the leadership elections in concurrence with the Board vote at the May 8, 2019, meeting; and to vote for the amendments to the bylaws after consulting with the other SC attendees. Catalano/Kinney/approved.

Excused Absences

Mr. McLeod returned to the excused absences agenda item.

MOTION: To excuse Mr. Tarkany's absence. Kinney/Anderson/approved.

Notice of Next Meeting

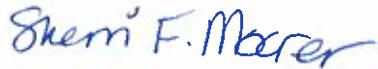
Mr. McLeod said the next meeting of the SC Board of Landscape Architectural Examiners will be held on November 20, 2019, at 10 a.m.

There being no further business:

MOTION: To adjourn. Catalano/Anderson/approved.

The meeting adjourned at 1:04 p.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant