

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
November 2, 2022 at 10 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 204
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:00 a.m.

Statement of Public Notice

Mr. McLeod stated that Public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members participating included Edward Kinney, PLA, Vice-Chairman; Andrew Cheatham, PLA; Laura Dukes, PLA; Frank E. Barron III, Public Member; and Jean Catalano, Public Member.

Staff members participating included Joseph Epting, Esq., Office of Advice Counsel; Prentiss Shealey, Esquire, Office of Disciplinary Counsel; Sara Morris, Esq., Office of Disciplinary Counsel; Pam Dunkin, Administrator; Johnnie Rose, Program Coordinator; and Sherri Moorer, Administrative Coordinator.

Others participating included: Nadine Garrett (Creel Court Reporting).

Approval of Agenda

MOTION: To approve the agenda of the November 2, 2022, Board meeting.
Dukes/Catalano/approved

Approval of Excused Absences

MOTION: To excuse Barret Anderson from the meeting.
Kinney/Cheatham/approved

Board Chairman Remarks

There were no Board Chairman remarks.

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the August 3, 2022, meeting.

MOTION: To approve the minutes of the August 3, 2022, meeting, with a change to correct the next meeting date.
Catalano/Dukes/approved.

Staff Reports

Mrs. Dunkin gave the Administrator's Report:

- The Board has 747 individual landscape architects and 224 firms actively licensed.
- The Board had a cash balance of \$120,997.77 as of September 30, 2022.
- License renewals opened on November 1, 2022. Notices were sent to active licensees by email. Renewals are due on January 31, 2023.
- The proposed regulations published in the State Register on September 23, 2022. The open comment period on the regulations closed on October 24, with one comment filed with Board staff in support of the proposed continuing education exemption for age and experience.
- The Landscape Architect Registration Examination (LARE) will be offered December 5-17, 2022. Registration closes on November 28.
- The LARE will transition to a new blueprint for the December 2023 administration. CLARB has been in contact with current exam candidates to advise them on completing sections of the exam prior to this transition.
- The SC Department of Motor Vehicles is offering specialty license tags to Board members. Mrs. Moorer will forward the information and deadline for responses when that information is available.
- Mrs. Moorer was promoted to the position of Administrative Coordinator I. Mrs. Dunkin and the Board congratulated her on the new position.
- The next Board meeting will be on February 1, 2023.

Office of Investigations and Enforcement (OIE) Report

Mrs. Dunkin said there are no cases in the Office of Investigation and Enforcement.

Investigative Review Committee (IRC) Report

Mrs. Dunkin said there is no IRC Report.

Office of Disciplinary Counsel (ODC) Report

Ms. Shealey said there is one case in the Office of Disciplinary Counsel. She introduced Sara Morris as the new Disciplinary Counsel for the Board.

Board Member Reports

1. **CLARB Annual Meeting Report.** Mr. Kinney and Mr. Cheatham attended the CLARB Annual Meeting, which was held on September 21-23, 2022, in Omaha, Nebraska. Mr. Kinney said the main item of interest was the results of the Job Task Analysis (JTA) held earlier this year. CLARB surveyed all of the professional landscape architects in the United States, and there were two main points to the results: First, the data was used to ensure that the Landscape Architect Registration Exam (LARE) stays current, which lead to the new blueprint that will be implemented in December 2023. Second, the JTA was presented to the International Federation of Landscape Architects (IFLA) meeting over the summer in South Korea in an effort to establish global compatibility standards for the profession. It met with an overwhelmingly positive response. There were 1,682 respondents overseas, with top representation from Germany, Turkey, Portugal, Australia, and China. Some CLARB boards have concerns about how accreditation of academic programs will be addressed in the global standards. Mr. Kinney has

been appointed as a CLARB Director-At-Large, and hopes his experience with reviewing non-standard applications in SC will give CLARB information to aid in the process of establishing global compatibility standards.

Mr. Cheatham said another item of interest were the United Nations eighteen points of sustainability given in the keynote address by the IFLA President. They hope the profession will address the carbon footprint of modifying the built environment in the future. He was also interested to learn of the multiple partnerships CLARB has with affiliated organizations, and the different Board structures and their relationships with state chapters of the American Society of Landscape Architect (ASLA). South Carolina has a strong structure when compared to other states, especially states where landscape architecture is part of a multi-disciplinary Board.

New Business

1. Designate Board Members to Attend Legislative Meetings.

MOTION: To designate Ms. Catalano and Mr. Cheatham to attend legislative meetings during the 2023 Legislative Session.
Dukes/Kinney/approved

2. Election of Officers.

MOTION: To elect J. Parks McLeod as Chairman.
Kinney/Catalano/approved

MOTION: To elect Edward Kinney as Vice-Chairman.
Dukes/Barron/approved

Public Comments

There were no public comments.

Notice of Next Meeting

The next meeting of the SC Board of Landscape Architectural Examiners will be held on February 1, 2023, at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Conference Room 204, Columbia, SC, and will begin at 10 a.m.

Adjournment

MOTION: To Adjourn.
Dukes/Cheatham/approved

There being no further business, the meeting adjourned at 10:38 a.m.

Respectfully Submitted,

Sherri F. Moorer

Sherri F. Moorer, Program Assistant