

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
August 2, 2023 at 10 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Midlands Conference Room
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:00 a.m.

Statement of Public Notice

Mr. McLeod stated that Public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members participating included Edward Kinney, PLA, Vice-Chairman; Andrew Cheatham, PLA; Laura Dukes, PLA; Frank E. Barron III, Public Member; and Jean Catalano, Public Member.

Staff members participating included Joseph Epting, Esq., Office of Advice Counsel; LeAnna McMenamain, Esquire, Office of Disciplinary Counsel; Robert Elam, Esq., Office of Disciplinary Counsel; Johnnie Rose, Board Executive; Cleve Langford, Program Coordinator; and Sherri Mooror, Administrative Coordinator.

Others participating included: Courtney Glover (Creel Court Reporting).

Approval of Agenda

MOTION: To approve the agenda of the August 2, 2023, Board meeting.
Dukes/Catalano/approved

Approval of Excused Absences

There were no excused absences.

Board Chairman Remarks

There were no Board Chairman remarks.

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the May 3, 2023, meeting.

MOTION: To approve the minutes of the May 3, 2023, meeting.
Catalano/Dukes/approved.

Staff Reports

Mr. Rose gave the Administrator's Report:

- Cleve Langford was introduced at the new Program Coordinator for the Board.

- The agency has reorganized at the supervisory level. Mr. Rose is now serving as the Board Executive, which was previously referred to as the Board Administrator. Molly Price is the new Program Director.
- Mr. Rose welcomed the Board members to the new conference room. Renovations on the customer service and conference room areas are complete.
- The Board has 716 individual landscape architects and 209 firms actively licensed. Fourteen new licenses have been issued since the last meeting.
- The Board had a cash balance of \$261,164.00 as of June 30, 2023.
- Congratulations to ASLA for their successful efforts at achieving recognition of landscape architecture as a STEM profession by the U.S. Department of Homeland Security. This designation recognizes the high degree of science, technology, engineering, and math course work required in landscape architecture collegiate programs. The professions' addition to the STEM Designated Degree Program list will allow more students to pursue careers in the profession, and help the public understand the ways landscape architects impact the health, safety, and welfare of the communities they serve.
- The Landscape Architect Registration Examination (LARE) will be offered July 31 – August 13, 2023. Registration closed on July 24, 2023. This will be the final administration of the full exam on the current blueprint. Candidates who have passed Section 1 but not Section 4 will be offered an opportunity to take Section 4 of the current blueprint in October 2023. The new blueprint will go into effect with the December 2023 exam, which will be offered December 4-17, 2023.
- New Board executives, members, and staff are encouraged to participate in this afternoon's ICOR Orientation webinar, being held from 3-5 p.m.
- The CLARB Regional Meeting webinar will be held on August 22, 2023, at 3 p.m.

Office of Investigations and Enforcement (OIE) Report

Mr. Rose said there are no cases in the Office of Investigation and Enforcement.

Investigative Review Committee (IRC) Report

Mr. Rose said there is no IRC Report.

Office of Disciplinary Counsel (ODC) Report

Ms. McManamin introduced herself as the Disciplinary Counsel for the Board. One case has been closed in the Office of Disciplinary Counsel since January 1, 2023, and there are no open cases.

Advisory Opinions

Mr. Epting said that H.3605 passed the legislature in the 2023 session. Two parts of this bill will affect the Board:

- Criminal convictions cannot be the basis of denial or restriction of a license unless the offence directly relates to the practice of the profession or occupation. Another part of this is that vague language referring to "moral turpitude" or "moral character" must be removed from applications and forms.
- The name of a complainant must be released to the respondent unless the complainant provides good cause to withhold their name. These petitions will be reviewed and approved by a Board member.

MOTION: The Board appoints the Board Chairman and in their absence the Vice-Chairman to review all “good cause” cases.
Kinney/Catalano/approve

Board Member Reports

There were no Board Member Reports.

New Business

1. CLARB Leadership Elections.

MOTION: For South Carolina to vote for John Cothron and Candace Dillingham to the CLARB Leadership Advisory Council.
Cheatham/Dukes/approved

2. 2024 Meeting Dates.

Mr. Rose proposed the following meeting dates. All meetings will be held at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Midlands Conference Room, and will begin at 10 a.m., unless otherwise indicated:

- February 7, 2024
- May 1, 2024
- August 7, 2024
- November 6, 2024

MOTION: To approve meeting dates as presented.
Dukes/Kinney/approved

3. 2023 Continuing Education Audits.

MOTION: To approve audits for Charles Anderson, Daniel Ashworth, Daniel Biggs, Hunter Booth, and William Burke.
Kinney/Cheatham/approve

MOTION: To allow Charles Arrington to apply for Emeritus Status, and advise that he will need to make up the hours if he reinstates the license.
Dukes/Cheatham/approve

MOTION: To allow Bradley Bartell to use one (1) hour of continuing education obtained on February 9, 2023, to fulfill the continuing education requirement, with the condition that this hour cannot be reapplied to his next renewal.
Kinney/Cheatham/approved

MOTION: To allow Jacob Cordray to carry over ten (10) hours of continuing education earned during the previous period for this renewal and he must obtain an additional ten (10)

hours to meet the current continuing education requirement.
Kinney/Catalano/approved

MOTION: To approve audits for Frank Deciantis, Jr., Cale Doornbos, John Fish, Tim Huber, and Laura Jones.
Kinney/Cheatham/approve

MOTION: That Laura Hawkins submit an additional 1.5 hours of Category 1 activities.
Kinney/Catalano/approve

MOTION: That Kurt Culbertson submit an additional 9 hours of Category 1 activities.
Kinney/Cheatham/approve

MOTION: To approve audits for Matthew Journey, Holly Kramer, Christopher Lambka, Franko Manno, and Freeman Milligan.
Dukes/McLeod/approve

MOTION: That Justin Maxwell provide documentation for the ASLA Module 1 – Ready for Prime Time, or substitute this one hour during the 45-day period.
Dukes/Cheatham/approve

MOTION: That Richard Petersheim has met the criteria for the continuing education audit.
Kinney/Catalano/approve

MOTION: To approve audits for Andrew Porter, William Rigsby, Wayne Robinson, Madison Steinbrenner, and Ryan Thompson.
Cheatham/Kinney/approved

MOTION: That Jason Smith is not approved, as he did not comply with the continuing education audit.
Cheatham/Catalano/approved

MOTION: That Darren Prickett provide certificates of attendance for 11.75 hours of continuing education completed after the reporting period, and that the hours cannot be applied to his 2025 renewal.
Cheatham/Kinney/approve

Public Comments

There were no public comments.

Notice of Next Meeting

The next meeting of the SC Board of Landscape Architectural Examiners will be held on November 1, 2023, and will begin at 10 a.m.

Adjournment

MOTION: To Adjourn.
Dukes/Catalano/approved

There being no further business, the meeting adjourned at 11:15 a.m.

Respectfully Submitted,

Sherri F. Moorer

Sherri F. Moorer, Administrative Coordinator