

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
Board Meeting Via Virtual Video/Teleconference
November 1, 2023 at 10 a.m.

Call to Order

Chairman McLeod called the meeting to order at 10:00 a.m.

Statement of Public Notice

Mr. McLeod stated that Public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members participating included Edward Kinney, PLA, Vice-Chairman; Andrew Cheatham, PLA; Laura Dukes, PLA; Kenneth B. Simmons, Jr., PLA; Frank E. Barron III, Public Member; and Jean Catalano, Public Member.

Staff members participating included Marcie Greene, Esq., Office of Advice Counsel; LeAnna McMenamain, Esq.; Johnnie Rose, Board Executive; and Sherri Moorner, Administrative Coordinator.

Others participating included: Courtney Glover (Creel Court Reporting).

Approval of Agenda

MOTION: To approve the agenda of the November 1, 2023, Board meeting.
Catalano/Kinney/approved

Approval of Excused Absences

There were no excused absences.

Board Chairman Remarks

Mr. McLeod thanked everybody for accommodating a webinar meeting.

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the August 2, 2023, meeting.

MOTION: To approve the minutes of the August 2, 2023, meeting.
Cheatham/Kinney/approved.

Staff Reports

Mr. Rose gave the Administrator's Report:

- The Board has received the following updated appointments: Kenneth B. Simmons, Jr., was appointed for June 30, 2023 – June 30, 2027. Mr. McLeod's term has been renewed June 30, 2021 – June 30, 2025. Edward Kinney's term was renewed June 30, 2023 – June 30, 2027. Jean Catalano's term was renewed June 30, 2022 – June 30, 2026.
- Marcie Greene is the new Advice Attorney for the Board.

- LeAnna McMenamain was welcomed as the new attorney with the Office of Disciplinary Counsel.
- The Board has 733 individual landscape architects and 215 firms actively licensed. A list of staff level licenses issued since August 1, 2023, is included in the meeting handouts. Twenty-two licenses have been issued since the last Board meeting.
- The Board had a cash balance of \$241,127.48 as of September 30, 2023.
- Staff are working on a newsletter to post to the Board website in early 2024. Mr. Rose asked Board members to provide an updated picture and biography for inclusion.
- Staff are working on website updates, and would like to include an informational piece on what landscape architects do to help the public understand the value of the profession.
- The SC Department of Motor Vehicles is offering specialty license tags to Board members. Mrs. Moorner will forward the information and deadline for responses as soon as that information is available.
- The Landscape Architect Registration Examination (LARE) will be offered November 27-December 13, 2023. This is the first administration of the new blueprint of the exam. The registration deadline is November 20, 2023.
- The next Board meeting will be February 7, 2024.
- Mr. Rose requested that Board members sign and return the Non-Disclosure Agreement as soon as possible.

Office of Investigations and Enforcement (OIE) Report

Mr. Rose said there are no cases in the Office of Investigation and Enforcement.

Investigative Review Conference (IRC) Report

Mr. Rose said there is no IRC Report.

Office of Disciplinary Counsel (ODC) Report

Ms. McMenamain said there are no cases in the Office of Disciplinary Counsel. One case has been closed since January 1, 2023.

Board Member Reports

1. CLARB Annual Meeting Report.

Mr. Kinney gave the following report from the CLARB Annual Meeting, which was held in Henderson, Nevada on September 20-22, 2023:

- The keynote address explored cultural norms and workplace expectations across each generation, and how to engage them.
- Planning for the future through strategic planning. Mr. Rose will discuss this as a later agenda item.
- Building public understanding of landscape architecture with an “elevator speech” that gives a quick and succinct explanation of who they are and what they do for the public.
- Understanding the practice globally through the results of the Global Task Analysis. This research provides better understanding of what landscape architects do outside of the United States to assist with updating the exam and help with reciprocity licensure. Mr. McLeod asked Mr. Kinney for the link to access this presentation.
- CLARB is working with NCEES, NCARB, and IDQ to discuss how practice overlap is defined in each regulatory sphere.

- The recent STEM Designation for landscape architecture by the U.S. Department of Homeland Security will make defensible licensure easier and assist with funding for academic programs. Mr. Cheatham said the STEM designation is motivator for young students. He also hopes this will alleviate some discrepancies in understanding what landscape architects can do.
- Seven states have adopted the Uniform Standard, and ten more are working on it. This helps with reciprocity across state lines, but may require legislative changes.

New Business

1. **Strategic Planning.** Mr. Rose would like the Board to discuss topics to develop a Strategic Plan in 2024. Ms. Catalano said Veronica Meadows with CLARB attended a previous meeting to discuss this issue. Mrs. Moorer will research the meeting minutes and files to create a list of topics they addressed.

2. **Election of Officers.**

MOTION: To elect Mr. McLeod as Chairman.
Kinney/Catalano/approve

MOTION: To elect Mr. Kinney as Vice-Chairman.
Catalano/Cheatham/approve

3. **IRC Member Appointments.** Mr. Rose said that Agency management would like each Board to have at least three professional members on the Investigative Review Conference. Mrs. Moorer said Duane Christopher and Michael Nation are members. Mr. Kinney asked for a description of duties so Board members can talk to other professionals about this opportunity.

Executive Session

There was no executive session.

Public Comments

There were no public comments.

Adjournment

MOTION: To Adjourn.
Kinney/Dukes/approved

There being no further business, the meeting adjourned at 10:47 a.m.

Respectfully Submitted,

Sherri F. Moorer

Sherri F. Moorer, Administrative Coordinator