

**MINUTES**  
**SC Board of Landscape Architectural Examiners**  
**Board Meeting by Telephone Conference Call**  
**10:00 a.m., May 22, 2013**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 204**  
**Columbia, SC**

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**Call to Order and Introduction of Board Members and All Other Persons Attending**

Chairman J. Parks McLeod, PLA, called the meeting to order at 10:12 a.m. Board members participating by conference call included John A. Tarkany, PLA; and Christopher S. Thompson, PLA.

Other persons attending included: Jan B. Simpson, Administrator; Sherri F. Moorner, Program Assistant; Sara McCartha, Esq., Legal; Stella Hammond, Office of Investigations and Enforcement; and Mary Occhipinti, Creel Court Reporting.

Laura G. Dukes, PLA, had an emergency and was unable to call in.

Barret D. Anderson, PLA, did not call in for the meeting.

**Statement of Public Notice**

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

**Approval of Minutes**

Mr. McLeod asked for proposed changes to the minutes of the March 12, 2013, meeting. There were none.

**MOTION:** To approve the minutes of the March 12, 2013, meeting. Tarkany/Thompson /approve.

**Approval of Agenda**

Mr. McLeod asked for proposed changes to the agenda for the May 22, 2013, meeting. There were none.

**Staff Reports**

1. Ms. Hammond reported that there is one new case and one active case in OIE. There is no Investigative Review Committee report.
2. Mrs. Moorner reported that there is one case pending in OGC.
3. Mrs. Moorner reported that a list of licenses issued at the staff level were posted on the secure website in the meeting handouts. There are currently 733 active licenses for the program. There are 22 LARE candidates, 149 firms, and 562 individual licensed. There have been 32 licenses renewed online.

4. Mrs. Moorer told the Board that renewals closed on March 31, 2013. Continuing education audits were conducted on April 15, 2013. Fifteen individuals were audited and to date, nine of them have complied with the audit. The deadline for audit responses is May 31, 2013.
5. Mrs. Moorer distributed financial reports for February 2013 – April 2013, to the Board. The program had a cash balance of \$397,537.77 as of April 30, 2013.
6. Mrs. Moorer gave a report from the CLARB Spring Meeting, held in Scottsdale, Arizona on March 1-2, 2013. Issues discussed included computer based testing in September 2012, and December 2012; improving exam candidate experiences; reducing barriers to licensure; strategies to successfully negotiate statute changes; addressing unlicensed practice and handling complaints; value creation for Boards; enhancing day to day engagement opportunities amongst state boards; electronic voting for officer and committee on nominations; social media strategies; and ADA impacts. Mr. Tarkany's term as Region 3 president will end at the national meeting and he is running for CLARB Treasurer. A letter of support for his candidacy has been mailed to CLARB. The CLARB Fall Meeting will be held in Minneapolis, Minnesota on September 26-28, 2013.

#### **Board Member Reports**

1. Mr. Tarkany will give a presentation at the American Society of Landscape Architect meeting in Greenville, SC, in June 2013 on CLARB updates. Mrs. Moorer asked Mr. Tarkany if he will give this presentation at the next Board meeting.

#### **New Business**

1. The Board discussed the nomination of Michael Lee Nation to the Investigative Review Committee.

**MOTION:** To appoint Michael Lee Nation as a professional member of the Investigative Review Committee. Thompson/Tarkany/approved.

2. The Board discussed delegation of authority to issue Cease and Desist Orders.

**MOTION:** To delegate authority to issue Cease and Desist Orders to the Board Administrator. Tarkany/Thompson/Approve.

#### **Notice of Next Meeting**

The next meeting of the SC Board of Landscape Architectural Examiners will be held on Wednesday, July 17, 2013, at 10 a.m. at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingtree Building, 110 Centerview Drive, Room 204, Columbia, SC.

There being no further business:

**MOTION:** To adjourn. Tarkany/Thompson/approved.

The meeting adjourned at 10:56 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sherri F. Moorer". The signature is written in black ink and is positioned below the text "Respectfully Submitted,".

Sherri F. Moorer, Program Assistant