

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
February 1, 2017 at 10:00 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 204
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:01 a.m.

Statement of Public Notice

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members present included: J. Parks McLeod, PLA, Chairman; John A. Tarkany, PLA, Vice-Chairman; Laura G. Dukes, PLA; Edward A. Kinney, PLA; Barret D. Anderson, PLA; Jean Catalano, Public Member; and T. Scott Bolser, Public Member.

Staff members present included: Molly Price, Administrator; Hardwick Stuart, Esq., Office of Advice Counsel; and Sherri F. Moorer, Program Assistant.

Others present included: Roderick Fitzgerald (Creel Court Reporting).

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the October 19, 2016, meeting.

MOTION: To approve the minutes of the October 19, 2016. Dukes/Tarkany/approved.

Staff Reports

1. Mrs. Moorer said there are currently 644 individual landscape architects, 175 firms, and 30 exam candidates actively licensed. A list of staff level licenses issued since October 14, 2016, were included in the meeting handouts.
2. Mrs. Moorer said the Board had a cash balance of \$171,595.20 as of December 31, 2016.
3. Mrs. Moorer said the Office of Investigations and Enforcement closed eight "Do Not Open" cases in 2016. There are no cases in the Office of Investigations and Enforcement as of January 31, 2017.
4. Mrs. Moorer said there was no report from the Office of Disciplinary Council.
5. Mrs. Moorer said license renewals were due on January 31, 2017. There are still 99 individual landscape architects and 24 firms that need to renew. Late license renewals will close on March 31, 2017. The Board would like to audit 5% of licensees who renew, and will review the audits at the July 19, 2017, Board meeting.
6. Mrs. Moorer said Steve McCalla has been approved for Emeritus Status, and can no longer serve as a professional member of the Investigative Review Committee. A discussion on appointing his replacement will be discussed as a later agenda item.

7. Mrs. Moorer said CLARB will hold the Region 3 mid-year conference call on February 13, 2017. The initial email was forwarded to Board members on January 17, and reminders will be forwarded as they arrive. Mrs. Moorer will give the state report. All members are welcome to call into this meeting.
8. Mrs. Moorer said results of the December 2016 LARE were received and mailed to candidates on January 23, 2017. Fifteen candidates took the exam, and four passed all sections of the exam. The next administration of the LARE is March 27-April 8, 2017. The registration deadline is March 17.
9. Mrs. Moorer said the next Board meeting is scheduled for May 3, 2017.
10. Mrs. Moorer said the CLARB Annual Meeting will be held in Boise, Idaho, on September 14-16, 2017.
11. Mrs. Moorer reminded the Board members to file their Statement of Economic Interest by March 30, 2017, at noon.

Board Chairman's Remarks

1. Mr. McLeod said he and Mr. McKinney participated in the CLARB In-The-Know webcast on January 31, 2017. He noted that the surrounding states are facing threats to licensure.

New Business

1. Travel Authorization for CLARB Annual Meeting

MOTION: To approve travel for two Board members and one staff member to the CLARB event.
Dukes/Catalano/approved

2. 2017 Election of Officers

MOTION: To appoint Parks McLeod as Chairman. Tarkany/Catalano/approved.

MOTION: To appoint John Tarkany as Vice-Chairman. Catalano/Kinney/approved.

3. Investigative Review Committee Professional Member

MOTION: To request that Morgan Grimball serve as a professional IRC member.
Dukes/Tarkany/approved.

4. **Strategic Planning Review** – Mr. McLeod asked if the Board can get a facilitator to start this process. Mrs. Price said staff can ask Veronica Meadows with CLARB to attend a meeting for this purpose. The Board would like to call a special meeting to set a framework for strategic planning.

MOTION: To approve in-state travel for a meeting to discuss strategic planning in 2017.
Catalano/Dukes/approved

Other Business

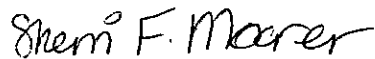
1. Mrs. Dukes requested that staff check the wording on the website regarding licensure exemptions to make sure it's consistent with Section 40-28-210.
2. Mrs. Dukes requested that the Board send Emeritus landscape architects a letter from the Board Chairman and a certificate.
3. Mrs. Dukes asked why the Board name is the Board of Landscape Architectural Examiners. Mrs. Price said changing the Board name would require a change to the law.
4. Mr. McLeod requested an agenda item for criminal background checks at the next meeting.
5. Mr. McLeod reminded the Board that the next meeting will be held on May 3, 2017.

There being no further business:

MOTION: To adjourn. Anderson/Kinney/approved.

The meeting adjourned at 11:01 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant