

**MINUTES**  
**SC Board of Landscape Architectural Examiners Board Meeting**  
**February 17, 2016 at 10 a.m.**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 204**  
**Columbia, SC**

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**Call to Order**

Chairman McLeod called the meeting to order at 10:02 a.m.

**Statement of Public Notice**

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

**Introduction of Board Members and Others**

Board members present included: J. Parks McLeod, PLA, Chairman; John A. Tarkany, PLA, Vice-Chairman; Laura G. Dukes, PLA; Barret Anderson, PLA; Edward A. Kinney, PLA, Jean Catalano, Public Member; and T. Scott Bolser, Public Member.

Staff members present included: Sherri F. Moorer, Program Assistant; Hardwick Stuart, Esq., Office of Advice Counsel, and Megan Flannery, Office of Disciplinary Counsel.

Others present included: Carissa Hood-Pope, Newton Tilson, and Jennifer Cash (Creel Court Reporting).

**Approval of Minutes**

Mr. McLeod asked for proposed changes to the minutes of the July 22, 2015, conference call meeting. There were none.

**MOTION:** To approve the minutes of the July 22, 2015, meeting. Dukes/Anderson/approved.

**Board Chairman Remarks**

Mr. McLeod welcomed everybody to the meeting and introduced Mr. Kinney as a new Board member.

**Staff Reports**

1. Mrs. Moorer said Mr. Kinney's term is June 30, 2015 – June 30, 2019. The Board has 625 individual landscape architects, 167 firms, and 28 exam candidates actively licensed. A list of staff level licenses issued from July 20, 2015 – February 9, 2016, is included in the meeting handouts. The cash balance report for January 2016 reflected a balance of \$198,033.19.

The CLARB Region 3 mid-year report conference call will be held on February 22, 2016; at 11 a.m. Information to call into the meeting was sent to each Board member by email. The next administration of the Landscape Architect Registration Examination will be April 4-16, 2016. The registration deadline is March 25, 2016. The next Board meeting is scheduled for May 18, 2016. The CLARB Annual Meeting will be held in Philadelphia, PA, on September 22-24, 2016. The Board will vote on delegates to send to the meeting in May.

Mrs. Moorer reminded the Board members to file their Statement of Economic Interest with the SC Ethics Commission no later than March 30, 2016, at noon.

### **Board Member Reports**

1. Mrs. Catalano gave a report from the CLARB Annual Meeting held on September 17-19, 2015, in New Orleans. One interesting discussion was on strategic planning, and how to implement it into Board meetings. The Board would like to address several topics of concern at future meetings. They requested that a discussion on the process for licensure be added to the agenda for the May 18, 2016, meeting.

### **Application Hearings**

1. Carissa Hood-Pope appeared before the Board for an application hearing to approve experience to sit for the Landscape Architect Registration Examination. This matter was recorded by a court reporter in order to produce a verbatim transcript, if necessary.

**MOTION:** To enter Executive Session for legal advice. Dukes/Catalano/approved.

**MOTION:** To exit Executive Session. Anderson/Catalano/approved.

Mr. McLeod stated that no votes were taken during executive session.

**MOTION:** To grant conditional approval to take the exam pending work examples from JDP and other supervised work. Tarkany/Kinney.

### **AMENDED**

**MOTION:** To grant conditional approval to take the exam pending receipt of work examples with an expedited review by Mr. Tarkany and two other Board members. Tarkany/Kinney/approved.

The work examples should include examples of grading and drainage design, construction details, ADA design, written specifications and contract negotiation examples. The Board would like to see the work Mrs. Hood-Pope performed during her 3.5 years of supervised work experience. Mr. McLeod, Mr. Tarkany, and Mrs. Dukes will review the materials upon receipt.

Mrs. Dukes suggested that Mrs. Hood-Pope review the SC Code of Laws, Section 40-28-30(B)(1) to familiarize herself with the duties related to landscape architecture.

**MOTION:** To dispose of this hearing. Tarkany/Kinney/approved.

### **New Business**

1. Mr. Stuart discussed the U.S. Supreme Court Antitrust decision regarding regulatory boards. He recommended that the Board have all Cease and Desist orders reviewed by advice counsel prior to issuing them.

**MOTION:** That no Cease and Desist orders be issued without review by advice counsel.  
Catalano/Anderson/approved.

2. The Board elected officers for 2016.

**MOTION:** To nominate Parks McLeod as Chairman. Tarkany/Dukes/approved.

**MOTION:** To nominate John Tarkany as Vice-Chairman. Catalano/Kinney/approved.

3. Mrs. Moorer included information regarding the ASLA-Colorado advocacy through research public welfare document in the meeting handouts for informational purposes. They propose to start an online project database as an evaluation tool for ASLA Lobbyists, licensing decision makers, landscape architects, developers and clients, educators, researchers, and students, and others with an interest in how landscape architecture affects the welfare of the public. This database is to assist in defending licensure for their 2017 sunset review.

4. Mr. McLeod asked that at least one Board member participate in the CLARB "In The Know" webcasts each month. Any Board member planning to participate in the webcasts should notify Mrs. Moorer so she can note who will call into the meeting each month.

#### **Notice of Next Meeting**

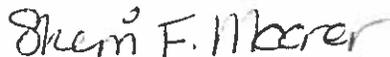
The next meeting of the SC Board of Landscape Architectural Examiners will be held on Wednesday, May 18, 2016, at 10 a.m. at the SC Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC.

There being no further business:

**MOTION:** To adjourn. Catalano/Kinney/approved.

The meeting adjourned at 12:06 p.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant