

**MINUTES**  
**SC Board of Landscape Architectural Examiners Board Meeting**  
**May 3, 2017 at 10:00 a.m.**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 204**  
**Columbia, SC**

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**Call to Order**

Chairman McLeod called the meeting to order at 10:05 a.m.

**Statement of Public Notice**

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

**Introduction of Board Members and Others**

Board members present included: J. Parks McLeod, PLA, Chairman; John A. Tarkany, PLA, Vice-Chairman; Laura G. Dukes, PLA; Edward A. Kinney, PLA; and Jean Catalano, Public Member.

Staff members present included: Molly Price, Administrator; Hardwick Stuart, Esq., Office of Advice Counsel; Holly Beeson, Counsel to the Office of Communications and Government Affairs, and Sherri Moorer, Program Assistant.

Others present included: Holley Owings, SCASLA; Andrew Cheatham, PLA, SCASLA; Carissa Hood-Pope, and Roderick Fitzgerald (Creel Court Reporting).

**Excused Absences**

**MOTION:** To excuse Barret Anderson, PLA, and T. Scott Bolser from the meeting due to illness. Dukes/Kinney/approved.

**Approval of Minutes**

Mr. McLeod asked for proposed changes to the minutes of the February 1, 2017, meeting.

**MOTION:** To approve the minutes of the February 1, 2017, meeting. Dukes/Catalano/approved.

**Staff Reports**

1. Mrs. Price said there are currently 594 individual landscape architects, 166 firms, and 32 exam candidates actively licensed. A list of staff level licenses issued since January 30, 2017, were included in the meeting handouts.
2. Mrs. Price said the Board had a cash balance of \$240,747.12 as of March 31, 2017.
3. Mrs. Price said there is one case in the Office of Investigations and Enforcement. No cases have been closed in 2017.
4. Mrs. Price said there is no Investigative Review Committee report.
5. Mrs. Price said there was no report from the Office of Disciplinary Council.

6. Mrs. Price said license renewals closed on April 1, 2017. 579 individuals and 158 firms renewed. Of these, 86% of the individuals and 83% of the firms renewed online.
7. Mrs. Price said continuing education audits are in progress. The Board will review audits at the July 19, 2017, Board meeting.
8. Mrs. Price said Veronica Meadows with the Council of Landscape Architect Registration Boards (CLARB) will join the meeting by conference call at 11:30 a.m. to discuss conducting a "Friction Analysis" with the Board at their next meeting.
9. Mrs. Price said Morgan Grimball agreed to serve as a professional member of the Investigative Review Committee. He will be confirmed as a later agenda item.
10. Mrs. Price said the next Board meeting is scheduled for July 19, 2017.
11. Mrs. Price said the CLARB Annual Meeting will be held in Boise, Idaho, on September 14-16, 2017. The Board will designate members to attend the meeting as a later agenda item.

### **Legislative Update**

1. Mrs. Beeson said House Bill 3968 was presented by Representative Sanders. The proposed bill requires criminal background checks for certain Boards, but the Board of Landscape Architectural Examiners was not one of the Boards included in this bill. The bill passed the House, but it's in Senate Sub-Committee and will not move until the 2018 session. Mr. Stuart said §40-28-40 allows the Board to require criminal background checks for applications. The Board decided to get feedback from other landscape architect boards that require criminal background checks, and to keep this as an agenda item for future discussion.

### **Application Hearing**

1. Carissa Hood-Pope appeared before the Board for an application hearing to approve experience to sit for the Landscape Architect Registration Examination. This matter was recorded by a court reporter in order to produce a verbatim transcript, if necessary.

**MOTION:** To enter Executive Session for legal advice. Tarkany/Dukes/approved.

**MOTION:** To exit Executive Session. Kinney/Catalano/approved.

Mr. McLeod stated that no votes were taken during executive session.

**MOTION:** To approve Mrs. Hood-Pope to sit for the LARE based on April 18, 2017, submission of letter from Dabney Peeples, along with examples of work under his direct supervision. Dukes/Tarkany/approved.

### **New Business**

1. **Role of Board vs. Role of Professional Association in the Profession.** Mrs. Moorer introduced Holley Owings and Andrew Cheatham with the SC Chapter of the American Society of Landscape Architects (SCASLA) to the Board. They would like to bridge the gap between the Board and the professional association. One item of concern is an issue with the SC Department of Transportation not accepting stormwater drainage plans from licensed landscape architects, as

allowed in §40-28-20(6). SCASLA sent a letter to DOT and spoke with some legislators regarding the issue. Mr. Tarkany said it is important to observe the proper role of each entity. The purpose of the Board is to regulate the profession and protect the public. The role of the professional association is to promote the profession and educate the public. Mrs. Owings said SCASLA is working to educate and advocate with DOT, but they fear this may lead to deregulation issues. Mrs. Price said DOT sent the Board of Registration for Professional Engineers and Surveyors a “scope of practice” request in regards to their policy on stormwater drainage plans, which allows the Board to review the issue. She suggested that SCASLA submit a similar request to the Board of Landscape Architectural Examiners so the Board can formally discuss it. The Board agreed that this is the best course of action.

- 2. Strategic Planning Update** – Veronica Meadows with CLARB joined the meeting by conference call. She said national regulatory climate is in turmoil, and they are encouraging Boards to proactively defend licensure and respond to threats. The method CLARB suggest is through a “Friction Analysis” of Board processes and procedures to determine if they truly fulfill the role of protecting health/safety/welfare, and if there are less restrictive ways to operate. The hope is that the Friction Analysis will help the Board find areas to put on the strategic agenda to address in the future. Mrs. Meadows would like to attend the July 19, 2017, meeting to conduct the Friction Analysis, and will work with staff prior to the meeting to prepare for it.

**MOTION:** To move the July 19, 2017, meeting time to 9 a.m. and take up the issue of Friction Analysis for strategic planning discussion, and do continuing education audit first, and approve any lodging issues for those coming from out of town.  
Catalano/Tarkany/approved.

- 3. Confirm Professional IRC Member**

**MOTION:** To approve Morgan Grimball as a Professional IRC member. Catalano/Dukes/approved.

- 4. Review Emeritus Status Materials.**

**MOTION:** That the Board convey a certificate to Emeritus landscape architects and to refine verbiage. Tarkany/Kinney/approved.

- 5. CLARB Annual Meeting.** Mr. Kinney said he has been nominated for Region III Director.

**MOTION:** To send Mr. Kinney and Mr. Tarkany to the CLARB Annual Meeting.  
Catalano/Dukes/approved.

#### **Public Comments**

1. Mrs. Owings and Mr. Cheatham thanked the Board for their discussion. Mr. Cheatham will attend the meetings as a SCASLA representative. The Board agreed this is a good idea to bridge the gap and keep communication open between the Board and the professional association.

There being no further business:

**MOTION:** To adjourn. Dukes/Catalano/approved.

The meeting adjourned at 12:22 p.m.

Respectfully Submitted,

*Sherrri F. Moorer*

Sherrri F. Moorer, Program Assistant