

**MINUTES**  
**SC Board of Landscape Architectural Examiners Board Meeting**  
**Conference Call Meeting - July 18, 2018 at 10:00 a.m.**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 204**  
**Columbia, SC**

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**Call to Order**

Chairman McLeod called the meeting to order at 9:59 a.m.

**Statement of Public Notice**

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building and on the board website and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

**Introduction of Board Members and Others**

Board members participating by conference call included: J. Parks McLeod, PLA, Chairman; John A. Tarkany, PLA, Vice-Chairman; Edward A. Kinney, PLA; and Jean Catalano, Public Member.

Board members participating in the office included: Laura G. Dukes

**MOTION:** To excuse Barret D. Anderson, PLA, due to a schedule conflict.  
Tarkany/Catalano/approved.

T. Scott Bolser did not attend or call into the meeting.

Staff members present included: Hardwick Stuart, Esq., Office of Advice Counsel; Molly Price, Administrator; and Sherri Moorer, Program Assistant.

Others present included: Roderick Fitzgerald (Creel Court Reporting).

**Approval of Minutes**

Mr. McLeod asked for proposed changes to the minutes of the May 2, 2018, meeting.

**MOTION:** To approve the minutes of the May 2, 2018, meeting. Kinney/Tarkany/approved.

**Board Chairman's Remarks**

There were no Board Chairman remarks.

**Staff Report**

Mrs. Price gave the Administrator's and Staff Report:

- Currently the Board has 666 individual landscape architects, and 184 firms actively licensed. A list of staff level licenses issued since April 27, 2018, is included in the meeting handouts.

- The Board had a cash balance of \$132,354.79, as of May 31, 2018. The budget allocations changed on July 1, 2018, due to two Boards being added to the work group. The upcoming license renewal cycle will also increase the budget.
- There are no cases in the Office of Investigations and Enforcement. There have been 2 “Do Not Open” cases, and 5 cases closed since January 1, 2018.
- There is no Investigative Review Committee report.
- The Office of Disciplinary Counsel has closed one case since January 1, 2018.
- The next CLARB In-The-Know webinar titled “Insight Exchange” is scheduled for July 24, 2018, at 3 p.m. Information on this webinar has been forwarded to Board members.
- The CLARB Region 3 Webcast is scheduled for August 23, 2018, at 2:30 p.m.
- The CLARB Annual Meeting will be held in Toronto, Ontario, Canada, on September 27-29, 2018. The travel authorization was approved on July 17. Mrs. Moorer will contact CLARB to register Mrs. Price, Mr. Tarkany, and Mrs. Dukes for the meeting.
- The next Board meeting is scheduled for October 3, 2018.
- Board meeting dates for 2019 are scheduled as follows. All meetings will be held at the SC Department of Labor, Licensing, and Regulation, Synergy Business Park, Kingstree Building, 110 Centerview Drive, Columbia, SC, and will begin at 10 a.m.:

February 6, 2019	Room 105
May 8, 2019	Room 204
August 28, 2019	Room 105
November 20, 2019	Room 204

### **Board Member Reports**

1. Mr. Tarkany called Joel Albizo, CLARB CEO, to discuss his concerns regarding the governance changes. Mr. Tarkany spoke to Mr. Albizo regarding concerns over a lack of democracy, decrease in leadership interest, and a lack of a mandate from the membership for changes to the leadership structure. Mr. Tarkany asked if the process can be lengthened or delayed for additional feedback. Mr. Albizo said there will be a feedback session at the CLARB Annual Meeting prior to the vote on governance and Bylaws change. Mr. Tarkany will prepare talking points to share at the CLARB Annual Meeting during the discussion session.

### **Unfinished Business**

1. **Review and Discussion of Chapter 76-6 Continuing Education.** Mrs. Moorer presented the proposed changes to Chapter 76-6 to remove redundant language and clarify the requirements in regards to health/safety/welfare activities, professional development activities, structured activities, and self directed activities. Mrs. Price suggested that the regulations establish continuing education categories to define how activities are reviewed in continuing education audits.

**MOTION:** To send the draft of Chapter 76-6 back to the subcommittee members for rewrites based on discussion at this meeting. Dukes/Catalano/approved.

**2. Review and Discussion of Chapter 76-9 Code of Ethics.** Mrs. Catalano said the regulations are comprehensive as written, and do not need changes. Mr. Tarkany has not been able to review them due to recent health issues. Mr. McLeod asked to keep this agenda item for further review at the October 3 meeting.

**3. Approval of Notice of Drafting for Changes to Chapter 76-6 and Chapter 76-9.**

**MOTION:** To approve Notice of Drafting for Chapter 76-6 and Chapter 76-9. Kinney/Dukes/approved.

**4. CLARB Annual Meeting Bylaws Resolution and Leadership Elections.** The Board determined that a decision on the Bylaws resolution cannot be reached until the final discussion sessions at the Annual Meeting.

**MOTION:** To delegate voting authority to Mr. Tarkany and Mrs. Dukes at the CLARB Annual Meeting. Catalano/Kinney/approved.

**Public Comments**

There were no public attendees.

**Notice of Next Meeting**

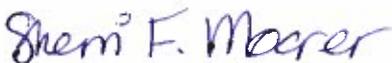
Mr. McLeod said the next meeting of the SC Board of Landscape Architectural Examiners will be held on October 3, 2018, at 10 a.m.

There being no further business:

**MOTION:** To adjourn. Kinney/Tarkany/approved.

The meeting adjourned at 10:45 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant