

MINUTES
SC Board of Landscape Architectural Examiners Board Meeting
October 3, 2018 at 10:00 a.m.
Synergy Business Park, Kingstree Building
110 Centerview Drive, Room 204
Columbia, SC

Call to Order

Chairman McLeod called the meeting to order at 10:04 a.m.

Statement of Public Notice

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Department of Labor, Licensing and Regulation, Synergy Business Park, Kingstree Building and on the board website and provided to all requesting persons, organizations and news media in compliance with §30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members participating by conference call included: J. Parks McLeod, PLA, Chairman; Laura G. Dukes, PLA; Barret D. Anderson, PLA; Edward A. Kinney, PLA; and Jean Catalano, Public Member.

John A. Tarkany, PLA, Vice-Chairman; and T. Scott Bolser, Public Member; did not attend the meeting.

Staff members present included: Mary League, Esq., Office of Advice Counsel; Molly Price, Administrator; and Sherri Moorner, Program Assistant.

Others present included: Andrew Cheatham, SC Chapter of the American Society of Landscape Architects; and Nadine Garrett (Creel Court Reporting).

Approval of Minutes

Mr. McLeod asked for proposed changes to the minutes of the July 18, 2018, meeting.

MOTION: To approve the minutes of the July 18, 2018, meeting. Dukes/Catalano/approved.

Board Chairman's Remarks

Mr. McLeod said the Board wishes Hardwick Stuart, Esq, a speedy recovery from recent surgery.

Staff Report

Mrs. Price gave the Administrator's and Staff Report:

- Currently the Board has 665 individual landscape architects and 187 firms actively licensed. A list of staff level licenses issued since July 13, 2018, is included in the meeting handouts.
- The Board had a cash balance of \$97,458.57, as of August 31, 2018.
- There are no cases in the Office of Investigations and Enforcement. There have been 5 "Do Not Open" cases, and 5 cases closed since January 1, 2018.

- There is no Investigative Review Committee Report.
- There are no cases in the Office of Disciplinary Counsel. They have closed one case since January 1, 2018.
- License renewals for 2019-2021 will open on November 5, 2018. Notices will be sent to licensees by email and U.S. Mail the last week of October. An eblast was sent to licensees several weeks ago prompting them to update their information with the Board. There was an above-average response rate to this message.
- Staff is coordinating with CE Broker to conduct continuing education audits for the Board starting in 2019.
- CLARB is offering a web series on leadership opportunities in October and November. Pre-registration information is included in the meeting handouts, and was forwarded to Board members on September 19.
- The next Board meeting is scheduled for February 7, 2019.

Board Member Reports

1. **CLARB Annual Meeting Report.** Mrs. Dukes, Mr. Tarkany, and Mrs. Price attended the CLARB Annual Meeting in Toronto on September 27-29, 2018. Mrs. Price congratulated Mr. Kinney for his election to the CLARB Committee on Nominations. The vote on the CLARB governance changes did not pass. Mrs. Dukes said the meeting was well presented, well organized, and energetic. There were many discussions on the impact of technology on the profession, and the importance of integrating it and connecting with the younger members of the profession. Mrs. Catalano was praised as being an excellent public Board member. The next annual meeting will be held in St. Louis, Missouri, on September 26-28, 2019.

Unfinished Business

1. **Review and Discussion of Chapter 76-6 Continuing Education.** Mrs. Price presented the proposed changes to Chapter 76-6 to establish continuing education categories and to remove redundant language and clarify requirements. Mrs. Dukes presented several suggestions for further clarification on webinars, teaching credit, and documentation for the disability exemption. Mrs. Price suggested a reduction in the period of time to make up disallowed hours. Mr. McLeod suggested clarifying the exemption for individuals in Emeritus status. Staff will redraft the regulations based on these suggestions for further review at the February 6, 2019, meeting.
2. **Review and Discussion of Chapter 76-9 Code of Ethics.**

MOTION: To table discussion on Chapter 76-9 until the February 6, 2019, Board meeting.
Dukes/Catalano/approved.

New Business

1. Election of Officers.

MOTION: To allow Mr. McLeod to continue to serve as Chairman. Dukes/Catalano/approved.

MOTION: To nominate Mr. Kinney to serve as Vice-Chairman. Dukes/Catalano/approved.

Executive Session

The Board did not go into Executive Session.

Public Comments

Mr. Cheatham had no public comments. Mr. McLeod thanked him for his attendance and involvement.

Notice of Next Meeting

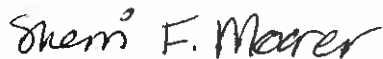
Mr. McLeod said the next meeting of the SC Board of Landscape Architectural Examiners will be held on February 6, 2019, at 10 a.m.

There being no further business:

MOTION: To adjourn. Anderson/Dukes/approved.

The meeting adjourned at 11:50 a.m.

Respectfully Submitted,



Sherri F. Moorer, Program Assistant