

**MINUTES**  
**SC Board of Landscape Architectural Examiners**  
**Board Meeting**  
**10:00 a.m., October 19, 2011**  
**Synergy Business Park, Kingstree Building**  
**110 Centerview Drive, Room 108**  
**Columbia, SC**

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**NOTE: These minutes are a record of the motions and official actions taken by the Board and brief summary of the meeting. A transcript of this meeting providing more detail will be available on the Board's website: [www.llr.state.sc.us/POL/landscapearchitect](http://www.llr.state.sc.us/POL/landscapearchitect) .**

**Call to Order and Introduction of Board Members and All Other Persons Attending**

Vice-Chairman J. Parks McLeod, LA, called the meeting to order at 10:08 a.m. Board members present included Barret D. Anderson, LA and Laura G. Dukes, LA.

John Tarkany was out of town and excused from the meeting.

Other persons attending included: Jan B. Simpson, Administrator; Sherri F. Moorer, Program Assistant; James Saxon, Legal Council; John Redfern, Jr.; Yancey Robertson, Jr., LA; Bill Rozier, PE; Brock McDaniel; and Carla Dominick.

**Statement of Public Notice**

Mr. McLeod stated that public notice of this meeting was properly posted at the S.C. Board of Landscape Architectural Examiners office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Approval of Minutes**

Mr. McLeod asked for proposed changes to the minutes of the July 20, 2011 meeting. There were none.

**MOTION:** To approve the minutes of the July 20, 2011 meeting as read. Dukes/Anderson/approve.

**Approval of Agenda**

Mr. McLeod asked for proposed changes to the agenda. There were none.

**Application Hearings**

- a. David & Floyd – Yancey Robertson, Jr. and John Redfern, Jr.

**MOTION:** To enter into executive session. Dukes/Anderson/approve.

**Return to Public Session**

**MOTION:** To return to public session. Dukes/Anderson/approve.

Mr. McLeod said no actions or votes were taken during executive session.

Mr. McLeod said he has worked on projects with Davis and Floyd; however, he has no direct relationship with Mr. Redfern or Mr. Robertson. Mr. Redfern and Mr. Robertson had no objection to Mr. McLeod hearing their case.

Mr. Anderson said Clemson University has had dealings with Davis and Floyd; however, he has no direct relationship with Mr. Redfern or Mr. Robertson. Mr. Redfern and Mr. Robertson had no objection to Mr. McLeod hearing their case.

Ms. Dukes said she had previous business dealings with Davis & Floyd; however, she has no direct relationship with Mr. Redfern or Mr. Robertson. Mr. Redfern and Mr. Robertson had no objection to Mr. McLeod hearing their case.

Mr. Yancey Robertson, Jr., LA and Mr. John Redfern, Jr., CEO of Davis and Floyd, appeared for a hearing related to obtaining a Certificate of Authorization. Mr. Redfern reported on the application that the firm was unaware of the Certificate of Authorization requirement and has provided landscape architectural services in South Carolina without a Certificate of Authorization. This matter was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Mr. Robertson and Mr. Redfern answered all questions posed to them.

**MOTION:** To approve Certificate of Authorization for Davis & Floyd. Dukes/Anderson/approved.

#### **New Business**

a. Mrs. Simpson said there was a discussion at the Regional Meeting portion of the CLARB Annual Meeting about exam requirements. A recent CLARB Task Analysis revealed that some sections of the exam are more academically related, and it might be beneficial to allow candidates to take sections of the exam prior to graduation from an accredited degree program.

**MOTION:** To enter into executive session. Dukes/Anderson/approve.

#### **Return to Public Session**

**MOTION:** To return to public session. Anderson/Dukes/approve.

Mr. McLeod said no actions or votes were taken during executive session.

Mr. McLeod said the Board will continue their current process of reviewing and pre-approving all LARE applicants in South Carolina on the basis of legal counsel.

#### **Application Reviews**

a. Darcy Elizabeth Leslie  
Darcy Elizabeth Leslie submitted an application for approval to take the LARE; however, she did not appear for the application review. The Board reviewed her application and requested additional information regarding her work experience.

**MOTION:** To table the review of Ms. Leslie's application until further information is received regarding her experience and to invite her to appear for an application hearing at the February 1, 2012 meeting. Anderson/Dukes/approved.

b. Michael W. Kidd

**MOTION:** To approve Mr. Kidd for licensure. Dukes/Anderson/approve.

c. Brock Anderson McDaniel

Mr. Brock Anderson McDaniel and Mr. Bill Rozier, PE appeared for an application review for the purpose of approving Mr. Anderson to take the LARE in SC. This matter was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Mr. Anderson and Mr. Rozier answered all questions posed to them.

**MOTION:** To approve Mr. McDaniel to take the LARE in SC. Dukes/Anderson/approved.

d. Patricia Joan Newshutz

**MOTION:** To approve Ms. Newshutz for licensure. Anderson/Dukes/approved.

e. David Davis Pearson

**MOTION:** To approve Mr. Pearson for licensure. Dukes/Anderson/approved.

#### **Staff Reports**

a. Todd Bond reported that the Landscape Architect Investigative Review Committee (IRC) recommended that the Board issue a letter of caution to a firm that was investigated for operating without a Certificate of Authorization.

**MOTION:** To approve the recommendation to issue the Letter of Caution. Dukes/Anderson/approved.

b. Todd Bond reported that there are currently two cases for the program. The Board just approved the issuance of a Letter of Caution for one, and the other case is currently under investigation.

c. There are no cases in the Office of General Counsel.

d. Mrs. Simpson said a new travel directive was announced at the October 11, 2011 Board Member training. This directive may allow up to 4 board members to attend meetings. John Tarkany was elected Region 3 Director, so he will be a funded delegate for CLARB. Sherri Moorner may attend CLARB meetings in the future, upon approval from the Director's office. Mrs. Simpson said she is talking to the Director's office about full reimbursement of expenses for meetings.

Mrs. Simpson said the LARE is in a "usability testing phase" now to prepare for the exam transition in September and December 2012. CLARB is trying to improve the success rate for the exam.

Mrs. Moorner said there are currently 48 active LARE candidates, 117 active certificates of authorization, and 618 active landscape architects in the State of South Carolina. Ten licenses were issued at the staff level for the period of July 21, 2011 – October 18, 2011.

Financial reports for June, July, August and September 2011 were included in the Board member meeting packets. The program had a cash balance of \$256,118.53 as of September 30, 2011.

#### **Board Member Report**

- a. Mr. Anderson said the CLARB National Meeting was a good experience and that it presented a unique perspective on other state boards.

#### **Unfinished Business**

- a. Board Parameters

**MOTION:** To designate staff level licensure approval for candidates applying for licensure by reciprocity and for candidates reapplying for licensure. Anderson/Dukes/approved.

Mr. McLeod said the Board would like to consider the option of appointing 1 Board member to review applications that do not have established parameters once the vacancies on the Board have been filled.

#### **Election of Officers**

**MOTION:** To elect J. Parks McLeod as Chairman and Barret D. Anderson as Vice-Chairman. Dukes/Anderson/approve.

#### **Notice of Next Meeting**

The next meeting of the SC Board of Landscape Architectural Examiners will be held on Wednesday, February 1, 2012, at 10:00 a.m.; Synergy Business Park, Kingstree Building, 110 Centerview Drive, Room 204, Columbia, SC.

#### **Adjourn**

**MOTION:** To adjourn the meeting. Dukes/Anderson/approve.

The meeting adjourned at 12:40 p.m.

Respectfully Submitted,

Sherri F. Moorers, Program Assistant