

South Carolina Board of Landscape Architectural Examiners

Fall 2015 Newsletter

Board Members

J. Parks McLeod, PLA, Chairman
John A. Tarkany, PLA, Vice-Chairman
Laura G. Dukes, PLA
Barret D. Anderson, PLA
Christopher S. Thompson, PLA
Jean F. Catalano, Public Member
T. Scott Bolser, Public Member

Board Staff

Molly Price, Administrator
Sherri Moorer, Program Assistant

Board Contact Information

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Board Meeting Dates

All meetings are held at the SC Department of Labor, Licensing, 110 Centerview Drive, Columbia, SC, and begin at 10 a.m.

- October 14, 2015, in Room 105
- February 16, 2016, in Room 204
- May 18, 2016, in Room 204
- July 20, 2016, in Room 108
- October 19, 2016, in Room 204

Office Hours

The Board office is open 8:30 a.m. – 5 p.m., Monday – Friday; except on the following State holidays:

- Wednesday, November 11, 2015, for Veteran's Day.
- Thursday – Friday, November 26-27, 2015, for Thanksgiving Day.
- Thursday, December 24, 2015, for Christmas Eve.
- Friday – Monday, December 25-28, 2015, for Christmas Day.
- Friday, January 1, 2016, for New Year's Day.





Meet the New Administrator – Molly F. Price

As part of an internal agency restructure, Molly Price became the new Board Administrator in February 2015. She came to LLR from the South Carolina Department of Natural Resources in 2013 and manages the daily activities of the Environmental Certification Board, Board of Registration for Foresters, Board of Landscape Architectural Examiners, and the Soil Classifiers Advisory Council. Price received a Master's degree in Earth and Environmental Resource Management from the University of South Carolina in 2009.

Price currently resides in the Irmo area with her husband and 1-year-old son, Preston. She is an avid University of South Carolina fan and season ticket holder for football, basketball, and baseball. Price is also the banquet chairman for the local non-profit chapter of Delta Waterfowl.

*The Board welcomes
new staff and public
members*

Meet New Board Member Jean Catalano

Jean Catalano is a new public member of the Board. Catalano grew up in Columbia and received her graduate and undergraduate degrees in international studies and Spanish from the University of South Carolina. Until her retirement in December 2014, she worked for Palmetto GBA, a subsidiary of Blue Cross Blue Shield of SC dedicated to government services. In her most recent assignments, Catalano had oversight of the Railroad Retirement Board's Medicare operation in Augusta, GA, and subsequently was the program manager of a national Medicare competitive bidding program for durable medical equipment.

A resident of northeast Columbia, Catalano has two married daughters and three grandchildren. She is a member of St. Joseph Catholic Church and a volunteer at Brockman Elementary School. Her interests include Gamecock football, travel, reading, and gardening.

Meet New Board Member T. Scott Bolser

T. Scott Bolser is a new public member of the Board. Bolser is a grounds supervisor with the South Carolina Department of Administration in Columbia. Primary properties in which he oversees maintenance include the Governor's Mansion, State Museum, SC Archives and History and the Department of Employment and Workforce. He received his Associate's degree in agriculture from Horry-Georgetown Technical College and has worked in the landscaping field for more than 10 years.

Bolser is a member of Riverland Hills Baptist Church, where he volunteers on the Media Ministry team running the camera and videos. He currently resides in Lexington with his wife Lauren and their dog Jenga. In his spare time he enjoys exploring the great outdoors, snorkeling and closely following Clemson football.

We welcome Catalano and Bolser to the Board.

Are You Interested in Serving on the Board?

Members of the SC Board of Landscape Architectural Examiners are appointed by the Governor, and their primary responsibility is to protect the health, safety and welfare of the public of South Carolina.

Professional members of the Board must be citizens of the United States, licensed in the State of South Carolina for a period of at least five years, and in positions of responsible charge for a period of at least three years.

Interested individuals should complete a resume that includes the following information:

- Education and collegiate achievements.
- Professional experience.
- Professional and technical society activities.
- Civic and humanitarian activities.
- Continuing competence.
- General personal data.
- References or letters of recommendation, if available.

Governor Nikki Haley
Office of the Governor
1205 Pendleton Street
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Online Applications Now Available

You can now submit applications online! Online applications are fast, easy, and secure. Please visit www.llronline.com/POL/landscapearchitect to start the application process.

You may also apply with a paper application. These applications are available at: www.llronline.com/POL/landscapearchitect/index.asp?file=pub.htm

Board Updates Forms

The Board has been working hard to make the licensure process easier for you. The forms on the Board's website have been updated, and are now in a more user friendly format that allows you to type directly into the required fields. Please make sure you frequently check the Board's website for the most current forms before forwarding applications, because the old applications and forms will no longer be accepted after October 1, 2015. The new applications and forms are now available at:

www.llronline.com/POL/landscapearchitect/index.asp?file=pub.htm

Check out the Board's Online Services

LLR offers many great online services. You can check the status of your application, change your address, and print pocket cards. To access online services, you will need the user identification and password provided on your license renewal reminder card (mailed in November 2014). Online services are available at:

<https://eservice.llr.sc.gov/SecurePortal/Login.aspx>

Continuing Education Requirement Reminder

Don't forget that 20 hours of continuing education will be required for license renewals in 2017. Continuing education hours must be obtained between February 1, 2015 and January 31, 2017. Licensees are allowed to carry over 10 hours of continuing education from February 1, 2013 to January 31, 2015, that were not used for 2015 license renewals. **It is the responsibility of the individual licensee to obtain and retain proof of attendance of courses.**

The Board requires that of the 20 hours required for license renewals:

- Fifteen hours must be in health/safety/welfare topics. Five hours may be used for practice related topics.
- Twelve hours must be obtained in structured educational activities. The remaining eight hours can be applied to self-directed study.

Please note that the Board does not pre-approve continuing education activities or courses. Additional information on meeting the continuing education requirement is available on the Board website at:

www.llronline.com/POL/landscapearchitect/index.asp?file=ce.htm

Reinstatement of Lapsed Licenses

Law changes that took effect on July 1, 2010, only allow a lapsed license to be reinstated for a period of two years after the license lapses. That means you'll have to reapply for licensure if your license has lapsed for more than one biennial renewal cycle (before January 31, 2013).

If you qualify for reinstatement, you will need to submit the reinstatement application, the \$250 reinstatement fee, and documentation of 20 hours of continuing education activities to the Board office. The reinstatement application is available on the Board website at:

www.llronline.com/POL/LandscapeArchitect/PDF/Applications/Reinstatement%20Application.pdf

If it has been more than two years since your license lapsed, please contact the Board. A staff member will review your file to determine the necessary paperwork for you to reapply for licensure with the Board.

Certificates of Authorization cannot be reinstated. Firms with a lapsed Certificate of Authorization must bring their filing with the SC Secretary of State's office into good standing, and reapply with the Board before resuming practice in the State. Firms can check their filing with the SC Secretary of State online at [www.scsos.com/Business Filings](http://www.scsos.com/Business_Filings).

The application for a Certificate of Authorization is available on the Board website at:

www.llronline.com/POL/LandscapeArchitect/PDF/Applications/COA%20Application.pdf



Landscape Architect Registration Examination (LARE)

The LARE will be offered on November 30 to December 13, 2015. Registration for this administration of the exam will be open through midnight (Eastern Standard Time) on November 20, 2015.

Sections 1-4 will be offered during this testing window. All examinations will be administered through Pearson VUE testing centers. L. A. R. E. resources for the new examination are available online at:

www.clarb.org/take-the-exam/view-exam-dates-deadlines-and-fees

South Carolina exam candidates must still pre-register with the Board before they take any sections of the LARE. The following chart shows pre-registration application deadlines for the SC Board of Landscape Architectural Examiners to guarantee application approval before the early registration deadline with CLARB:

Exam Administration	SC Pre-Approval Deadline
April	February 15
August	June 15
December	September 15

In order to pre-register, new exam candidates will need to take the following steps:

- All candidates are required to start a Council Record with the Council of Landscape Architectural Examiners (CLARB) to take the exam. To begin the registration process, visit www.clarb.org/take-the-exam/register-for-the-exam. This process takes time, so candidates should begin the process of establishing the record well in advance of the pre-approval deadline date (at least 45 days).

Once the Council Record is complete:

- Contact CLARB to request the record be transmitted to the SC Board of Landscape Architectural Examiners.
- Complete the SC Board of Landscape Architectural Examiners application posted online at: www.lironline.com/POL/LandscapeArchitect/PDF/Applications/Exam%20Application.pdf
- Submit two additional references that are not on the CLARB Council Record (the South Carolina Board requires a total of five references and will accept the three references on the CLARB Record). The Board reference form is available at: www.lironline.com/POL/LandscapeArchitect/PDF/Applications/LA%20Reference.pdf

Once the materials are received, the application will be reviewed for addition to the SC Pre-Approved Candidate list for the examination. Your name must be added to this list before you can take any section of the examination. Please note that you may be required to appear before the Board for an application hearing to get qualifying experience approved. **The CLARB Record and the South Carolina application must be received by the pre-approval deadline date to ensure approval for the test administration you wish to take.**

Additional information on registering for the LARE is available online at:

www.clarb.org/take-the-exam/register-for-the-exam



*Do you work for a firm,
partnership, or LLC? If your
business is incorporated,
then your firm needs a
Certificate of Authorization.*

Emeritus Status

Individuals who are completely retired from practice, are 65 years old or older, and who have been licensed for 15 or more consecutive years, qualify for an Emeritus Status license. This is a “title only” license that allows individuals to maintain the title of an “Emeritus Landscape Architect” without having to pay the biennial license renewal fees, or meet the continuing education requirements. Applications for Emeritus Status are available on the Board website at:

www.llronline.com/POL/landscapearchitect/PDF/Applications/Emeritus%20Application.pdf

Individuals in Emeritus Status can return their license to active status at any time by completing the Reinstatement Application and submitting it to the Board office (the two-year limit on reinstating a license does not apply to individuals returning to practice from emeritus status).

Certificate of Authorization Requirements

Section 40-28-70 of the SC Code of Laws for Landscape Architects requires that all firms advertising, offering or providing landscape architectural services in the State of South Carolina have a valid Certificate of Authorization issued by the Board of Landscape Architectural Examiners. **The only exemptions are sole proprietorships where an individual is practicing landscape architecture in his/her name as individually licensed (example – John Doe is operating his sole proprietorship under the name “John Doe, Landscape Architect”).**

Applying for a Certificate of Authorization is a three step process:

1. The firm must have an individual actively licensed with the Board who will serve as the professional in charge of landscape architectural services in the State. The requirements for individual licensure are available at: www.llronline.com/POL/LandscapeArchitect/PDF/Applications/Licensure%20Requirements.pdf and the application and forms are available at www.llronline.com/POL/landscapearchitect/index.asp?file=pub.htm
2. The firm must be registered in good standing with the SC Secretary of State’s Office. You can obtain the application and forms for this filing through their website at www.scsos.com/Business_Filings.
3. The firm must submit a completed application and the \$200 application fee to the Board. The Certificate of Authorization application is located on the Board website at: www.llronline.com/POL/LandscapeArchitect/PDF/Applications/COA%20Application.pdf

Licensure Statistics as of September 17, 2015

- Individual Landscape Architects – 606
- Certificate of Authorizations (Firms) – 163
- LARE Pre-Approved Candidates – 31

How Do You Define “Welfare?”

How do you define “welfare?” It’s a cornerstone of emphasis in protecting the environment and general public along with health and safety, but it’s poorly defined. Licensure of landscape architects in 50 US States and three Canadian provinces require demonstration of competence through a combination of education, experience, and examination, but how is welfare addressed amongst these components and in the services that landscape architects provide on a day-to-day basis?

A study was performed by ERIN Research for the Council of Landscape Architectural Registration Boards (CLARB) on landscape architecture and public welfare, with the purpose to develop a holistic, working definition of public welfare and to show major ways it is impacted by the practice of landscape architecture. You can view an executive summary of this research online at:

www.clarb.org/docs/default-source/research/publicwelfarefinal.pdf?sfvrsn=2

How do I File a Complaint?

Complaints must be filed through the online complaint form. Instructions on filing complaints can be found online at www.llronline.com/POL/landscapearchitect/index.asp?file=complaint.htm

We Want to Hear From You

We hope the information in this newsletter is beneficial to you as a licensed landscape architect, exam candidate, or firm in the State of South Carolina. We welcome you to share this newsletter and the Board’s website with anybody that has an interest in landscape architecture in South Carolina. If you have questions for the Board or suggestions for a future newsletter, please submit information to Contact.LSA@llr.sc.gov.

Molly F. Price
Administrator

