

# E|N News

An E-Newsletter from the S.C. Board of Landscape Architectural Examiners.

## Continuing Education

The Board has received a number of questions regarding the new continuing education requirement. Below are answers to the most frequently asked questions:

### How many hours do I need to fulfill the requirement?

Licensees will need to report 10 hours of continuing education to renew licenses on January 31, 2013.

### How will I report continuing education to the Board?

Licensees will verify that they will meet the 10 hour continuing education requirement by January 31, 2013, when completing the license renewal form. Audits will be performed after license renewals are complete, and instructions for submitting documentation will be sent to individuals selected for audit. ***Please do not send continuing education documentation to the Board unless you receive notification indicating you were selected for an audit.***

### Where do I find courses to meet this requirement?

The SC Code of Regulations, Section 76-6 gives details on courses and activities that will fulfill this requirement. Examples of acceptable courses include:

- Courses approved by the Landscape Architecture Continuing Education System (LA CES). You can find courses on its website at <http://laces.asla.org>.
- Courses organized, sponsored or approved by the American Society of Landscape Architects (ASLA) on a national level or through any state chapter.
- Courses organized, sponsored or approved by the Council of Landscape Architectural Examiners (CLARB).
- Technical presentations, workshops or seminars on landscape architectural subjects which are provided by independent sponsors or held in conjunction with colleges, universities, conventions or seminars.
- Participation in public service activities that draw upon landscape architectural expertise.
- Authoring papers, articles or books.
- Participating in or attending individual seminars, tutorials or video courses (this includes webinars).
- Teaching or taking landscape architectural courses.

### Can I contact the Board to verify that a course will count toward the continuing education requirement?

#### S.C. Board of Landscape Architectural Examiners:

Jan B. Simpson, Administrator  
[Sherri F. Moorer](#), Program Assistant

S.C. Department of Labor, Licensing and Regulation  
Board of Landscape Architectural Examiners  
110 Centerview Drive, Post Office Box 11419  
Columbia, S.C. 29211-1419

**Telephone:** (803) 896-4618

**FAX:** (803) 896-4427

[www.llronline.com/POL/LandscapeArchitect/](http://www.llronline.com/POL/LandscapeArchitect/)

#### BOARD MEETING DATES

All meetings are held at the S.C. Department of Labor, Licensing and Regulation, 110 Centerview Drive, Columbia, SC and begin at 10 a.m.

- August 1, 2012
- October 17, 2012

No. The Board does not pre-approve courses for continuing education, so staff will not be able to indicate if a course will count. It is the responsibility of the licensee to take courses that are relevant to professional development or health, safety and welfare topics in the area of landscape architecture, and to verify that these courses qualify if selected for an audit.

### **What if a course is disapproved?**

Licensees will have 180 calendar days after the date of notification to substantiate the original claim or to earn other continuing education activities to make up for the disallowed hours.

### **What kind of documentation will be required?**

Acceptable documentation includes course completion certificates, agendas or other documents that list the course title, content, and number of hours awarded upon completing the course.

### **How far back will you accept courses?**

We will accept hours earned from February 1, 2011 – January 31, 2013.

### **Can I apply courses that I took out of state toward the SC requirement?**

Yes. Courses taken in other states can also be applied to the SC continuing education requirement.

### **Are there exemptions for completing continuing education?**

Yes, there are four exemptions for continuing education:

1. A new licensee is exempt for his/her first reporting period, not to exceed two years. This means that anybody renewing for the first time on January 31, 2013, will not have to report continuing education for the 2013 renewal period.
2. A licensee serving on temporary active duty in the armed forces of the United States for a period of time exceeding 120 days in a year. Documentation may be required to substantiate this claim.
3. A licensee experiencing physical disability, illness, or other extenuating circumstances as reviewed and approved by the Board. Documentation may be required to substantiate this claim.
4. Licensees approved for Emeritus Status.

### **What if I don't meet the continuing education requirement?**

Failure to fulfill the continuing education requirement or to reply to an audit will be considered a violation of the Landscape Architectural Licensure Law and will be subject to disciplinary action.

For more information on the continuing education requirement, see the SC Code of Ethics, Section 76-6 at [www.llronline.com/POL/LandscapeArchitect/PDF/New%20Regulations%20Effective%202-24-12.pdf](http://www.llronline.com/POL/LandscapeArchitect/PDF/New%20Regulations%20Effective%202-24-12.pdf) or visit the website at [www.llronline.com/POL/landscapearchitect/index.asp?file=ce.htm](http://www.llronline.com/POL/landscapearchitect/index.asp?file=ce.htm) .

## **Changes to the Landscape Architect Registration Exam (LARE)**

The Landscape Architect Registration Exam (LARE) will change to a new format and computer based testing beginning with the September 2012 administration. The new exam will consist of 4 sections:

Section 1 – Project and Construction Administration

Section 2 – Inventory and Analysis

Section 3 – Design

## Section 4 – Grading, Drainage and Construction Documentation

The September 2012 L.A.R.E. administration will take place September 10-22 and will offer Section 1 and Section 2. The December 2012 L.A.R.E. administration will take place December 3-15, 2012 and will offer Section 3 and Section 4. All examinations will be administered through Pearson VUE testing centers. L.A.R.E. resources for the new examination are available online at [www.clarb.org/Candidates/Pages/PreparefortheExam.aspx](http://www.clarb.org/Candidates/Pages/PreparefortheExam.aspx).

**SC exam candidates must still pre-register with the Board before they will be allowed to take any sections of the L.A.R.E.** In order to pre-register, new exam candidates will need to take the following steps:

- All candidates are required to start a Council Record with the Council of Landscape Architectural Examiners (CLARB) to take the exam. To establish a Council Record, visit <https://www.clarb.org/LandscapeArchitects/StartMyRecord/Pages/default.aspx>.

Once the Council Record is complete:

- Contact CLARB and request that the record be transmitted to the SC Board of Landscape Architectural Examiners.
- Complete the SC Board of Landscape Architectural Examiners application posted online at <http://www.llronline.com/POL/LandscapeArchitect/PDF/Applications/Exam%20Application.pdf>.
- Submit 2 additional references that are not on the CLARB Council Record. (the SC Board requires a total of 5 references and will accept the 3 references on the CLARB Record.) A reference form is available to send to references at <http://www.llronline.com/POL/LandscapeArchitect/PDF/Applications/LA%20Reference.pdf>.

Once the materials are received, the application will be reviewed for addition to the SC Pre-Approved Candidate list for the examination. Your name must be added to this list before you will be allowed to take any sections of the examination. Please note that you may be required to appear before the Board for an application hearing to get qualifying experience approved.

The following chart shows pre-registration application deadlines for the SC Board of Landscape Architectural Examiners to guarantee application approval before the early registration closes with CLARB:

<b>Exam Administration</b>	<b>SC Pre-Approval Deadline</b>
<b>September</b>	July 15
<b>December</b>	September 15
<b>April</b>	February 15
<b>August</b>	June 15

Candidates will only go through the pre-approval process once in order to take the examination in South Carolina and may go to [www.clarb.org/Candidates/Pages/Register.aspx](http://www.clarb.org/Candidates/Pages/Register.aspx) to complete registration for the exam.

Additional information on registering for the L.A.R.E. is available online at [www.clarb.org/Candidates/Documents/LARE-Registration-Process-PreApproval.pdf](http://www.clarb.org/Candidates/Documents/LARE-Registration-Process-PreApproval.pdf).

## Licensure Statistics as of July 13, 2012

Individual Landscape Architects	641
Certificate of Authorization (Firms)	144
LARE Pre-Approved Candidates	50

## Meet LLR's New Director



Holly Gillespie Pisarik was appointed LLR Director by Governor Nikki R. Haley on March 2, 2012, and confirmed by the Senate on March 29, 2012.

At the time of her appointment, Pisarik was serving as LLR's Chief Advice Counsel. At LLR, Pisarik advised professional and occupational licensing boards on statutory and regulatory matters, provided legal advice to staff, drafted legislation for the boards and other agency programs, and managed a team of attorneys.

Before coming to LLR, Pisarik worked at Nelson Mullins Riley & Scarborough, LLP, practicing primarily in the area of health care, and representing clients before federal, state, and administrative law courts and administrative agencies.

Prior to law school, Pisarik worked for the Florida Department of Health as a public information officer and program manager.

Pisarik graduated from the University of South Carolina Law School in May 2007, where she earned the Bronze Compleat Lawyer Award. She earned her

undergraduate degree in business administration, with an emphasis on health care administration, from Winthrop University in Rock Hill, S.C., in 1999.

Pisarik is a member of the South Carolina Bar, the South Carolina Women Lawyers Association, the American Bar Association, and Trenholm Road United Methodist Church in Columbia. She is married and has two children.

## John Tarkany is CLARB Region III Director

John Tarkany, PLA, ASLA, is president of JTA, Inc., a landscape architecture firm located in Charleston. He earned his bachelor of science degree in landscape architecture from Ohio State University in 1983. Tarkany has been practicing in Charleston since 1986, working on a wide range of resort, commercial and residential projects. Current work includes site design projects on Kiawah Island and a resort master plan in China. He was appointed to the state licensing board on July 1, 2009.



## What is Welfare?

How do you define "welfare?" It's a cornerstone of emphasis in protecting the environment and general public along with health and safety, but it's poorly defined. Licensure of landscape architects in 50 U.S. states and three Canadian provinces require demonstration of competence through a combination of education, experience and examination, but how is welfare addressed amongst these components and in the services that landscape architects provide on a day-to-day basis?

A recent study was performed by ERIN Research for the Council of Landscape Architectural Registration Boards on landscape architecture and public welfare, with the purpose to develop a holistic, working definition of public welfare and to show major ways it is impacted by the practice of landscape architecture. You may view an executive summary of this research online at [www.clarb.org/Documents/Welfare-execsummary-public-v1.pdf](http://www.clarb.org/Documents/Welfare-execsummary-public-v1.pdf).

*This information is shared with permission from CLARB.*

## Are you interested in Serving on the Board?

Members of the SC Board of Landscape Architectural Examiners are appointed by the Governor, and their primary responsibility is to protect the health, safety and welfare of the public of South Carolina.

Professional members of the Board must be citizens of the United States, licensed in the State of South Carolina for a period of at least five years and in positions of responsible charge for a period of at least three years.

Interested individuals should complete a resume that includes the following information:

- Education and collegiate achievements.
- Professional experience.
- Professional and technical society activities.
- Civic and humanitarian activities.
- Continuing competence.
- General personal data.
- References or letters of recommendation, if available.

### Resumes can be sent to:

Governor Nikki Haley  
Office of the Governor  
1205 Pendleton Street  
Columbia, SC 29201  
FAX: (803) 734-5167

## Online Services

LLR offers licensees online services at <https://verify.llronline.com/SecurePortal/Index.aspx>. Services available on this site include entering a change of address and printing licensure cards. Licensees will need a username and password to access the system, which is provided on the renewal notice mailed to licensees or can be requested by clicking on "I do not know my UserID/Password."

## 2013 License Renewals

License renewal notices will be sent to actively licensed individuals and firms in November 2012 when renewals open for 2013. These notices will contain important information on accessing the online renewal system or submitting the renewal with a complete paper renewal form and a check. Please ensure that the Board has a current mailing address and email address on file so you will receive these notices in a timely manner. **The Board cannot waive late penalty fees for any reason**, so be sure that you submit complete renewal information on time to avoid the late penalty fees associated with renewing after the January 31, 2013, deadline. Please contact the Board if you do not receive your renewal notice by early December.

Additional information on license renewals will be provided in the Fall 2012 Newsletter.

## State Holidays

The SC Board of Landscape Architectural Examiners will be closed in observance of the following State Holidays:

- Monday, September 3, 2012 – Labor Day
- Monday, November 12, 2012 – Veteran's Day
- Thursday and Friday, November 22-23, 2012 – Thanksgiving Day
- Monday, December 24, 2012 – Christmas Eve
- Tuesday and Wednesday, December 25-26, 2012 – Christmas Day