

ENews

An E-Newsletter from the S.C. Board of Landscape Architectural Examiners.

Board of Landscape Architectural Examiners

New regulations will go into effect for the Board of Landscape Architectural Examiners on February 24, 2012. The purpose of these regulations is to conform to changes to the statute made during the 2010 legislative session. View the new regulations at

www.llronline.com/POL/LandscapeArchitect/PDF/New%20Regulations%20Effective%202-24-12.pdf .

Below are significant changes that will affect licensees when these regulations go into effect:

Applicants for the LARE and for licensure will be responsible for providing all application and verification forms (Section 76-2). The Department will no longer mail employment verification forms or reciprocity verification forms on behalf of applicants. Every applicant must provide the following documents:

- The completed application. LARE applications are available at www.llronline.com/POL/LandscapeArchitect/PDF/Applications/Exam%20Application.pdf and licensure applications are available at www.llronline.com/POL/LandscapeArchitect/PDF/Applications/LA%20Application.pdf .
- Application fees. The application fee is \$200 for licensure and checks should be made payable to LLR – Landscape Architect Board. There is no application fee for exam applications.
- Original transcripts. These can be obtained by contacting the college or university registrar’s office. The transcripts can be mailed directly to the Department or can be forwarded to the Department in a sealed envelope.
- Five (5) professional reference forms, three (3) of which must be licensed landscape architects (in any state). Reference forms are available at www.llronline.com/POL/LandscapeArchitect/PDF/Applications/LA%20Reference.pdf .
- Employment verification forms for all employers listed under the “employment” section of the application. Employment verification forms are available at www.llronline.com/POL/LandscapeArchitect/PDF/Applications/Employment%20Verification%20Form.pdf .
- Reciprocity verification forms for all states where the applicant passed sections of the Landscape Architect Registration Examination and where they hold licensure. Reciprocity verification forms are available at www.llronline.com/POL/LandscapeArchitect/PDF/Applications/Reciprocity%20Verification%20Form.pdf .

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There is a more specific description of the seal (Section 76-4). The design is the same as the old seal; however, the definition was made more specific to clarify the design requirements and to add a design for the Certificate of Authorization. The designs on the right hand side of the page are pictorial depiction of how the seals should look.



Continuing Education is now required for license renewals (Section 76-6). Licensees will be required to report 10 hours of continuing education activities to renew their licenses in 2013. These hours may be earned in health, safety, and welfare topics or in professional-practice related topics. Licensees will be required to report 20 hours of continuing education activities to renew their licenses in 2015. Section 76-6 gives details on what activities will count toward fulfilling this requirement. **Please note that the Board will not pre-approve courses.** Licensees will be responsible for maintaining their own records and submitting them to the Department if audited, so ensure that agendas and/or completion certificates showing the number of hours for the course are provided for each course claimed. Exemptions to this requirement are detailed in Section 76-6(D). Additional information on the continuing education requirement is available at www.llronline.com/POL/landscapearchitect/index.asp?file=ce.htm.



All firms advertising, offering, or performing landscape architectural services in South Carolina must have a Certificate of Authorization. **THIS MEANS THAT INDIVIDUALS OPERATING THEIR BUSINESS AS A COMPANY, LLC, LC, S-CORP, PARTNERSHIP, OR UNDER A FICTICIOUS NAME ARE NO LONGER EXEMPT UNDER OUR LAW (Section 76-8).** The only exemption is for an individual practicing under his or her name as licensed (for example, John Doe is offering services as John Doe, LA or John Doe, Landscape Architect). For example:

You DON'T need a Certificate of Authorization if you operate as:	You DO need a Certificate of Authorization if you operate as:
John Doe John Doe, LA John Doe, Landscape Architect	John Doe, LA, Inc. John Doe, LA, Co. John Doe, Landscape Architects John Doe and Associates John Doe and Partners John Doe, LLC John Doe, LC The John Doe Company John Doe, dba The Landscape Architect Group

The regulations give individuals with their own business until July 1, 2012, to apply for a Certificate of Authorization without penalty. Certificate of Authorization applications are available at www.llronline.com/POL/landscapearchitect/index.asp?file=pub.htm.