

**MINUTES**  
**South Carolina Liquefied Petroleum Gas Board**  
**LPG Reseller Installation Guidelines Committee Meeting**  
**June 12, 2019, 10:00 a.m.**  
**Synergy Business Park**  
**110 Centerview Drive, Kingstree Building, Room 204**  
**Columbia, South Carolina**

**Meeting Called to Order**

John Butcher called the meeting to order at 10:08 a.m. Other committee members attending the meeting included: Art Irick, Board member; Robert Freeman, Board member; Corky Clark, SCPGA; Eric Taylor, Ferrell Gas; Molly Price, Board Administrator; Maggie Castles, Program Coordinator; Curtis Smith, Deputy State Fire Marshal; and Hardwick Stuart, Office of Advice Counsel.

**Public Notice**

Mr. Butcher announced that public notice of this meeting was properly posted at the SC Liquefied Petroleum Gas office, Synergy Business Park, Kingstree Building and on the board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Administrator Remarks**

Mrs. Price stated that the Board voted at their March 7, 2019, meeting to appoint a committee to research and develop LPG installation guidelines for reseller sites.

Mrs. Price provided committee members with NFPA 58, 2017, for use during the meeting. Also included were copies of inspection guidelines from Oregon and North Carolina for use as references. Corky Clark and Eric Taylor also provided the committee with a draft of guidelines that they prepared to get the committee started.

**LPG Reseller Installation Guidelines Discussion**

Committee members discussed the need for guidelines to aid in the installation and inspection process. Committee members also discussed the need for consistency with site inspections being conducted by board inspectors throughout the state. The committee developed a draft of guidelines that will be presented to the full Board at their next meeting on August 8, 2019, for review.

**Adjournment**

The committee meeting adjourned at 1:25 pm.