

MINUTES
South Carolina Liquefied Petroleum Gas Board
Board Meeting
10:00 a.m., July 15, 2020
Via Video/Teleconference

Meeting Called to Order

Chairman, Richard O'Sheal, of Leesville, called the scheduled meeting of the South Carolina Liquefied Petroleum Gas Board to order at 10:05 a.m. Other members participating in the meeting included: John D. Butcher, of Columbia; Robert Freeman III, of Spartanburg; John A. Irick, of Orangeburg; Larry Lucas, Jr., of Irmo; Anthony Segars, of Greenville; and Jerry Tindal, of Pelion.

Staff members participating during the meeting included: Molly Price, Administrator; Shakeria Thomas, Program Assistant; Erin Baldwin, Office of Disciplinary Counsel; Hardwick Stuart, Office of Advice Counsel; and Nathan Ellis, Assistant State Fire Marshall.

Mr. O'Sheal announced that public notice of this meeting was properly posted at the S.C. Liquefied Petroleum Gas Board office, Synergy Business Park, Kingstree Building and Board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Introduction of Board Members and Others

Board members, Board staff, and members of the public introduced themselves.

Approval of Excused Absences

There were no absences.

Approval of Meeting Minutes

MOTION: To approve the minutes of the October 10, 2019, Board Meeting.
Segars/Butcher/approved.

Chairman's Remarks - Richard O'Sheal

Mr. O'Sheal welcomed everyone to the Board meeting and thanked them for being there.

Staff Reports

Mrs. Price indicated that the Board currently has 250 Dealers, 475 resellers, 33 Installers, 12 transporters, 16 Cylinder Exchange Companies, 5 Utility Plants and 1004 Employees.

Mrs. Price discussed renewals and the extended September 30, 2020 deadline and announced that Faith Howell has resigned. Teresa Martin and Crystal Varn will cover her duties and renewals until a replacement is found.

The Vehicle Fuel Site committee is still planned but the date is still to be determined due to the current pandemic.

PSI will now administer exams and the exams can be scheduled at the applicant's convenience. The exam fee will still remain \$25.00.

The next Board meeting is scheduled for October 28, 2020. A copy of the schedule was made available to the board members, and as a reminder, all board and committee meetings are posted on the Board's website.

ODC Report – Office of Disciplinary Counsel

Mrs. Baldwin reported that there is one open case, and one case has been closed.

OIE Report-Office of Investigations and Enforcements

There was no OIE report.

IRC Report-Office of Investigations and Enforcements

Mrs. Price stated the IRC report should show July 7, 2020 instead of September 19, 2019. She reported that there is one formal complaint and 2 dismissals; one for insufficient evidence and one for no violation recommended by the IRC committee. There was no physical meeting, and everything was communicated via teleconference. Every member was given a complete copy of the case file to review.

MOTION: To approve the IRC report as amended.
Tindal/Segars approved.

New Business-Approval of New Dealer/Installer Exam

Mrs. Price discussed the new LP Gas dealer and installer exam that will now be administered by PSI. She suggested that the exam be reviewed every year to see if any changes need to be made. Applicants will take the exam and apply for their license once the exam is passed. Mr. O'Sheal noted that a copy of the new exam was not provided in order to protect the integrity of the exam. Mr. Freeman suggested that the board reconvene to look at pass/fail rates in a year.

MOTION: To approve the new dealer/installer exam for immediate use with a plan to reconvene in a year to review pass/fail rates.
Tindal/Segars approved.

Election of Officers

MOTION: To retain Mr. O'Sheal as Chair
Segars/Tindal/approved.

MOTION: To retain Mr. Butcher as Vice-Chair
Tindal/Segars/approved.

Committee Reports

No committee reports.

Public Comments

There were no public comments at this meeting.

Adjournment

MOTION: To adjourn the meeting.
Tindal/Irick/approved.

The July 15, 2020, meeting of the S.C. Liquefied Petroleum Gas Board adjourned at 10:41 a.m.

The next meeting of the S.C. Liquefied Petroleum Gas Board is scheduled for October 28, 2020 in room 105.