

LLR - BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS  
Synergy Business Park, Kingstree Building  
110 Centerview Drive, Kingstree Building, Room 108  
Columbia, South Carolina 29210

## MINUTES

WEDNESDAY, MARCH 2, 2005 9:30 AM

Merry Anne Gaddy, Chairperson, called the regular meeting of the Board of Long Term Health Care Administrators to order at 9:35 a.m. Other members present for the meeting included: Daniel McLeod, Jr. Vice Chairperson, David Buckshorn; Leon Frishman; Julius Kinney, Jr.; Melvin Hiatt and Brown McCallum, Jr.

Betty Tolbert, of Greenville, was granted an excused absence.

Staff members participating in this meeting included: Dana Blanton, Administrator; Stephanie Calhoun, Administrative Assistant; and Wayne Whitworth, Investigator. LLR staff members participating during the meeting included Connie Huffstetler, Administrative Assistant; and Sharon Dantzler, Deputy General Counsel, LLR-Office of General Counsel.

## WELCOME AND CALL TO ORDER

Ms. Gaddy announced that this meeting is held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

## APPROVAL OF MINUTES

December 1, 2004

### MOTION

Mr. McCallum moved to approve the minutes of the December 1, 2004 meeting. Mr. Kinney seconded the motion, which carried unanimously.

## COMMITTEE REPORTS

Investigative Review Committee

### MOTION

Mr. Kinney made a motion, seconded by Mr. and unanimously carried, that the Board enter executive session to hear the IRC recommendations.

## RETURN TO PUBLIC SESSION

Mr. Kinney made a motion, seconded by Mr. McCallum and carried, that the Board return to public session.

### Cases for Dismissal

#### MOTION

Mr. Kinney moved to accept the IRC recommendation regarding the cases for dismissal. Mr. McCallum seconded the motion, which carried unanimously.

### Cases for Dismissal with Letter of Concern

#### MOTION

Mr. Kinney made a motion to accept the IRC recommendation regarding the cases for dismissal with letters of concern. Mr. McCallum seconded the motion, which carried unanimously.

### Cases Recommended for Formal Charges

#### MOTION

Mr. Kinney moved to accept the IRC's recommendation regarding the cases recommended for formal charges. Mr. McCallum seconded the motion and it carried unanimously.

Ms. Blanton advised the Board that a disciplinary hearing is scheduled for June 8, 2005 at 2:00 p.m., following the next Board meeting.

### Credentials Committee

Mr. McCallum presented the credentials report.

Ms. Blanton suggested that another member be appointed to replace Ms. Tolbert on the Credentials Committee. After a brief discussion, it was decided that Mr. Buckshorn would serve on the Credentials Committee.

### Education Committee

Mr. Hiatt presented the members with the report from the education committee. He advised that during the period of December to February 30 sponsor applications were approved and 20 for individual administrators. He stated that the report also included a list of all the programs approved for the remainder of the year, as well as a listing of Internet providers for CE credits.

Ms. Gaddy inquired as to what the SAGE Institute is. Mr. McCallum advised that it is associated with the Spartanburg Hospital System and is partially funded by the Duke Endowment for the purpose of geriatric education.

### AIT Committee

Ms. Gaddy reported that the AIT Committee met January 5, 2005 to discuss the development of the new AIT program for Community Residential Care Facility Administration. The Committee will meet again following today's meeting.

### Legislative Action Committee

Ms. Gaddy stated that the committee met by telephone on February 4, 2005 at 9:00 a.m.

Although she was unable to be present for the teleconference meeting, Ms. Gaddy agreed with the committee's recommendation to allow Mr. Frishman to be a voting member of the Board.

## MOTION

Mr. McCallum moved to make Mr. Frishman a voting member of the board. Mr. Buckshorn seconded the motion, which carried unanimously

Ms. Blanton advised the Board that she would notify the agency legislative liaison of the proposed amendment.

## ADMINISTRATOR'S REPORT

### AIT Program Update

Ms. Blanton advised the Board that there was one new program that had begun recently, a second program would be beginning in a week and a third program was doing some revisions. Two programs have been completed since the last meeting.

### Legislation Update

An amendment that was proposed for the retired license status went to House subcommittee on February 8 then to the 3M committee. The subcommittee wanted the regulation withdrawn and to remove the two words "or inactive" from section F. Ms. Blanton explained to the subcommittee that those with an inactive license are required to complete continuing education, as are those with an active license. The subcommittee thought it redundant and unnecessary to include the inactive status in section F regarding re-examination for reactivation.

Ms. Blanton stated that the legislation had been withdrawn and resubmitted.

### NAB Meeting Updates

Ms. Blanton advised the Board that she attended the February Residential Care/Assisted Living Administrator Exam Committee meeting in Las Vegas for an item writing workshop.

The next NAB meeting is in Boston June 15-17 and Ms. Blanton stated that there are two slots open for Board members who wish to attend.

## NEW BUSINESS

There was no new business discussed.

## LICENSE APPLICATIONS

### Rusty Flathmann 10:00 AM

Mr. Flathmann appeared before the Board in the matter of his community residential care facility administrator license application, to provide an explanation for two convictions that appeared on his SLED report after he answered "no" on his application in response to the question regarding past convictions.

MOTION

Mr. Kinney moved the Board enter into Executive Session to deliberate on the matter of Mr. Flathmann's application. Mr. McCallum seconded the motion, which carried unanimously.

MOTION

Mr. Kinney moved to return to Public Session. Mr. McCallum seconded the motion, which carried unanimously.

MOTION

Mr. Kinney made a motion to allow Mr. Flathmann to receive his license. Mr. McCallum seconded the motion, which carried unanimously.

Ms. Blanton explained that Mr. Flathmann has already taken the exam but his license was being held until the matter was resolved.

Doris McGahee

Ms. McGahee appeared before the Board in the matter of her community residential care facility administrator license application. Ms. McGahee was asking the Board to consider accepting ALFA certification in lieu of educational requirements that she has not completed.

MOTION

Mr. Kinney moved to enter Executive Session to discuss Ms. McGahee's application. Mr. McCallum seconded the motion, which carried unanimously.

MOTION

Mr. Kinney moved to return to Public Session. Mr. McCallum seconded the motion, which carried unanimously.

MOTION

Mr. McCallum made a motion that Ms. McGahee's five-plus years of actual lawful practice as a director of a residential care facility, a high school diploma and a some community college courses is a showing in this case of an acceptable combination of education and experience to support going forward with her application. Mr. Hiatt seconded the motion, which passed unanimously.

Camelia Wall

Ms. Wall appeared before the Board in the matter of her community residential care facility administrator license application. Ms. Wall was appealing the denial of her application.

Mr. Frishman recused himself from the application review.

MOTION

Mr. Kinney moved the Board enter into Executive Session. Mr. Buckshorn seconded the motion, which carried unanimously.

MOTION

Mr. McCallum moved to return to Public Session. Mr. Buckshorn seconded the motion, which carried unanimously.

MOTION

Mr. Buckshorn moved that Ms. Wall's application be denied on the basis that while she met the related health care experience requirement, she does not meet the requirement for three months of onsite work experience under the supervision of a community residential care facility administrator. Mr. McCallum seconded the motion, which carried unanimously.

Wade Ammons

Mr. Ammons appeared before the Board in the matter of his nursing home administrator license application. He requested the board to consider his work experience at the correctional institute infirmary as related health care administration.

MOTION

Mr. Kinney moved the Board enter into Executive Session. Mr. Buckshorn seconded the motion, which carried unanimously.

MOTION

Mr. McCallum moved to return to Public Session. Mr. Buckshorn seconded the motion, which carried unanimously.

MOTION

Mr. Buckshorn made a motion, seconded by Mr. Buckshorn, that Mr. Ammons be approved by the Board to take the nursing home administrator licensing exams. The motion carried unanimously.

ADJOURNMENT

Ms. Gaddy declared that there being no further business and no objections the meeting was adjourned.