

South Carolina Board of Long Term Health Care Administrators
9:30 a.m., Thursday, December 3, 2009
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 105
Columbia, South Carolina

MINUTES

Call to Order

Dan McLeod, chairman, of Greenville, called the regular meeting of the Board of Long Term Health Care Administrators to order at 9:33 a.m. Other members present for the meeting included: David Buckshorn, vice chairman, of Greenwood; Pam Dukes, of Columbia; Melvin Hiatt, of Fairfax; Marvin Hyatt, of Rock Hill; Julius Kinney, Jr., of Anderson; and Nikki Robertson, of Little River.

Brown McCallum, of Columbia, was excused from this meeting.

Staff members participating in the meeting included: Lee Ann Bundrick, RPh, Administrator; Stephanie Calhoun, Administrative Assistant, Sharon Dantzler, Associate General Counsel; and Yolanda Rodgers, Investigator, Office of Investigations and Enforcement.

Mr. McLeod announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

Pledge of Allegiance

All present recited the Pledge of Allegiance.

Adoption of Agenda

MOTION

Mr. Kinney made a motion the Board adopt the agenda as presented. Mr. Buckshorn seconded the motion, which carried unanimously.

Approval of the September 3, 2009 Meeting Minutes

MOTION

Mr. Kinney made a motion the minutes be approved as mailed. Mr. Hyatt seconded the motion. Ms. Dukes noted one correction to page two under the NAB meeting. The motion carried unanimously with the amendment.

New Business

Committee Reports

1. Investigative Review Committee

The Investigative Review Committee (IRC) meeting was cancelled.

Ms. Calhoun noted the IRC chairman had resigned and the individual who was nominated and elected as IRC chairman declined.

2. Credentials Committee

The Board received the Credentials Committee report as information.

3. Education Committee

Mr. Hiatt presented the members with the Education Committee report.

4. AIT Committee

Mr. Buckshorn stated there are currently two individuals in the AIT program.

Discussion ensued in regard paying preceptors and lack of preceptors in some areas of the state.

MOTION

Mr. Kinney made a motion the committee meet to discuss some of the issues and attempt to rejuvenate the program through communication with SCARCH and the SC Health Care Association jointly. Mr. Kinney noted the Board wants this program to grow. The Board selected Mr. McCallum and Mr. Kinney as members of the committee. Mr. Buckshorn seconded the motion, which carried unanimously.

5. NAB Mid-Year Meeting

Ms. Dukes presented a written report to the members regarding the NAB mid-year meeting.

6. NAB Fiscal Year 2010 Proposed Budget

The members were presented with the NAB fiscal year 2010 proposed budget as information.

7. Election of Officers

MOTION

Mr. Kinney made a motion the current officers be re-elected by acclamation. Mr. Hyatt seconded the motion, which carried unanimously.

8. IRC Chair Candidate(s)

Mr. Kinney stated he had made a recommendation regarding an individual as the IRC chairman; however, that individual withdrew as chairman. He is familiar with Mr. Hilyard and gave the members a brief professional background on Mr. Hilyard.

MOTION

Mr. Hyatt made a motion the Board accept Mr. Hilyard as the IRC chairman. Mr. Kinney seconded the motion, which carried unanimously.

9. Prefiled Bill H.4216

Mrs. Bundrick stated the bill is being presented to the members for their information. She further stated the bill went before the SC Board of Pharmacy during its November 18, 2009 meeting. She noted the Board of Pharmacy is opposed to the bill.

Ms. Dukes stated the Department of Health and Environmental Control (DHEC) often gets requests for exceptions to its regulations. She went on to say DHEC will grant exceptions to a facility; however, the agency goes a little further than just saying a staff member who has been trained, the agency requires a nurse. She does not know if this requirement contradicts the Board of Nursing's rules.

Mrs. Bundrick stated the Board of Pharmacy's concern was the 'staff person'. She noted she forwarded the Board of Pharmacy's concerns to the administrators of the Board of Nursing and the Medical Board.

MOTION

Mr. Kinney made a motion that House bill 4216 be opposed in its current presented format and wording by the Board. Mr. Hyatt seconded the motion, which carried unanimously.'

10. Office of Licensure and Compliance – David Christian, III

Mr. Christian briefed the Board regarding the Office of Licensure and Compliance.

Applicant Appearance(s)-Qualification Approval

1. Jacquelyn M. Jackson

Jacquelyn M. Jackson's application was before the Board because the Credentials Committee determined that the non-paid work experience must be reviewed by the full Board.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Kinney made a motion Ms. Jackson be given the opportunity to sit for the CRCF exam. Ms. Roberson seconded the motion, which carried unanimously.

2. Mark R. Getty

Mark Getty's application was before the Board because he is asking that his combination of education and experience be accepted to sit for the CRCA examination.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Buckshorn made a motion that after much review Mr. Getty seek further experience in the CRCF environment, specifically under the direction of a licensed administrator. With all of the information provided the Board feels it appropriate that the timeline be three months with 500 documented hours under the leadership of a licensed administrator. After that time he may reapply. Mr. Kinney seconded the motion, which carried unanimously.

3. Bertha M. Scott

Bertha Scott's application was before the Board because her non-pay volunteer experience could not be handled in a routine manner by staff.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Kinney made a motion that Ms. Bertha Scott be granted the opportunity to sit for the exam. Mr. Buckshorn seconded the motion, which carried unanimously.

4. Susan Shipman

Susan Shipman appeared before the Board during the December 4, 2008 meeting to request approval of her Community Residential Care application. At that meeting it was determined that she did not meet the minimum educational requirement. She appeared before the Board at this meeting to request that the additional 22.5 college credit hours along with her South Carolina Vocational Rehabilitation Department Computer Training Center computer course be considered to meet the requirements for CRCF licensure.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Hyatt made a motion to accept Ms. Shipman's additional hours. Mr. Kinney seconded the motion, which carried unanimously.

5. Wanda R. Burns

Wanda Burns' application was before the Board because her non-pay volunteer experience could not be handled in a routine manner by staff.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Kinney made a motion Ms. Burns be granted the opportunity to sit for the exam. Mr. Hyatt seconded the motion, which carried unanimously.

Applicant Appearance(s)-Qualification Approval-Other Certificate Program

1. Jovanna K. Weeks

Jovanna Weeks' application was before the Board because she does not meet the minimal educational requirements for the NHA license. She is requesting the Board accept her combination of education and experience to sit for the Nursing Home Administrator's exam.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Kinney made a motion that Ms. Weeks not be allowed to sit for the exam at this point based on her not achieving the minimum educational requirements to sit for the exam. Mr. Buckshorn seconded the motion, which carried unanimously.

2. Susan P. Goldsmith

Susan Goldsmith's application was before the Board because she does not meet the minimal educational requirements for the NHA license. She is requesting that the Board accept her combination of education and experience to sit for the Nursing Home Administrator's exam.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Kinney made a motion that Ms. Goldsmith not be allowed to sit for the exam based on the minimum requirements for education for nursing home administrators. Mr. Buckshorn seconded the motion, which carried unanimously.

3. Felicia G. Gainey

Felicia Gainey's application was before the Board because she does not meet the minimal educational requirements for the CRCFA license. Her diploma in practical nursing and additional college credit hours and work experience must be considered by the Board policy:

Other certificate programs in combination with CRCFA and other health care work experience will be considered on a case-by-case basis.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Kinney made a motion Ms. Gainey be allowed to sit for her CRCF exam. Mr. Hyatt seconded the motion, which carried unanimously.

4. **Andrew H. Garrison**

Andrew Garrison's application was before the Board because he does not meet the minimal educational requirements for the CRCF license. His diploma in practical nursing and additional college credit hours and work experience must be considered by the Board policy: Other certificate programs in combination with CRCFA and other health care work experience will be considered on a case-by-case basis.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript in accordance with the law.

MOTION

Mr. Kinney made a motion Mr. Garrison be allowed to sit for the CRCF exam. Mr. Buckshorn seconded the motion, which carried unanimously.

Public Comments

No public comments were made during this meeting.

Executive Session

MOTION

Mr. Kinney made a motion the Board enter executive session for Board policy matters. Mr. Buckshorn seconded the motion, which carried unanimously.

Return to Public Session

The Board returned to public session.

Consent Agreement

Case # 2009-12

MOTION

Mr. Kinney made a motion the consent agreement be accepted by the Board. Mr. Hiatt seconded the motion, which carried unanimously.

Relinquishment

Case # 2007-17

MOTION

Mr. Kinney made a motion on behalf of the Board the chairman sign the relinquishment. Mr. Hyatt seconded the motion, which carried unanimously.

Adjournment

The December 3, 2009 meeting of the SC Board of Long Term Health Care Administrators adjourned at 12:00 p.m.