

**MINUTES**  
**South Carolina Board of Long Term Health Care Administrators**  
**Conference Call Meeting**  
10:30 a.m., October 13, 2014  
Synergy Business Park  
110 Centerview Drive, Kingstree Building Room 202-02  
Columbia, South Carolina

**Monday, October 13, 2014**

**1. Meeting Called to Order**

Daniel R. McLeod, Jr., Chairman, of Greenville, present by phone, called the Conference Call meeting of the Board of Long Term Health Care Administrators to order at 10:45 a.m.. Other members present on-site for the meeting included: Nikki Robertson, of Columbia and Julius B. Kinney, Jr., of Anderson.

Staff members participating in the meeting included: Stephanie Calhoun, Administrative Assistant, Lee Ann Bundrick, Board Administrator, and Stuart Hardwick, Office of Advice Counsel.

Mr. McLeod announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

**2. Temporary Hearing Officer**

The Board met to discuss and decide on a temporary Hearing Officer to handle disciplinary cases on the Board's behalf. After further discussion, the Board agreed to William H. Birmingham, Jr.

**MOTION**

Mr. Kinney made motion to accept William H. Birmingham, Jr. as the temporary Hearing Officer for the Board. Ms. Robertson seconded the motion which carried unanimously.

**Adjournment**

**MOTION**

Mr. Kinney made a motion to adjourn the meeting. Mr. Buckshorn seconded the motion which carried unanimously.

The meeting adjourned at 11:20 am.