

**South Carolina Board of Long Term Health Care Administrators
9:30 a.m., Thursday, December 2, 2010
Synergy Business Park
Kingstree Building
110 Centerview Drive, Conference Room 105
Columbia, South Carolina**

MINUTES

1. Call to Order

Dan McLeod, chairman, of Greenville, called the regular meeting of the Board of Long Term Health Care Administrators to order at 9:32 a.m. Other members present for the meeting included: Pam Dukes, of Columbia; Marvin Hyatt, of Rock Hill; and Julius Kinney, Jr., of Anderson.

Staff members participating in the meeting included: Lee Ann Bundrick, RPh, Administrator; Stephanie Calhoun, Administrative Assistant, Marilyn Crouch, Program Assistant; Sharon Dantzer, Associate General Counsel; and Eddy Lane, Hearing Advice Counsel.

a. **Public Notice**

Mr. McLeod announced that this meeting was held in accordance with Section 30-4-80 of the S.C. Freedom of Information Act by notice mailed to The State Newspaper, Associated Press, WIS-TV and all other requesting persons, organizations or news media. In addition, notice was posted on the bulletin boards at the main entrance of the Kingstree Building.

2. Introduction of Board Members and All Other Persons Attending

3. Consideration of Excused Absences of Board Members

David Buckshorn, Ken Hiatt, and Nikki Robertson were not present for the meeting.

4. Adoption of Agenda

5. Approval of the September 2, 2010 Meeting Minutes

The approval of the September 2, 2010 meeting minutes was tabled to the next meeting.

6. Chairman's Remarks

Mr. McLeod made no remarks at this time.

7. New Business

a. **Committee Reports**

1. Investigative Review Committee
2. Credentials Committee
3. Education Committee
4. AIT Committee
 - i. AIT Committee Meeting
 - ii. AIT Committee Report
 - iii. Draft Legislation-NHA AIT Preceptor
5. Office Of General Council Report
6. Office of Investigations Report

Ms. Lewis presented the members with a statistical report as of November 15, 2010. The report reflects there are currently five open cases, two pending cases, one case pending a Memorandum of Agreement, two cases pending final order hearings and 21 closed cases.

7. Financial Report
8. 2010 NAB Annual Meeting Report
9. NAB Fiscal Year 2011 Proposed Budget
10. Reinstatement of Retired License
11. Legislative Audit Council Letter
12. Election of New Officers
13. Board Meeting 2011 Dates

These matters were tabled to the next meeting.

b. Applicant Appearance(s)-Qualification Approval

All applicants were informed that a quorum was not present and were asked individually if they would like to make their presentation to the members present for the meeting which will act as a hearing panel and will make a recommendation to the Board. Each applicant made their presentation to the hearing panel.

1. Beverly K. Foraker

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Ms. Foraker's application is before the hearing panel because the Credentials Committee determined that her combination of education and experience must be reviewed by the full Board.

MOTION

Mr. Kinney made a motion Ms. Foraker be given an opportunity to sit for the exam. Mr. Hyatt seconded the motion which carried unanimously.

2. Alaina Paxton

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Ms. Paxton's application is before the hearing panel because the Credentials Committee determined that her combination of education and experience must be reviewed by the full Board.

MOTION

Mr./ Kinney made a motion Ms. Paxton be allowed to sit for the CRCF exam. Mr. Hyatt seconded the motion which carried unanimously.

3. Kelly P. Pruitt

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Ms. Pruitt's application is before the hearing panel because the Credentials Committee determined that her combination of education and experience must be reviewed by the full Board.

MOTION

Mr. Kinney made a motion Ms. Pruitt be allowed to sit for the nursing home administrator's exam. Mr. Hyatt seconded the motion which carried unanimously.

4. Derek S. Loyd

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Mr. Loyd's application is before the hearing panel because the Credentials Committee determined that his combination of education and experience must be reviewed by the full Board.

MOTION

Mr. Kinney made a motion Mr. Loyd be granted an opportunity to sit for the exam. Mr. Hyatt seconded the motion which carried unanimously.

Memorandum of Agreement

1. Gene E. Jones

Pam Dukes recused herself from participating and voting in this matter.

Georgia Lewis presented the Board with a Memorandum of Agreement in the matter of Gene E. Jones. Mr. Jones agreed to have the matter heard by the hearing panel which will make a recommendation to the full Board.

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

MOTION

Mr. Kinney made a motion the hearing panel enter executive session to seek legal advice. Mr. Hyatt seconded the motion which carried unanimously.

MOTION

Mr. Kinney made a motion the hearing panel return to public session. Mr. Hyatt seconded the motion which carried unanimously.

MOTION

Mr. Kinney made a recommendation that Mr. Jones' license be reinstated, that he be fined \$1,000.00, that he pay the investigative cost of approximately \$400.00, and that over the next 12 months the investigator be allowed two unannounced visits to the facility at Mr. Jones' expense. Mr. Hyatt seconded the recommendation which carried unanimously.

8. Public Comments

No public comments were made during this meeting.

9. Adjournment

The December 2, 2010 meeting of the SC Board of Long Term Health Care Administrators adjourned at 11:30 am.